

MINUTES OF THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
JANUARY 25, 2024

The Jefferson County Emergency Communications Authority (“JCECA”) Board of Directors met via a virtual Google Meet.

Present: Director Alan Fletcher
 Director Mike Clement
 Director Dave Lester
 Director Tracy Kraft-Tharp
 Attorney Ryan Tharp

Excused: Director Mike Kulp

Also, Present: Jeff Irvin, JCECA Executive Director
 Maylee Baraza, Jefferson County Clerk to the Board
 Tracie Kaminski, Pinnacle Consulting Group, Inc.
 Michael Garcia, Pinnacle Consulting Group, Inc.
 Monty Heffner, Broomfield PD
 Mark Goodell, Broomfield PD
 Jeff Streeter, Jeffcom911
 Michael Brewer, Jeffcom911
 Jennifer Sandoval, Jeffcom911
 Kevin Biegert, Jeffcom911
 Lara Mitchell, Westminster PD/FD
 Sara Gallegos, Westminster PD/FD

Director Fletcher called the meeting to order.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MINUTES

The Board upon motion of Director Fletcher, duly seconded by Director Kraft-Tharp and by unanimous vote, approved the Minutes of November 30, 2023. The board did not meet in December 2023.

TREASURER'S REPORT

Tracie Kaminski, Pinnacle Consulting Group, Inc. (PCGI), presented the unaudited financial statements for the month ending 12/31/23 (copy attached). Ms. Kaminsky advised that in comparison to the October financials presented to the board in November, revenues closed roughly \$250K more than what we were projecting. The increased revenues helped offset not only administrative operations but also the authority’s ability to support community projects. In 2023 we had some fiber projects, supported the J-FON O&M, J-FON equipment refresh, Smart911, and other miscellaneous projects that were bought before the board during the year. We are moving forward with the ETC fee increase that will allow the board to increase the monthly support to Broomfield, Jeffcom and Westminster (ECCs) by 15% in 2024. This will be setting us on a path to meet 75% of payroll coverage (for the ECCs) by 2027, 2028.

The Board upon motion of Director Clement and duly seconded by Director Kraft-Tharp and by

unanimous vote, approved the Treasurer's Report.

Ms. Kaminski then reviewed the December 31st cash encumbrance report (attached). She advised they are working on a summarized version of this report that they will review with Mr. Irvin and present for the February meeting. The 2024 budget packet is in final review within the Pinnacle company, Director Amanda Castle is completing her review now and will get it to Mr. Irvin for his review by the end of the day tomorrow. They are working on the year-end compliance for A/P vendors making sure forms are submitted for any applicable 1099 vendors.

EXPENDITURE REQUESTS

Mr. Irvin presented the expenditure requests for January 2024 (copy attached).

The Board upon motion of Director Kraft-Tharp and duly seconded by Director Lester and by unanimous vote, approved the January 2024 expenditure requests in the amount of \$1,460,822.25.

There was a discussion regarding Jeffcom future needs. This discussion centered on the need for radio consoles at the new 440 Indiana St. facility. Mr. Streeter expanded on the need with details of the status of the existing consoles at the 433 S Allison St. facility and the impracticality of moving those consoles that are end of life. Mr. Streeter advised that he will approach his board to discuss matching funds. Ms. Kaminski discussed the availability of special projects funds for support. Additionally, there was a discussion of the need to update the projection for JFON last mile projects. Mr. Biegert discussed how we will be able to extend the serviceable life of the consoles at 433 S Allison St. through 2028 for the hot backup center. Mr. Biegert also advised that discussions have taken place and will continue regarding providing backup for the Broomfield and Westminster ECCs at 433 S Allison St.

