Jefferson County Emergency Communications Authority

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January 27, 2012

State of Colorado Division of Local Government 1313 Sherman Street, Room 521 Denver, Colorado 80203

Subject: Letter of Budget Transmittal

Jefferson County Emergency Communications Authority (JCECA) (aka Jefferson County Emergency Telephone Service Authority)

LG ID: 30128, Type: 60

To whom it may concern

Attached is a copy of the 2012 budget for The Jefferson County Emergency Communications Authority submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on 12/15/2011. If there are questions with regard to this budget, please contact:

Jeffrey J. Irvin, Executive Director

Direct: 303-539-9410

Mailing Address: JCECA, POB 16184, Golden, CO 80402-6003

Email: jirvin@jceca.org

I, Jeffrey J. Irvin, Executive Director, hereby certify that the enclosed is a true and accurate copy of the 2012 Adopted Budget.

Yours Truly,

Jeffrey J. Irvin, Executive Director

Cc: file

ADOPTION OF 2012 BUDGET JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUE AND ADOPTING A BUDGET FOR THE JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2012, AND ENDING ON THE LAST DAY OF DECEMBER 2012.

WHEREAS, a proposed 2012 budget was previously submitted on October 20, 2011 to the Board of Directors of the Jefferson County Emergency Communication Service Authority; and

WHEREAS, upon due and proper notice, published in accordance with the law, the proposed budget was open for inspection by the public at the office of Jeff Irvin, 433 S. Allison Street, Lakewood, Colorado, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and the public was notified of the date, time and location of the public hearing to adopt the budget; and

WHEREAS, the Board of Directors of the Jefferson County Emergency Telephone Service Authority is desirous of adopting said budget at this time.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Jefferson County Emergency Telephone Service Authority that estimated revenues and expenditures for the Jefferson County Emergency Telephone Service Authority as set forth in the attached 2012 Budget is hereby adopted.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be filed with the Division of Local Government.

ADOPTED, this 15th day of December, 2012.

Lynn Johnson, Chairman

I, Jeff Irvin, certify that the attached is a true and accurate copy of the adopted 2012 budget of the Jefferson County E-911 Emergency Communications Service Authority.

Jeff Irvin, Executive Director

APPROPRIATION OF 2012 BUDGET JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY

A RESOLUTION APPROPRIATING SUMS IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY

WHEREAS, On December 15, 2011 the Board of Directors of the Jefferson County Emergency Communication Service Authority adopted by resolution the 2012 Jefferson County Emergency Telephone Service Authority budget; and,

WHEREAS, pursuant to §29-1-108 C.R.S., as amended, the Board must appropriate the expenditures set forth in the budget; and,

WHEREAS, pursuant to the aforementioned statutes such appropriations shall be made by adoption of a resolution making such appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Jefferson County Emergency Telephone Service Authority to appropriate \$7,023,554 for the 2012 budget.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be filed with the Division of Local Government.

ADOPTED, this 15th day of December, 2011.

Lynn Johnson, Chairman

Jefferson County Emergency Communications Authority

2012 Budget Message

The Jefferson County Emergency Communications Authority (JCECA) is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, et seq., for the delivery of emergency telephone (E9-1-1) services throughout Jefferson and Broomfield Counties.

To accomplish its mission, the JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge.

There are six primary public safety answering points ("PSAPs") and three secondary PSAPs. in Jefferson County. There is one primary PSAP in Broomfield County. JCECA estimates its income from the emergency telephone charge will be \$4,816,922 in 2012. The emergency telephone charge is set at \$0.52. The other source of income is interest income, which is estimated to be \$24,000.

The total 2012 appropriated expenses are in the amount of \$7,023,554. The largest single budgetary item is for \$1,690,805 allocated to the Agency Operating Fund (AOF). A PSAP may request use of the AOF funds for unforeseen costs of repair, replacement and/or enhancement of software, equipment and systems necessary to ensure the continued operation of the E9-1-1 phone systems. The Special Projects budgetary item of \$739,888 includes funding for a fiber optic infrastructure project to facilitate the transport of data associated with the evolution of the E911 phone system to Next Generation IP based technology.

The Authority anticipates spending \$2,206,632 more than revenues in 2011. The Authority has sufficient funds to permit this expenditure while maintaining a positive fund balance.

