

**ADOPTION AND APPROPRIATION
OF THE 2023 BUDGET FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY**

WHEREAS, the Jefferson County Emergency Communications Authority (“JCECA”) was created by intergovernmental agreement to collect and spend the emergency telephone charge as authorized by C.R.S § 29-11-101, *et seq.*; and

WHEREAS, a proposed 2023 budget was submitted to the Board of Directors of JCECA (the “**Board**”) before October 15, 2022 for consideration; and

WHEREAS, JCECA published notice of the proposed budget in accordance with law, and the proposed budget was open for inspection by the public and interested persons were given the opportunity to file or register any comments or objections to the proposed budget; and

WHEREAS, the Board held a public hearing to consider the proposed budget on August 25, 2022, and on said date the Board voted to adopt and appropriate the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board that the attached 2023 budget is hereby adopted;

BE IT FURTHER RESOLVED by the Board of that the budget is hereby appropriated consistent with the attached budget;

BE IT FURTHER RESOLVED that this Resolution, the adopted and appropriated 2023 budget, and the budget message shall be filed with the Division of Local Government; and

BE IT FURTHER RESOLVED that that the emergency telephone charge is established for 2023 at \$1.30, subject to adjustment as permitted under law.


ADOPTED on August 25, 2022.

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Alan Fletcher, Chair

I, Jeffrey J. Irvin, certify that the attached is a true and accurate copy of the adopted 2023 budget of JCECA.

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Jeffrey J. Irvin, JCECA Executive Director

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY				
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS				
GENERAL FUND				
	(a)	(b)	(c)	(f)
	2021	2022	2022	2023
	Audited	Amended	Projected	Adopted
	Actual	Budget	Actual	Budget
Revenues				
9-1-1 fee (ETC)	\$ 11,378,689	\$ 12,500,000	\$ 12,055,562	\$ 12,500,000
9-1-1 fee (prepaid)	1,340,043	1,275,000	1,550,000	1,275,000
PUC Statewide 9-1-1 Trust Reimbursement	755,342	858,000	830,000	550,000
Interest Income	-	5,000	-	5,000
Miscellaneous Income	-	500	-	500
Total Revenues	\$ 13,474,074	\$ 14,638,500	\$ 14,435,562	\$ 14,330,500
Expenditures				
Administrative	\$ 247,405	\$ 255,953	\$ 239,133	\$ 293,181
Agency Operating Fund - BRO	973,239	1,089,310	1,089,310	1,198,241
Agency Operating Fund - WES	1,621,633	1,815,516	1,815,516	1,997,068
Agency Operating Fund - JEFFCOM	8,221,742	9,198,618	9,198,618	10,118,480
Disaster & Recovery Plan (DRP)	28,435	57,390	57,390	61,800
GIS System	176,400	185,220	185,220	185,400
Line Charges	533,105	831,686	720,092	654,998
Notification Systems (ENS)	143,829	216,911	285,261	204,505
Special Projects	361,338	1,415,202	626,297	2,245,185
Total Operating Expenditures	\$ 12,307,126	\$ 15,065,806	\$ 14,216,837	\$ 16,958,858
Revenues over/(under) Expenditures	1,166,948	\$ (427,306)	\$ 218,725	\$ (2,628,358)
Beginning Fund Balance	4,647,952	5,821,716	5,814,900	6,033,625
Ending Fund Balance	\$ 5,814,900	\$ 5,394,410	\$ 6,033,625	\$ 3,405,267
Components of Ending Fund Balance				
Emergency Reserve (3% of Revenues)	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
Operating Reserve (25% of Expenses)	3,076,782	3,766,452	3,554,209	4,239,714
Unrestricted	1,988,118	1,166,486	1,729,416	(1,584,447)
Ending Fund Balance	\$ 5,814,900	\$ 5,682,938	\$ 6,033,625	\$ 3,405,267

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

2023 Budget Message

The Jefferson County Emergency Communications Authority (“JCECA”) is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, *et. seq.*, for the delivery of emergency telephone (9-1-1) services throughout Jefferson and Broomfield Counties and the City of Westminster, Colorado. To accomplish its mission, JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge. In 2022 JCECA is funding a large portion of the salary expense of the member agencies for personnel responsible for the answering and dispatching of emergency calls for service.

There are three public safety answering points (each, a “PSAP”) served by JCECA: the City and County of Broomfield PSAP, the Jefferson County Communications Center Authority (“Jeffcom”) PSAP and the City of Westminster PSAP. JCECA has structured its fiscal and budgeting policies to assure equitable allocation available funds to the PSAP’s served on a contributory population basis.

The budget is prepared on the modified accrual basis of accounting, which is consistent with the basis of accounting used in presenting the Authority’s financial statements.

Revenues

Budgeted revenue for JCECA is \$14,330,500. Income from the emergency telephone charge (the “ETC”) in 2022 is estimated to be \$12,500,000. Income from the funds collected by the Colorado Department of Revenue for prepaid wireless services in 2023 is estimated to be \$1,275,000. The 2023 emergency telephone charge is set at \$1.30 per wireline, wireless, and VoIP line per month.

Revenue from Public Utility Commission (PUC) trust reimbursements are estimated at \$550,000 for 2023.

Expenses

Total 2022 appropriated expenditures are \$16,958,858. A total of \$13,313,789 is allocated in agency operating funds (“AOF”) for salary support for the three PSAP’s. The allocation is based on the population of each PSAP.

Special Projects have been allocated \$2,245,185 for 2023. This includes allocations for costs associated with the operation and maintenance of the Jefferson County Public Safety Fiber Optic Network (“J-FON”). This network provides low-cost communication paths for Next Generation 9-1-1 IP communications, radio communications backhaul, and the interconnection of local government and public schools in the JCECA service area. J-FON will facilitate access to camera systems, communications, and other data sources for enhanced public safety response.

Also included in Special Projects are costs of maintaining eight 9-1-1 emergency call boxes located in areas where there is little or no wireless telephone service and the cost of Smart911. Smart911 is a service that allows citizens to enhance the information provided when 9-1-1 is called. An allocation of \$204,405 is for costs associated with the CodeRED emergency notification and weather warning systems used by the three PSAP’s to notify citizens of emergent events. A Special Project contingency of \$200,000 is budgeted for 2023.

The remaining expenditures budgeted in 2023 include administrative, disaster and recovery plan expenses, funds for the GIS system, line charges, and public education. These expenses total \$1,195,379.

The Authority anticipates that 2023 expenditures will exceed revenue by \$2,628,358.

Fund Balance/Reserves

The fund balance of the Authority is projected to be \$3,394,419 at the end of 2023. The goal of the Authority is to accumulate a reserve of at least three months operating expenses in anticipation of any unforeseen expenses or revenue changes and \$750,000 for capital reserve.