ECC PARTNERS REPORT

Emergency Communication Center partners reported the following:

- **Broomfield ECC** – Mr. Heffner advised they are in the process of hiring a manager and they are down four dispatchers. They are, also, in the process of promoting a supervisor. He announced that this will be his last meeting as he is retiring on February 6th.
- **Jeffcom ECC** – Mr. Streeter congratulated Mr. Hefner. He advised Jeffcom is fully staffed. He is awaiting a study that he should get back this month that likely will indicate that their FTE staffing level should change based on their increased call volume. He attended the BCC hearing on Tuesday morning and accepted presentation of a proclamation by US Representative Brittney Petersen commending Jeffcom's achievements.
- **Westminster ECC** – Ms. Mitchell advised they have a new hire starting Monday. That puts their staffing level at 1.5 down so their staffing level has improved quite a bit. They also, have a supervisor process running that closes on Monday. one in backgrounds and will be opening a supervisor position in January. She thanked the board for the contributions for 911 appreciation and she congratulated Mr. Heffner.

EXECUTIVE DIRECTOR'S REPORT

Lookout Alert – Mr. Irvin reported that in November month we had 177,079 opt-ins, today we're at 178,141 for an increase of 1,062. The RAVE Mobile Reach reports "All Loaded Public Data

Emergency Use” now provides access to an a additional 437,673 mobile numbers for our service area.

LEGAL COUNSEL REPORT

Mr. Tharp the PUC is conducting a rule making process involving outage reporting. There has been back and forth between CenturyLink (Lumen) and the PUC as to when they should be required to report outages. We are generally supportive of the PUC’s efforts because we feel it is appropriate that CenturyLink disclose when they have outages even if it is not CenturyLink’s fault. This is necessary to understand if the outage is a CenturyLink issue and that they are taking the appropriate action to prevent these in the future. If not a CenturyLink issue we need to understand the issue and address it appropriately. We have filed comments in this proceeding and will continue to monitor.

Their tariff proceeding has been suspended for the time being. It is likely they’ll reintroduce it at some point. The network diversity proceeding has been ongoing without a lot of progress. We continue to work through this proceeding. The ESInet users group has proposed a strategic plan that, when combined with some proposed legislation, has raised a concern among some authorities that we’re incrementally moving toward state control or regulation of 911. The legislation involves training standards and a 911 enterprise bill that would create a board at the state level that would have access to some funding for projects that no individual 911 authority would undertake on its own. Mr. Tharp advised that Mr. Irvin has been working on this closely and that at some point we’re going to have to take a position. Mr. Fletcher encouraged the ECC’s to weigh-in on these matters in the future. Mr. Brewer discussed the work he has done with the PUC Advisory Task Force Legislative Subcommittee.

NEW BUSINESS

Resolution 2024-01 Designating a Posting Location – JCECA posts notices to the <https://jceca.org/> website and on the Jefferson County website at: <https://www.jeffco.us/Calendar.aspx>. The Board upon motion of Director Kraft-Tharp and duly seconded by Director Lester and by unanimous vote, approved Resolution 2024-01.

Resolution 2024-02 Setting the Schedule Regular Meetings – The 2024 board virtual meetings will be held on the third Thursday of each month at 9AM MT with the exception of the following: the November virtual meeting will be held on November 21, 2024 at 9AM MT. The board will not meet in December 2024 unless necessary. The Board upon motion of Director Fletcher and duly seconded by Director Kraft-Tharp and by unanimous vote, approved Resolution 2024-02.

Resolution 2024-03 Setting the Emergency Telephone Charge (ETC) – effective 02/01/2024 the ETC will be set at \$2.05 per subscriber line per month. The Board upon motion of Director Clement and duly seconded by Director Kraft-Tharp and by unanimous vote, approved Resolution 2024-03.

ADJOURNMENT

The meeting was adjourned by Director Fletcher.



Management Financial Statements

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

We have prepared the accompanying management financial statements for the periods ending as of December 31, 2022 and December 31, 2023. We have also prepared the accompanying 2024 adopted budgets of revenues, expenditures and funds available prepared on the modified accrual basis.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. We have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America. Substantially all the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the financial position and results of operations.

A handwritten signature in black ink, appearing to read "Amanda K. Costa". The signature is fluid and cursive.

Pinnacle Consulting Group, Inc.
January 19, 2024

Offices Located in Loveland and Denver

Main office located at 550 W. Eisenhower Blvd., Loveland, CO 80537

(970)669-3611 (303)333-4380

www.PCGI.com

Serving our clients and community through excellent dependable service.


JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY							
BALANCE SHEET							
December 31, 2022 and December 31, 2023							
	Audited	Unaudited					
	Actual	Actual					
	12/31/2022	12/31/2023					
Assets							
Current Assets							
Cash, Checking	\$ 5,453,819	\$ 555,777					
Cash, Savings	-	2,396,205					
Accounts Receivable	1,512,850	1,851,377					
Prepaid Expense	211,133	318,596					
Total Current Assets	\$ 7,177,802	\$ 5,121,955					
Long-Term Assets							
Construction in Progress	\$ 4,090,785	\$ 4,090,785					
Infrastructure	25,895	25,895					
Right of Ways	568,082	568,082					
West Corridor Fiber Optic	865,614	865,614					
Accumulated Depreciation	(401,718)	(401,718)					
Total Long-Term Assets	\$ 5,148,658	\$ 5,148,658					
Total Assets	\$ 12,326,460	\$ 10,270,613					
Liabilities							
Current Liabilities							
Accounts Payable	\$ 1,578,823	\$ 1,244,476					
Total Current Liabilities	\$ 1,578,823	\$ 1,244,476					
Total Long-Term Debt	\$ -	\$ -					
Total Liabilities	\$ 1,578,823	\$ 1,244,476					
Fund Equity							
Net Investment in Fixed Assets	\$ 5,148,658	\$ 5,148,658					
Fund Balance							
Nonspendable	211,133	318,596					
Unassigned	5,387,846	3,558,884					
Total Fund Equity	\$ 10,747,637	\$ 9,026,138					
Total Liabilities and Fund Equity	\$ 12,326,460	\$ 10,270,613					
	=	=					

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY							
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS							
GENERAL FUND							
	(a)	(b)	(d)	(e)	(d-e)	(f)	(f-b)
	2022	2023	Actual	Budget	Variance	2024	Year to Year
	Audited	Adopted	Through	Through	Through	Adopted	Budget
Revenues	Actual	Budget	12/31/23	12/31/23	12/31/23	Budget	Variance
9-1-1 fee (ETC)	\$ 11,689,087	\$ 12,500,000	\$ 12,178,876	\$ 12,500,000	\$ (321,124)	\$ 18,153,248	\$ 5,653,248
9-1-1 fee (prepaid)	1,538,550	1,275,000	1,701,970	1,275,000	426,970	1,815,325	540,325
PUC Statewide 9-1-1 Trust Reimbursement	887,186	550,000	789,245	550,000	239,245	726,130	176,130
Interest Income	-	5,000	46,205	5,000	41,205	10,000	5,000
Miscellaneous Income	-	500	12	500	(488)	500	-
Total Revenues	\$ 14,114,823	\$ 14,330,500	\$ 14,716,309	\$ 14,330,500	\$ 385,809	\$ 20,705,203	\$ 6,374,703
Expenditures							
Administrative	\$ 247,101	\$ 293,181	\$ 304,295	\$ 293,181	\$ 11,114	\$ 303,258	\$ 10,077
Agency Operating Fund - BRO	1,089,309	1,198,241	1,198,241	1,198,241	-	1,377,977	179,736
Agency Operating Fund - WES	1,815,515	1,997,068	1,997,068	1,997,068	-	2,296,628	299,560
Agency Operating Fund - JEFFCOM	9,198,617	10,118,480	10,118,480	10,118,480	-	11,636,252	1,517,772
Disaster & Recovery Plan (DRP)	57,390	61,800	38,656	61,800	(23,144)	63,654	1,854
GIS System	185,220	185,400	196,766	185,400	11,366	202,248	16,848
Line Charges	742,802	654,998	786,570	654,998	131,572	674,648	19,650
Notification Systems (ENS)	291,424	204,505	149,000	204,505	(55,505)	374,286	169,781
Special Projects	693,535	2,245,185	1,648,733	2,245,185	(596,452)	1,395,887	(849,298)
Total Operating Expenditures	\$ 14,320,913	\$ 16,958,858	\$ 16,437,808	\$ 16,958,858	\$ (521,050)	\$ 18,324,839	\$ 1,365,981
Revenues over/(under) Expenditures	(206,090)	\$ (2,628,358)	\$ (1,721,500)	\$ (2,628,358)	\$ 906,858	\$ 2,380,364	\$ 5,008,722
Beginning Fund Balance	5,805,069	6,033,625	5,598,979			5,727,182	(306,443)
Ending Fund Balance	\$ 5,598,979	\$ 3,405,267	\$ 3,877,479			\$ 8,107,546	\$ 4,702,279
Components of Ending Fund Balance							
Capital Reserve	\$ 750,000	\$ 750,000	\$ 750,000			\$ 750,000	\$ -
Operating Reserve (25% of Expenses)	3,580,228	4,239,714	4,109,452			4,581,210	341,496
Unrestricted	1,268,751	(1,584,447)	(981,973)			2,776,336	4,360,783
Ending Fund Balance	\$ 5,598,979	\$ 3,405,267	\$ 3,877,479			\$ 8,107,546	\$ 4,702,279

