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19A-0494T Jefferson County E-911 - Emergency Telephone Charge

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Document Information

Title	Type	Original Name	Confidentiality	Size
Jefferson County E-911 - Emergency Telephone Charge	Application	190916 JCECA ETC Application.pdf	Non-confidential	15,412
Testimony of Jeff Irvin	Testimony	190916 Jeff Irvin Testimony.pdf	Non-confidential	36,250
Exhibit A - Information Required by Rule 2002	Exhibits	Exhibit A - Information Required by Rule 2002.pdf	Non-confidential	9,242
Exhibit B - Attestation	Exhibits	Exhibit B - Attestation.PDF	Non-confidential	136,489
Exhibit C - Public Notice (Proposed)	Exhibits	Exhibit C - Public Notice.pdf	Non-confidential	8,437
Exhibit D - JCECA IGA (as amended)	Exhibits	Exhibit D - JCECA IGA (as amended).pdf	Non-confidential	1,780,418
Exhibit E - 190425 JCECA Resolution	Exhibits	Exhibit E - 190425 JCECA Resolution.pdf	Non-confidential	136,511
Exhibit F - 2017 JCECA Audit	Exhibits	Exhibit F - 2017 JCECA Audit.pdf	Non-confidential	774,523
Exhibit G - 2019 JCECA Budget	Exhibits	Exhibit G - 2019 JCECA Budget.pdf	Non-confidential	1,594,499
Exhibit H - 190731 JCECA Financials	Exhibits	Exhibit H - 190731 JCECA Financials.pdf	Non-confidential	196,050
Exhibit I - 190731 JCECA Cash Projection	Exhibits	Exhibit I - 190731 JCECA Cash Projection.pdf	Non-confidential	23,066
Exhibit J - 190409 ETC Rate Report	Exhibits	Exhibit J - 190409 ETC Rate Report.pdf	Non-confidential	238,911
Exhibit K - JCECA 5 Year Pro Forma Financials	Exhibits	Exhibit K - JCECA 5 Year Pro Forma Financials.pdf	Non-confidential	13,368
Exhibit L - Jeffcom 2019 Budget	Exhibits	Exhibit L - Jeffcom 2019 Budget.pdf	Non-confidential	1,363,825
Exhibit M - Broomfield 2019 Communications Budget	Exhibits	Exhibit M - Broomfield 2019 Communications Budget.pdf	Non-confidential	1,601,449
Exhibit N - Westminster 2019 Communications Budget	Exhibits	Exhibit N - Westminster 2019 Communications Budget.pdf	Non-confidential	12,116
Exhibit O - Fiber Construction Costs Remaining	Exhibits	Exhibit O - Fiber Construction Costs Remaining.pdf	Non-confidential	9,442

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**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF COLORADO**

Proceeding No. _____

**IN THE MATTER OF THE APPLICATION OF THE JEFFERSON COUNTY EMERGENCY
COMMUNICATIONS AUTHORITY TO INCREASE THE EMERGENCY TELEPHONE CHARGE**

APPLICATION

The Jefferson County Emergency Communications Authority (“JCECA”), through its undersigned attorney, submits this application (this “**Application**”) to the Public Utilities Commission (the “**Commission**”) pursuant to Rules 1303(a)(I), 2002(a)(XVI), and 2147 and pursuant to C.R.S. § 29-11-102(2)(b) for approval to increase the emergency telephone charge (as defined in C.R.S. § 29-11-101(1.7) and Rule 723-2-2131(q), the “**ETC**”) from \$1.15 to \$1.30.

In support of this Application, JCECA states the following:

Compliance with Commission Rule 2002(b)

1. Exhibits A, B, and C contain the information and statements required by Commission Rule 2002(b). JCECA will publish notice of this Application consistent with Commission Rule 2147(d) and notify the Commission when the notice has been published. JCECA will publish notice in the Broomfield Enterprise and the Golden Transcript, which are newspapers of general circulation in Broomfield and Jefferson Counties. JCECA will also post the notice on its website at <https://jceca.org>.

Background Information

2. JCECA is a local government entity created by intergovernmental agreement (“**IGA**”) pursuant to C.R.S. § 29-11-102(1)(b) and § 29-1-203. Exhibit D is JCECA’s current IGA,

as amended. JCECA is not a party to any other agreements or understandings with other governing bodies in Colorado.

