



Jefferson County Emergency Communications Authority

P.O. Box 16184
Golden, CO 80402-6003
Office: 303 539 9410
Fax: 303 539 9593
www.jceca.org

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State of Colorado
Division of Local Government
1313 Sherman Street, Room 521
Denver, Colorado 80203

**Subject: Letter of Budget Transmittal
Jefferson County Emergency Communications Authority (JCECA)
LG ID: 30128, Type: 60**

To whom it may concern

Attached is a copy of the 2016 budget for The Jefferson County Emergency Communications Authority submitted pursuant to Section 29-1-113(1), C.R.S. This budget was adopted on 12/17/2015. If there are questions with regard to this budget, please contact:

Jeffrey J. Irvin, Executive Director
Direct: 303-539-9410
Mailing Address: JCECA, PO Box 16184, Golden, CO 80402-6003
Email: jirvin@jceca.org

I, Jeffrey J. Irvin, Executive Director, hereby certify that the enclosed is a true and accurate copy of the 2016 Adopted Budget.

Yours Truly,

Jeffrey J. Irvin, Executive Director

Cc: file

**ADOPTION AND APPROPRIATION
OF THE 2016 BUDGET FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY**

WHEREAS, the Jefferson County Emergency Communications Authority (“JCECA”) was created by intergovernmental agreement to collect and spend the emergency telephone charge as authorized by C.R.S § 29-11-101, *et seq.*; and

WHEREAS, a proposed 2016 budget was submitted to the Board of Directors of JCECA (the “**Board**”) before October 15, 2015 for consideration; and

WHEREAS, JCECA published notice of the proposed budget in accordance with law, and the proposed budget was open for inspection by the public at the office of JCECA’s executive director, and interested persons were given the opportunity to file or register any comments or objections to the proposed budget; and

WHEREAS, the Board held a public hearing to consider the proposed budget on December 17, 2015, and on said date the Board unanimously voted to adopt and appropriate the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board that the attached 2016 budget is hereby adopted.

BE IT FURTHER RESOLVED by the Board of that \$9,246,981 is hereby appropriated for expenditures in 2016 consistent with the attached budget.

BE IT FURTHER RESOLVED that this Resolution, the adopted and appropriated 2016 budget, and the budget message shall be filed with the Division of Local Government.

ADOPTED on December 17 2015.

Lynn Johnson, Chair

I, Jeffrey J. Irvin, certify that the attached is a true and accurate copy of the adopted 2016 budget of JCECA.



Jeffrey J. Irvin, JCECA Executive Director

Jefferson County Emergency Communications Authority

2016 Budget Message

The Jefferson County Emergency Communications Authority (“JCECA”) is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, et seq., for the delivery of emergency telephone (9-1-1) services throughout Jefferson and Broomfield Counties.

To accomplish its mission, JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge.

There are six primary public safety answering points (“PSAPs”) and three secondary PSAPs in Jefferson County. There is one primary PSAP in Broomfield County. JCECA estimates its income from the emergency telephone charge will be \$6,156,360 in 2016. The emergency telephone charge is \$0.70.

The total 2016 appropriated expenses are in the amount of \$9,246,981. The largest single budgetary item is for \$4,256,600 for Special Projects which include costs associated with facilitating the consolidation of the eight PSAPs in Jefferson County into a regional communications center to be operated by the proposed Jefferson County Communications Center Authority (“JeffCom”). Additionally Special Projects includes costs for installation of fiber optics along RTD Light Rail Train routes to facilitate interconnection of the Jefferson County Public Safety Fiber Optic Network (“J-FON”) with agencies and local governments served by the PSAPS funded by JCECA. This network will provide a low cost communication path for Next Generation 9-1-1 IP Communication.

A budgetary line item in the amount of \$750,000 for the Agency Operating Fund (“AOF”) provides funds that the PSAPs may utilize for costs of repair, replacement and/or enhancement of software, equipment and systems necessary to ensure the continued operation of the E9-1-1 phone system.

The Authority anticipates spending \$3,090,621 more than revenues in 2016. The Authority has sufficient funds to permit this expenditure while maintaining a positive fund balance.

Statement of Budgetary Basis of Accounting Used in the Budget: The accrual basis of accounting method is used. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of timing of related cash flows.

JCECA 2016 Budget Adopted 12/17/15

	2014	2015 ALL CLASSES				2016
	Actual	Jan-Nov	Budget	%	Est Yr End	Budget
Income						
9-1-1 fee (ETC)	4,799,357	5,171,355	6,138,660	84%	5,641,478	6,156,360
Total Income	4,799,357	5,171,355	6,138,660	84%	5,641,478	6,156,360
Expense						
Total Administrative expense	399,771	310,775	391,495	79%	344,324	384,516
Total Agency Operating Fund (AOF)	1,092,322	621,421	1,125,000	55%	850,000	750,000
Total Consultants	62,353	2,808	60,814	5%	2,808	-
Total Disaster & recovery plan (DRP)	161	478	63,843	1%	521	-
Total EMD	29,147	68,181	41,521	164%	100,000	66,000
Total GIS system	191,820	180,226	519,896	35%	180,226	206,988
Total Line charges	503,571	492,976	509,102	97%	537,792	543,170
Total Logging systems	326,995	542,469	711,035	76%	542,469	311,409
Total Notification system (ENS)	152,310	263,214	273,050	96%	264,535	267,181
Total Phone systems (911)	394,097	460,772	338,432	136%	463,350	387,719
Total Public education	46,905	22,504	48,842	46%	24,582	25,371
Total Program fund	2,863,815	1,592,655	1,862,725	86%	1,927,083	1,818,181
Recruiting	8,402	14,802	10,000	148%	16,148	10,000
Total Special Projects	456,001	691,225	2,339,085	30%	735,898	4,256,600
Training expense (TE)	195,375	104,349	210,000	50%	113,835	200,000
Translation services (LLS)	9,848	8,677	9,592	90%	9,466	9,847
Total Expense	6,793,323	5,377,531	8,514,432	53%	6,113,038	9,246,981
Net Ordinary Income	(1,993,966)	(206,176)	(2,375,772)	11%	(471,560)	(3,090,621)
Other Income/Expense						
Other Income						
Other Income						
Other		-	-	-		-
Interest Income	6,586	3,030	-	100%	3,305	-
Miscellaneous Income	15,866	22,348	-	-	22,348	-
Other Income - Other		-	-	-	-	-
Total Other Income	22,452	25,378	0	100%	25,653	-
Total Other Income	22,452	25,378	0	100%	25,653	-
Other Expense						
Interest Expense		-	-	100%	60	-
Total Other Expense	-	-	-	100%	60	-
Net Other Income	22,452	25,378	0	100%	25,593	-
Net Income	(1,971,514)	(180,798)	(2,375,772)	10%	(445,966)	(3,090,621)
Fund Balance, Beginning	9,672,618				7,701,104	7,255,138
Add total income	4,799,357				5,641,478	6,156,360
Less total expense	(6,793,323)				(6,113,038)	(9,246,981)
Add total other income	22,452				25,653	0
Less total other expense	0				(60)	0
Fund Balance, Ending	7,701,104				7,255,138	4,164,517
Less 40% of total income operating reserve	(1,919,743)				(2,256,591)	(2,462,544)
Unrestricted ending fund balance	5,781,361				4,998,546	1,701,973