

JEFFERSON COUNTY EMERGENCY
COMMUNICATIONS AUTHORITY
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RESOLUTION NO. 2012-01

RESOLUTION ADOPTING THE COLORADO SPECIAL DISTRICT'S RETENTION
SCHEDULE


WHEREAS, the Jefferson County Emergency Communications Authority, (hereafter "Authority") recognizes a need for a comprehensive record retention schedule for the Authority's nonpermanent records, and the retention of those records that have long term administrative, fiscal, and historical value; and

WHEREAS, the Colorado State Archives developed, in cooperation with the Colorado Special Districts Association, the Colorado Attorney General's Office, and the State Auditor's Office, the 2008 Colorado Special District Records Retention Schedule (hereafter "Records Retention Schedule") for use by special districts; and

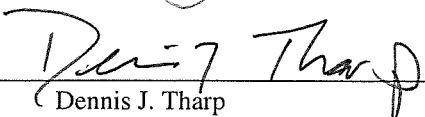
WHEREAS, the Colorado State Archives Office recommends that, even though the Authority is not a special district, the Records Retention Schedule for a special district would be appropriate record retention policies for the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Emergency Communications Service Authority, that the Authority hereby adopts the 2008 Colorado Special District Records Retention Schedule, including all subsequent revisions, and furthermore authorizes the Authority's counsel to submit a request, which shall be considered legal authority, to the Colorado State Archives for approval of the adoption of the Records Retention Schedule.

Passed and adopted by the Jefferson County Emergency Communications Service Authority on the 21st day of June, 2012.



Lynn Johnson, Chairman

Attest: 

Dennis J. Tharp