



## Jefferson County Emergency Communications Authority

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January 27, 2012

State of Colorado  
Division of Local Government  
1313 Sherman Street, Room 521  
Denver, Colorado 80203

**Subject: Letter of Budget Transmittal  
Jefferson County Emergency Communications Authority (JCECA)  
(aka Jefferson County Emergency Telephone Service Authority)  
LG ID: 30128, Type: 60**

To whom it may concern

Attached is a copy of the 2012 budget for The Jefferson County Emergency Communications Authority submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on 12/15/2011. If there are questions with regard to this budget, please contact:

Jeffrey J. Irvin, Executive Director  
Direct: 303-539-9410  
Mailing Address: JCECA, POB 16184, Golden, CO 80402-6003  
Email: jirvin@jceca.org

I, Jeffrey J. Irvin, Executive Director, hereby certify that the enclosed is a true and accurate copy of the 2012 Adopted Budget.

Yours Truly,

Jeffrey J. Irvin, Executive Director

Cc: file

**ADOPTION OF 2012 BUDGET  
JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUE AND ADOPTING A BUDGET FOR THE JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2012, AND ENDING ON THE LAST DAY OF DECEMBER 2012.

WHEREAS, a proposed 2012 budget was previously submitted on October 20, 2011 to the Board of Directors of the Jefferson County Emergency Communication Service Authority; and


WHEREAS, upon due and proper notice, published in accordance with the law, the proposed budget was open for inspection by the public at the office of Jeff Irvin, 433 S. Allison Street, Lakewood, Colorado, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and the public was notified of the date, time and location of the public hearing to adopt the budget; and

WHEREAS, the Board of Directors of the Jefferson County Emergency Telephone Service Authority is desirous of adopting said budget at this time.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Jefferson County Emergency Telephone Service Authority that estimated revenues and expenditures for the Jefferson County Emergency Telephone Service Authority as set forth in the attached 2012 Budget is hereby adopted.

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be filed with the Division of Local Government.

ADOPTED, this 15<sup>th</sup> day of December, 2012.

  
\_\_\_\_\_  
Lynn Johnson, Chairman

I, Jeff Irvin, certify that the attached is a true and accurate copy of the adopted 2012 budget of the Jefferson County E-911 Emergency Communications Service Authority.

  
\_\_\_\_\_  
Jeff Irvin, Executive Director

**APPROPRIATION OF 2012 BUDGET**  
**JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY**

A RESOLUTION APPROPRIATING SUMS IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE JEFFERSON COUNTY EMERGENCY COMMUNICATION SERVICE AUTHORITY

WHEREAS, On December 15, 2011 the Board of Directors of the Jefferson County Emergency Communication Service Authority adopted by resolution the 2012 Jefferson County Emergency Telephone Service Authority budget; and,


WHEREAS, pursuant to §29-1-108 C.R.S., as amended, the Board must appropriate the expenditures set forth in the budget; and,

WHEREAS, pursuant to the aforementioned statutes such appropriations shall be made by adoption of a resolution making such appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Jefferson County Emergency Telephone Service Authority to appropriate \$7,023,554 for the 2012 budget.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be filed with the Division of Local Government.

ADOPTED, this 15<sup>th</sup> day of December, 2011.

  
\_\_\_\_\_  
Lynn Johnson, Chairman

## **Jefferson County Emergency Communications Authority**

### **2012 Budget Message**

The Jefferson County Emergency Communications Authority (JCECA) is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, et seq., for the delivery of emergency telephone (E9-1-1) services throughout Jefferson and Broomfield Counties.

To accomplish its mission, the JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge.

There are six primary public safety answering points (“PSAPs”) and three secondary PSAPs in Jefferson County. There is one primary PSAP in Broomfield County. JCECA estimates its income from the emergency telephone charge will be \$4,816,922 in 2012. The emergency telephone charge is set at \$0.52. The other source of income is interest income, which is estimated to be \$24,000.

The total 2012 appropriated expenses are in the amount of \$7,023,554. The largest single budgetary item is for \$1,690,805 allocated to the Agency Operating Fund (AOF). A PSAP may request use of the AOF funds for unforeseen costs of repair, replacement and/or enhancement of software, equipment and systems necessary to ensure the continued operation of the E9-1-1 phone systems. The Special Projects budgetary item of \$739,888 includes funding for a fiber optic infrastructure project to facilitate the transport of data associated with the evolution of the E911 phone system to Next Generation IP based technology.