Actual Jan - Nov 11 Budget	JCECA Budget Adopted 12/15/2011	2,010	2011 ALL CLASSES				2012
Income		Actual	Jan - Nov 11	Budget	%	Est Yr End	Budget
9-1-1 fee (ETC)	Ordinary Income/Expense						
Total Income Expense Total Agency Operating Fund (AOF) 1,122,712 808,875 1,728,634 47% 1,063,893 1,690,805 Total Agency Operating Fund (AOF) 1,122,712 808,875 1,728,634 47% 1,063,893 1,690,805 Total Capital Aquisiton Fund (CAF) 0 399,018 399,018 399,018 399,018 399,018 100% 399							
Expense	9-1-1 fee (ETC)					4,816,922	4,816,922
Total Administrative expense 202,729 212,234 225,000 94% 231,528 281,784 Total Agency Operating Fund (AOF) 1,122,712 808,875 1,782,634 47% 1,063,893 1,690,805 1,000		4,672,124	4,415,512	4,500,000	98%	4,816,922	4,816,922
Total Agency Operating Fund (AOF)	·						
Total Capital Acquisiton Fund (CAF)	· ·			•			
Total Consultants Total Disaster & recovery plan (DRP) Total Line charges ### 482,612							
Total Disaster & recovery plan (DRP)				· · · · · · · · · · · · · · · · · · ·			
Emergency Medical Dispatching 66,578 45,862 198,988 23% 50,031 97,261 701al Line charges 482,612 421,536 531,836 79% 459,857 563,523 705al Logging systems 1,188,204 83,347 140,000 60% 83,347 167,293 MSAG maintenance 137,491 1,394 85,400 2% 67,582 66,191 701al Notification system (ENS) 130,449 142,671 150,000 95% 142,431 100,000 701al Phone systems (911) 255,013 198,687 2,309,150 9% 10,221,36 1,141,000 701al Public education 1,884,506 965,171 1,447,408 67% 1,073,106 1,176,265 Reconciliation Discrepancies (12,514) 0 0 0 0% 10,346 15,000 59% 10,346 15,000 59% 10,346 15,000 59% 10,346 15,000 59% 10,346 15,000 59% 10,346 15,000 59% 10,346 15,000 59% 10,346 15,000 76% 10,346 15,000 10,346 10,344 15,000 10,346 10,344 10,000 10,346 10,344 10,000 10,346 10,346 10,344 10,000 10,346 10,344 10,000 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346 10,346				-			
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MSAG maintenance 137,491 1,394 85,400 2% 67,582 66,191 Total Notification systems (911) 255,013 130,449 142,671 150,000 9% 1,022,136 1,141,000 Total Public education 31,066 13,347 60,000 22% 14,560 61,000 Total Program fund 1,884,506 965,171 1,407,408 67% 1,073,106 1,76,265 Recoulidation Discrepancies (12,514) 0 0 0% 1,775,106 1,76,265 Recruiting 12,755 10,346 15,000 69% 10,346 15,000 Small equipment (22,198) 0 0 0 0 78 810,883 739,898 Total Special Projects 190,231 163,816 210,000 78% 810,883 739,898 Total Expense (7) 160,298 130,709 208,000 63% 140,000 185,000 Total Expense 7,037,808 3,508,889 8,688,333 45% 5,956,343 </td <td>· ·</td> <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td>	· ·			-			
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General Operating Balance 8,941,742 6,644,278 5,528,857 Income - 9-1-1 fee (ETC) 4,672,124 4,816,922 4,816,922 Income - interest 68,220 24,000 0 Less total expense (7,037,808) (5,956,343) (7,023,554) Unrestricted fund balance 6,644,278 5,528,857 3,322,225 Add NexGen Reserve Fund not used 2,000,000 2,000,000 2,000,000 Add 40% General Op Fund Res not used 2,250,000 2,250,000 2,250,000	Restrict - NexGen Reserve Fund	(2,000,000)				(2,000,000)	(2,000,000)
Income - 9-1-1 fee (ETC) 4,672,124 4,816,922 2,400 0 0 0 2,023,554 0 0 2,023,554 0 2,023,554 0 2,000,000 2,000,000 2,000,000 2,000,000 2,250,000<	Restrict - 40% General Operating Fund Res	(2,250,000)				(2,250,000)	(2,250,000)
Income - 9-1-1 fee (ETC) 4,672,124 4,816,922 4,816,922 4,816,922 4,816,922 4,816,922 4,816,922 1,000 0	General Operating Balance	8,941,742				6,644,278	5,528,857
Less total expense (7,037,808) (5,956,343) (7,023,554) Unrestricted fund balance 6,644,278 5,528,857 3,322,225 Add NexGen Reserve Fund not used 2,000,000 2,000,000 2,000,000 Add 40% General Op Fund Res not used 2,250,000 2,250,000 2,250,000	Income - 9-1-1 fee (ETC)	4,672,124				4,816,922	4,816,922
Less total expense (7,037,808) (5,956,343) (7,023,554) Unrestricted fund balance 6,644,278 5,528,857 3,322,225 Add NexGen Reserve Fund not used 2,000,000 2,000,000 2,000,000 Add 40% General Op Fund Res not used 2,250,000 2,250,000 2,250,000	` '	68,220					
Add NexGen Reserve Fund not used 2,000,000 2,000,000 2,000,000 Add 40% General Op Fund Res not used 2,250,000 2,250,000 2,250,000	Less total expense						(7,023,554)
Add 40% General Op Fund Res not used 2,250,000 2,250,000 2,250,000	Unrestricted fund balance	6,644,278				5,528,857	3,322,225
	Add NexGen Reserve Fund not used	2,000,000				2,000,000	2,000,000
Ending Fund Balance (cash) 10,894,278 9,778,857 7,572,225	Add 40% General Op Fund Res not used	2,250,000				2,250,000	2,250,000
	Ending Fund Balance (cash)	10,894,278				9,778,857	7,572,225