



Jefferson County Emergency Communications Authority

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State of Colorado
Division of Local Government
1313 Sherman Street, Room 521
Denver, Colorado 80203

**Subject: Letter of Budget Transmittal
Jefferson County Emergency Communications Authority (JCECA)
LG ID: 30128, Type: 60**

To whom it may concern

Enclosed is a copy of the 2017 budget for The Jefferson County Emergency Communications Authority ("JCECA") submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted by the JCECA Board of Directors on December 15, 2016. If there are questions with regard to this budget, please contact:

Jeffrey J. Irvin, Executive Director
Direct: 303-539-9410
Mailing Address: JCECA, PO Box 16184, Golden, CO 80402-6003
Email: jirvin@jceca.org

I, Jeffrey J. Irvin, Executive Director, hereby certify that the enclosed is a true and accurate copy of the 2017 Adopted Budget.

Yours Truly,

Jeffrey J. Irvin, Executive Director

Cc: file

Jefferson County Emergency Communications Authority

2017 Budget Message

The Jefferson County Emergency Communications Authority (“JCECA”) is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, *et. seq.*, for the delivery of emergency telephone (9-1-1) services throughout Jefferson and Broomfield Counties.

To accomplish its mission, JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge.

There are six primary public safety answering points (each, a “PSAP”) and three secondary PSAPs in Jefferson County. There is one primary PSAP in Broomfield County. JCECA estimates its income from the emergency telephone charge (the “ETC”) in 2017 will be \$8,771,225. The emergency telephone charge is currently set at \$0.70 per wireline, wireless, and VoIP line per month. JCECA is preparing an application to be submitted to the PUC to increase the emergency telephone charge to \$1.20. The 2017 budget anticipates this increase will be in effect by July 01, 2017. If the PUC approves a lower amount, the 2017 ETC revenues will be lower.

The total 2017 appropriated expenses are in the amount of \$14,442,988. The largest single budgetary item is for \$8,945,513 for Special Projects, which includes costs associated with facilitating the consolidation of the eight PSAPs in Jefferson County into a regional PSAP to be operated by the Jefferson County Communications Center Authority (also known as “JeffCom”). Additionally, Special Projects include costs for the installation of fiber optics along the RTD Light Rail Train routes to facilitate the interconnection of the Jefferson County Public Safety Fiber Optic Network (also known as “J-FON”) with agencies and local governments served by the PSAPs funded by JCECA. This network will provide a low-cost communication path for Next Generation 9-1-1 IP Communications, radio communications backhaul, and the interconnection of local government and public schools in the JCECA service area. J-FON will facilitate access to camera systems, communications, and other data sources for enhanced public safety response.

A budgetary line item in the amount of \$750,000 for the Agency Operating Fund (also known as “AOF”) provides funds that the PSAPs may utilize for costs of repair, replace, or enhance of the PSAPs’ software, equipment, and systems necessary to ensure the continued operation of the emergency telephone (9-1-1) service.

The Authority anticipates that its expenditures in 2017 will be \$5,671,763 more than revenues. The Authority has sufficient funds to permit this expenditure while maintaining a positive fund balance.

Statement of Budgetary Basis of Accounting Used in the Budget: The accrual basis of accounting method is used. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of timing of related cash flows.

**ADOPTION AND APPROPRIATION
OF THE 2017 BUDGET FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY**

WHEREAS, the Jefferson County Emergency Communications Authority (“JCECA”) was created by intergovernmental agreement to collect and spend the emergency telephone charge as authorized by C.R.S § 29-11-101, et seq.; and

WHEREAS, a proposed 2017 budget was submitted to the Board of Directors of JCECA (the “**Board**”) before October 15, 2016 for consideration; and

WHEREAS, JCECA published notice of the proposed budget in accordance with law, and the proposed budget was open for inspection by the public at the office of JCECA’s executive director, and interested persons were given the opportunity to file or register any comments or objections to the proposed budget; and

WHEREAS, the Board held a public hearing to consider the proposed budget on December 15, 2016, and on said date the Board voted to adopt and appropriate the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board that the attached 2017 budget is hereby adopted.

BE IT FURTHER RESOLVED by the Board of that the budget is hereby appropriated consistent with the attached budget.