The Authority anticipates spending \$2,206,632 more than revenues in 2011. The Authority has sufficient funds to permit this expenditure while maintaining a positive fund balance.

JCECA Budget Adopted 12/15/2011

	2,010	2011 ALL CLASSES				2012
	Actual	Jan - Nov 11	Budget	%	Est Yr End	Budget
Ordinary Income/Expense						
Income						
9-1-1 fee (ETC)	4,672,124	4,415,512	4,500,000	98%	4,816,922	4,816,922
Total Income	4,672,124	4,415,512	4,500,000	98%	4,816,922	4,816,922
Expense						
Total Administrative expense	202,729	212,234	225,000	94%	231,528	281,784
Total Agency Operating Fund (AOF)	1,122,712	808,875	1,728,634	47%	1,063,893	1,690,805
Total Capital Acquisiton Fund (CAF)	0	399,018	399,018	100%	399,018	0
Total Consultants	92,214	61,618	91,823	67%	67,220	82,157
Total Disaster & recovery plan (DRP)	791,415	41,958	690,611	6%	43,768	346,551
Emergency Medical Dispatching	66,578	45,862	198,988	23%	50,031	97,261
Total Line charges	482,612	421,536	531,836	79%	459,857	563,523
Total Logging systems	1,188,204	83,347	140,000	60%	83,347	167,293
MSAG maintenance	137,491	1,394	85,400	2%	67,582	66,191
Total Notification system (ENS)	130,449	142,671	150,000	95%	142,431	100,000
Total Phone systems (911)	255,013	198,687	2,309,150	9%	1,022,136	1,141,000
Total Public education	31,066	13,347	60,000	22%	14,560	61,000
Total Program fund	1,884,506	965,171	1,447,408	67%	1,073,106	1,176,265
Reconciliation Discrepancies	(12,514)	0	0	0%		
Recruiting	12,755	10,346	15,000	69%	10,346	15,000
Small equipment	(22,198)	0	0	0%		
Total Special Projects	190,231	163,816	210,000	78%	810,883	739,898
Training expense (TE)	160,298	130,709	208,000	63%	140,000	185,000
Translation services (LLS)	13,511	11,336	15,000	76%	22,672	15,000
Total Expense	7,037,808	3,950,889	8,688,333	45%	5,956,343	7,023,554
Net Ordinary Income	(2,365,684)	464,623	(4,188,333)	(11%)	(1,139,421)	(2,206,632)
Other Income/Expense						
Other Income						
Other Income						
Other	0	0	0	0%	0	0
Interest Income	68,220	23,267	0	100%	24,000	0
Miscellaneous Income		1,974	0	100%	0	0
Other Income - Other	0	0	0	0%	0	0
Total Other Income	68,220	25,241	0	100%	24,000	0
Total Other Income	68,220	25,241	0	100%	24,000	0
Other Expense						
Interest Expense	0	54	0	100%	54	0
Total Other Expense	0	54	0	100%	54	0
Net Other Income	68,220	54	0	100%	54	0
Net Income	(2,297,464)	464,677	(4,188,333)	(11%)	(1,139,367)	(2,206,632)
Fund Balance, Beginning	13,191,742				10,894,278	9,778,857
Restrict - NexGen Reserve Fund	(2,000,000)				(2,000,000)	(2,000,000)
Restrict - 40% General Operating Fund Res	(2,250,000)				(2,250,000)	(2,250,000)
General Operating Balance	8,941,742				6,644,278	5,528,857
Income - 9-1-1 fee (ETC)	4,672,124				4,816,922	4,816,922
Income - interest	68,220				24,000	0
Less total expense	(7,037,808)				(5,956,343)	(7,023,554)
Unrestricted fund balance	6,644,278				5,528,857	3,322,225
Add NexGen Reserve Fund not used	2,000,000				2,000,000	2,000,000
Add 40% General Op Fund Res not used	2,250,000				2,250,000	2,250,000
Ending Fund Balance (cash)	10,894,278				9,778,857	7,572,225