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY							
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL							
GENERAL FUND							
	(a)	(b)	(d)	(e)	(d-e)	(f)	(f-b)
	2022	2023	Actual	Budget	Variance	2024	Year to Year
	Audited	Adopted	Through	Through	Through	Adopted	Budget
	Actual	Budget	12/31/23	12/31/23	12/31/23	Budget	Variance
Administration							
Accounting	\$ 43,048	\$ 77,013	\$ 81,333	\$ 77,013	\$ 4,320	\$ 79,323	\$ 2,310
Bank Charges	291	7,200	1,316	7,200	(5,884)	7,416	216
Executive Director (ED)						-	-
401k & Benefits	26,646	25,775	25,092	25,775	(683)	26,548	773
Mileage Reimbursement	234	503	39	503	(464)	518	15
Payroll Tax	8,421	9,972	10,240	9,972	268	10,271	299
Wages & Salaries	125,908	124,767	132,141	124,767	7,374	128,510	3,743
Insurance	5,633	5,892	6,095	5,892	203	6,069	177
Legal	19,373	30,900	25,928	30,900	(4,972)	31,827	927
Meeting & Misc						-	-
Admin Web/Listserve	761	470	712	470	242	484	14
Meeting & Misc - Other	8,099	4,244	10,028	4,244	5,784	4,371	127
Phone/Web Conferencing	147	424	147	424	(277)	437	13
Office Supplies & Postage	558	824	792	824	(32)	849	25
Payroll Expenses	7,982	4,985	10,431	4,985	5,446	5,135	150
Public Web	-	212	-	212	(212)	1,500	1,288
Total Administrative Expenses	\$ 247,101	\$ 293,181	\$ 304,295	\$ 293,181	\$ 11,114	\$ 303,258	\$ 10,077
Agency Operating Fund (AOF)							
Broomfield	\$ 1,089,309	\$ 1,198,241	\$ 1,198,241	\$ 1,198,241	\$ -	\$ 1,377,977	\$ 179,736
Westminster	1,815,515	1,997,068	1,997,068	1,997,068	-	2,296,628	299,560
Jeffcom	9,198,617	10,118,480	10,118,480	10,118,480	-	11,636,252	1,517,772
Total Agency Operating Fund (AOF)	\$ 12,103,441	\$ 13,313,789	\$ 13,313,789	\$ 13,313,789	\$ -	\$ 15,310,857	\$ 1,997,068
Disaster & Recovery Plan (DRP)							
SRBC Recurring	\$ 57,390	\$ 61,800	\$ 38,656	\$ 61,800	\$ (23,144)	\$ 63,654	\$ 1,854
Total Disaster & Recovery Plan (DRP)	\$ 57,390	\$ 61,800	\$ 38,656	\$ 61,800	\$ (23,144)	\$ 63,654	\$ 1,854
GIS System							
GIS System Support	\$ 185,220	\$ 185,400	\$ 196,766	\$ 185,400	\$ 11,366	\$ 190,962	\$ 5,562
MSAG, wireless auditing contracted services						\$ 11,286	
Total GIS System	\$ 185,220	\$ 185,400	\$ 196,766	\$ 185,400	\$ 11,366	\$ 202,248	\$ 16,848
Line Charges							
Call Box MRC	\$ 27,506	\$ 9,600	\$ 6,201	\$ 9,600	\$ (3,399)	\$ 9,888	\$ 288
Jeffcom DS1	25,163	-	-	-	-	-	-
ESInet	685,477	640,398	780,369	640,398	139,971	659,610	19,212
Other	4,656	5,000	-	5,000	(5,000)	5,150	150
Total Line Charges	\$ 742,802	\$ 654,998	\$ 786,570	\$ 654,998	\$ 131,572	\$ 674,648	\$ 19,650
Notification Systems (ENS)							
ALI Database Extract (ADE)	\$ 12,729	\$ 18,000	\$ 11,119	\$ 18,000	\$ (6,881)	\$ 18,540	\$ 540
ENS	274,242	182,900	137,881	182,900	(45,019)	227,883	44,983
VoIP Record Extract	4,453	3,605	-	3,605	(3,605)	3,713	108
ENS Systems Support						124,150	
Total Notification Systems (ENS)	\$ 291,424	\$ 204,505	\$ 149,000	\$ 204,505	\$ (55,505)	\$ 374,286	\$ 169,781
Special Projects							
Call Box Project	\$ 157,024	\$ 6,695	\$ 1,720	\$ 11,265	\$ (9,545)	\$ 6,896	\$ 201
Fiber Special Projects	-	1,466,654	659,601	722,084	(62,483)	500,000	(966,654)
Last Mile Fiber Project	-	300,000	313,140	300,000	13,140	400,000	100,000
North Metro	-	686,654	-	-	-	100,000	(586,654)
Equipment Refresh Project	-	480,000	344,683	440,000	(95,317)	-	(480,000)
J-FON O&M	336,494	480,000	606,177	480,000	126,177	494,400	14,400
Smart911	89,161	91,836	89,161	91,836	(2,675)	94,591	2,755
Special Projects Contingency	110,856	200,000	292,075	200,000	92,075	300,000	100,000
Total Special Projects	\$ 693,535	\$ 2,245,185	\$ 1,648,733	\$ 2,245,185	\$ 61,370	\$ 1,395,887	\$ (849,298)
Total Expenditures	\$ 14,320,913	\$ 16,958,858	\$ 16,437,808	\$ 16,958,858	\$ 136,773	\$ 18,324,839	\$ 1,365,981