BE IT FURTHER RESOLVED that this Resolution, the adopted and appropriated 2017 budget, and the budget message shall be filed with the Division of Local Government.

BE IT FURTHER RESOLVED that JCECA continues the current rate of the emergency telephone charge at \$1.20 per line per month, when approved by the Public Utilities Commission.

ADOPTED on December 15, 2016.



William Rush, Chair

I, Jeffrey J. Irvin, certify that the attached is a true and accurate copy of the adopted 2017 budget of JCECA.



Jeffrey J. Irvin, JCECA Executive Director

Signature Certificate

 Document Reference: 2BHL95I52JVH3LWH36KTIE

RightSignature
Easy Online Document Signing



Jeff Irvine
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VERIFIED EMAIL: jirvin@jceca.org

Electronic Signature:

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855d845306176f14d389adbbfe83bc86721ff0a1



William Rush
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Timestamp

2017-01-25 07:17:30 -0800
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2017-01-24 15:45:31 -0800
2017-01-24 14:55:07 -0800

Audit

All parties have signed document. Signed copies sent to: Jeff Irvine, William Rush, and Ryan Tharp.
Document signed by Jeff Irvine (jirvin@jceca.org) with drawn signature. - 107.77.201.7
Document viewed by Jeff Irvine (jirvin@jceca.org). - 107.77.201.7
Document signed by William Rush (william_rush@phoenixlosscontrol.com) with drawn signature. - 75.70.190.108
Document viewed by William Rush (william_rush@phoenixlosscontrol.com). - 75.70.190.108
Document created by Ryan Tharp (rtharp@fwlaw.com). - 38.88.52.170



This signature page provides a record of the online activity executing this contract.

JCECA 2017 Budget Adopted 121517												
							2015	2016 ALL CLASSES				2017
							Actual	Jan-Nov	Budget	%	Est Yr End	Budget
Ordinary Income/Expense												
Income												
9-1-1 fee (prepaid)								230,542			251,500	256,530
9-1-1 fee (ETC)							5,952,071	5,655,384	6,156,360		6,169,510	8,514,694
Total Income							5,952,071	5,885,926	6,156,360	96%	6,421,010	8,771,225
Expense												
Total Administrative expense							378,139	329,446	384,514	86%	395,146	443,834
Total Agency Operating Fund							867,750	429,632	750,000	57%	639,116	750,000
Consultants							3,858					
Total Disaster & recovery plan (DRP)							478	9,268	10,000	93%	9,268	10,000
Emergency Medical Dispatching							93,844	31,249	66,000	47%	37,499	50,200
GIS system support							180,226	194,421	206,988	94%	233,305	237,971
Total Line charges							546,501	519,349	543,170	96%	566,563	635,683
Total Logging systems							503,938	328,283	311,409	105%	328,283	306,625
Total Notification system (ENS)							148,213	135,089	267,181	51%	137,646	148,109
Total Phone systems (911)							435,093	278,415	387,719	72%	334,098	1,115,424
Public education							31,821	22,990	25,371	91%	25,371	33,500
Total Program fund							1,778,515	1,586,412	1,818,182	87%	1,873,069	1,439,828
Recruiting							15,880	16,022	10,000	160%	15,000	15,300
Total Special Projects							506,137	1,157,130	4,256,600	27%	1,665,958	8,945,513
Training expense (TE)							123,940	230,808	200,000	115%	251,791	250,000
Translation services (LLS)							10,319	8,134	9,847	83%	8,873	10,000
Total Expense							5,667,933	5,277,324	9,246,981	53%	7,194,205	14,442,988
Net Ordinary Income							284,138	608,602	(3,090,621)		(773,195)	(5,671,763)
Net Other Income							26,061	4,329	0		0	-
Net Income							310,199	612,931	(3,090,621)		(773,195)	(5,671,763)
Fund Balance, Beginning							7,701,104				8,011,303	7,238,108
Add total income							5,952,071				6,421,010	8,771,225
Less total expense							(5,667,933)				(7,194,205)	(14,442,988)
Add total other income							26,061				-	0
Less total other expense							-				-	0
Fund Balance, Ending							8,011,303				7,238,108	1,566,345
Less 17% Operating Reserve							(2,380,828)				(1,091,572)	(1,491,108)
Unrestricted ending fund balance							5,630,484				6,146,536	75,237