**Jefferson County Emergency Communications Authority
2023 Cash Projection Report**

	January	February	March	April	May	June	July	August	September	October	November	December
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Cash on Hand	\$ 5,453,819	\$ 4,711,184	\$ 4,685,845	\$ 4,192,235	\$ 4,026,049	\$ 3,962,680	\$ 3,980,030	\$ 3,708,227	\$ 4,033,912	\$ 3,607,237	\$ 3,452,726	\$ 3,478,048
Expected Inflows:												
2023 Revenues (As projected, less paid)												
9-1-1- fee (ETC)	\$ 1,008,500	\$ 993,341	\$ 996,222	\$ 856,766	\$ 1,187,386	\$ 1,013,100	\$ 770,569	\$ 1,230,198	\$ 751,427	\$ 998,953	\$ 1,218,692	\$ 1,002,642
9-1-1- fee (prepaid)	115,891	123,802	90,402	150,289	99,858	155,597	96,201	156,275	143,442	145,941	147,663	145,690
PUC Statewide 911 Trust Reimbursement	57,574	62,469	57,907	61,098	63,966	54,754	64,201	60,567	61,869	61,063	62,901	60,166
Interest Income	-	-	-	-	-	-	-	1,103	11,070	11,536	11,268	11,228
Miscellaneous Income	-	-	-	-	-	-	-	12	0	-	-	-
Total Expected Inflows	\$ 6,628,969	\$ 1,179,612	\$ 1,144,531	\$ 1,068,153	\$ 1,351,210	\$ 1,223,451	\$ 930,971	\$ 1,448,154	\$ 967,808	\$ 1,217,493	\$ 1,440,523	\$ 1,219,727
Expected Outflows:												
2023 Obligations (As projected, less paid)												
Administrative												
Accounting	\$ 3,014	\$ 6,093	\$ 6,140	\$ 6,093	\$ 13,373	\$ 6,097	\$ 271	\$ 6,278	\$ 11,960	\$ 5,921	\$ 6,142	\$ 6,102
Bank Charges	1,316	-	-	-	-	-	-	-	-	-	-	-
Executive Director (ED)	14,005	14,184	13,944	13,944	14,082	13,944	13,944	14,092	13,944	13,949	13,949	25,724
Insurance	-	-	-	-	-	-	-	-	342	-	801	4
Legal	-	-	11,073	-	-	3,855	1,174	-	3,048	-	4,774	2,005
Admin Web/Listserves	-	-	-	-	-	-	-	192	20	-	-	98
Meeting & Misc	3,772	150	-	1,998	2,858	1,215	55	83	-	399	460	-
Phone/Web Conferencing	-	-	-	-	-	-	-	-	-	147	-	-
Office Supplies & postage	-	-	60	-	127	-	-	-	26	41	351	-
Public Web	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Expense	322	448	318	318	195	328	338	205	488	332	2,891	3,834
Administrative Total	\$ 22,429	\$ 20,876	\$ 31,535	\$ 22,354	\$ 30,635	\$ 25,440	\$ 15,782	\$ 20,850	\$ 29,827	\$ 20,789	\$ 29,366	\$ 37,768
Agency Operating Fund (AOF)												
BRO non-recurring	\$ 105,751	\$ 99,853	\$ 99,853	\$ 99,853	\$ 99,853	\$ 99,853	\$ 99,853	\$ -	\$ 199,707	\$ 99,853	\$ 99,853	\$ 99,853
Jeffcom Wages & Salaries	893,005	843,207	843,207	843,207	843,207	843,207	843,207	843,207	843,207	843,207	843,207	843,207
WES non-recurring	176,251	166,422	166,422	166,422	166,422	166,422	166,422	166,422	166,422	166,422	166,422	166,422
Agency Operating Fund (AOF) Total	\$ 1,175,007	\$ 1,109,482	\$ 1,109,482	\$ 1,109,482	\$ 1,109,482	\$ 1,109,482	\$ 1,109,482	\$ 1,009,629	\$ 1,209,336	\$ 1,109,482	\$ 1,109,482	\$ 1,109,482
Disaster & Recovery Plan (DRP)												
SRBC Recurring	\$ -	\$ -	\$ -	\$ -	\$ 38,656	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disaster & Recovery Plan (DRP) Total	\$ -	\$ -	\$ -	\$ -	\$ 38,656	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS System												
GIS System Support	\$ 36,000	\$ -	\$ 10,260	\$ -	\$ 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,000
GIS System Total	\$ 36,000	\$ -	\$ 10,260	\$ -	\$ 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,000
Line Charges												
Call Box MRC	\$ 4,394	\$ 4,394	\$ 66	\$ 663	\$ 663	\$ 663	\$ 666	\$ 666	\$ 666	\$ 672	\$ 672	\$ 672
ESInet	98,927	51,358	123,713	55,006	56,131	59,681	55,692	55,702	61,152	55,960	55,705	88,410
Jeffcom DS1	2,393	2,393	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Line Charges Total	\$ 105,714	\$ 58,145	\$ 123,780	\$ 55,669	\$ 56,794	\$ 60,344	\$ 56,358	\$ 56,368	\$ 61,818	\$ 56,631	\$ 56,376	\$ 89,081
Notification Systems (ENS)												
Notification System (ENS)										\$ -	\$ 50,267	
ALI Database Extractio (ADE)	\$ -	\$ 1,124	\$ 1,672	\$ 3,000	\$ 1,945	\$ -	\$ 1,926	\$ 961	\$ -	\$ 953	\$ 1,893	\$ 894
CodeRed (ECN)	216,061	-	-	-	-	-	-	-	-	-	144,243	126,900
VoIP Record Extract	-	-	-	-	-	-	-	-	-	-	-	-
Notification Systems (ENS) Total	\$ 216,061	\$ 1,124	\$ 1,672	\$ 3,000	\$ 1,945	\$ -	\$ 1,926	\$ 961	\$ -	\$ 953	\$ 196,403	\$ 127,794
Special Projects												
Call Box Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,720
Fiber Optics	-	-	-	-	-	-	-	-	1,779	-	-	-
J-FON	158,142	15,324	361,411	43,835	172,698	4,582	5,219	4,801	4,374	8,705	4,693	117,206
Last Mile Fiber Project	12,390	-	-	-	4,149	6,253	14,006	25,141	87,349	11,097	-	118,331
North Metro	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Refresh Project	-	-	-	-	-	-	-	4,720	-	152,725	18,880	-
Smart911	-	-	-	-	-	-	-	-	-	-	-	-
Other	192,042	-	-	-	-	-	-	-	-	11,621	-	5,412
Special Projects Total	\$ 362,574	\$ 15,324	\$ 361,411	\$ 43,835	\$ 176,847	\$ 10,835	\$ 19,225	\$ 34,662	\$ 93,502	\$ 184,148	\$ 23,573	\$ 242,669
Total Expected Outflows	\$ 1,917,785	\$ 1,204,951	\$ 1,638,141	\$ 1,234,339	\$ 1,414,579	\$ 1,206,101	\$ 1,202,773	\$ 1,122,470	\$ 1,394,483	\$ 1,372,004	\$ 1,415,201	\$ 1,745,794
Net Inflows/Outflows	\$ 4,711,184	\$ (25,339)	\$ (493,610)	\$ (166,186)	\$ (63,369)	\$ 17,349	\$ (271,802)	\$ 325,684	\$ (426,675)	\$ (154,511)	\$ 25,322	\$ (526,067)
Estimated Cash Position	\$ 4,711,184	\$ 4,685,845	\$ 4,192,235	\$ 4,026,049	\$ 3,962,680	\$ 3,980,030	\$ 3,708,227	\$ 4,033,912	\$ 3,607,237	\$ 3,452,726	\$ 3,478,048	\$ 2,951,981

JCECA - 2024 Jan Expenditure Request Authorization 012524 0740					
Request Number	Date of Board Approval	Agency	Description	Expense Category	NTE Amt Requested
2024-001		Multi	GeoComm yr 2 of 5 yr MSAG/ALI database support services agreement	GIS:Support	11,286.00
2024-002		WES	Matching funds for 2024 portion of radio console upgrade project	SpProj	168,631.50
2024-003		Multi	Reimb ECC expenses for NPSTW	Admin:meetings & misc	5,000.00
2023-004		Multi	ECC distributions for Feb 2024	AOF	1,275,904.75
				Total	1,460,822.25
Expenditures Approved by Executive Director (signature):					

**NOTICE OF MEETING FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY (“JCECA”)
FEBUARY 22, 2024, AT 9 A.M.**

THIS WILL BE A VIRTUAL MEETING ONLY

There will not be a physical meeting. The virtual meeting can be attended via Google Meet at the link below or by calling in via telephone.

<https://meet.google.com/viq-cvys-edu>. Use of computer audio (headset/mic) works best or join by phone: 413-459-4200, PIN: 669 173 972# - press *6 to mute/unmute your phone.

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
 - i. January 25, 2024, Monthly Meeting.
4. Treasurer's Report:
 - a. Financial Reports – Pinnacle Consulting Group, Inc.
 - i. Financial Statements.
 - ii. Cash Encumbrance Report.
 - b. Expenditure Requests – Executive Director.
 - i. Presentation re: Jeffcom radio console request.
5. Emergency Communication Center (ECC) Partners Reports:
 - a. City and County of Broomfield (Broomfield PD PSAP).
 - b. Jeffcom 911 (Jefferson County Communications Center Authority PSAP).
 - c. City of Westminster (Westminster PD/FD Communications PSAP).
6. Executive Director’s Report
7. Legal Counsel Report
8. New Business
9. Adjournment.

For Information regarding the Jefferson County Emergency Communications Authority (JCECA) please visit the website <https://jceca.org/> or contact: Jeff Irvin, Executive Director, 303-539-9410, jirvin@jceca.org.