3. JCECA's service area is comprised of all of Jefferson and Broomfield Counties, except for the portions of the City of Littleton in Jefferson County. JCECA's service area also includes the portions of the City of Westminster ("**Westminster**") and the City of Arvada in Adams County and several small areas in Arapahoe and Douglas Counties.

4. There are three public safety answering points (a "**PSAP**") in JCECA's service area. The Jefferson County Communications Center Authority ("**Jeffcom**") operates a PSAP and provides call taking and dispatching services to 23 law enforcement and fire protection agencies in Jefferson County. Additionally, the City and County of Broomfield ("**Broomfield**") and Westminster each operate a PSAP.

Documentation

5. Filed with this Application is the testimony of Jeff Irvin, JCECA's Executive Director. This testimony explains the reasons JCECA needs the increase.

6. Exhibit E is the resolution approving the Authority to file this Application and seek an ETC of \$1.30.

7. Exhibit F is JCECA's 2017 audit. The 2018 audit has not been completed as of the date this Application was filed; when complete, it will be filed online with the Colorado Department of Local Affairs' Local Government Information System and will be publicly available at <https://dola.colorado.gov/lgis/>.

8. Exhibit G is JCECA's 2019 budget.

9. Exhibit H is JCECA's unaudited financial statements as of July 31, 2019, prepared by JCECA's accountants. This exhibit shows JCECA's unaudited financial position as of December 31, 2018, and JCECA's unaudited financial position as of July 31, 2019.

10. Exhibit I is a monthly cash projection for 2019. The numbers from January through July are JCECA's actual numbers. The remainder of the year are estimates. This shows JCECA's actual and estimated cash flows for the remainder of 2019.

11. Exhibit J is a report prepared by JCECA's accountant that proposes and analyzes three different ETC rates (\$1.25, \$1.27, and \$1.30).

12. Exhibit K is JCECA's five-year pro forma statement of revenues and expenditures, prepared by JCECA's accountants. This document assumes an ETC of \$1.30 beginning on January 1, 2020.

13. Exhibit L is Jeffcom's 2019 adopted budget.

14. Exhibit M is a portion of Broomfield's 2019 adopted budget. Specifically, this is the police/public safety portion of Broomfield's budget, which shows budgeted expenditures for public safety communications.

15. Exhibit N is an excerpt of Westminster's 2019 adopted budget expenditures for its public safety communications section.

16. Exhibit O is a summary of the outstanding construction costs for JCECA's fiber project.

Rationale for Increase

17. JCECA proposes to increase funding to the PSAPs by annually funding \$6.5 million to Jeffcom, about \$1.28 million to Westminster, and about \$770,000 to Broomfield. These amounts

are based on the relative populations that each PSAP serves. All three of these agencies support this level of funding.

18. JCECA also proposes to rebuild its cash reserve. At the beginning of 2019, JCECA had about \$370,000 in cash. JCECA's board of directors determined that the appropriate cash reserve is about \$3.4 million, which represents three months of average operating expenditures plus \$750,000 as a capital reserve.

19. JCECA is contractually obligated to spend almost \$800,000.00 to complete the fiber project it undertook several years ago with RTD. This fiber network will support and enhance 911 service by interconnecting PSAPs and providing radio backhaul. Additionally, as further explained in Mr. Irvin's testimony, JCECA anticipates spending an additional \$600,000.00 to almost \$800,000.00 in other fiber projects to complete the fiber network.

20. These proposed expenditures, as well as JCECA's other expenditures, comply with C.R.S. § 29-11-104(2).

21. Without an increase in the ETC to \$1.30, JCECA will not be able to accomplish these objectives.

Conclusion

22. For the reasons set forth above, JCECA requests that the Commission grant this Application and allow JCECA to increase its ETC from \$1.15 to \$1.30.

DATED: September 16, 2019.

Respectfully submitted,

By: /s/ Ryan M. Tharp

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**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF COLORADO**

Proceeding No. _____

**IN THE MATTER OF THE APPLICATION OF THE JEFFERSON COUNTY EMERGENCY
COMMUNICATIONS AUTHORITY TO INCREASE THE EMERGENCY TELEPHONE CHARGE**

TESTIMONY OF JEFF IRVIN

September 16, 2018

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1 **Q. PLEASE STATE YOUR NAME AND EMPLOYER.**

2 A. Jeff Irvin, Jefferson County Emergency Communications Authority (“**JCECA**”).

3 **Q. WHAT IS YOUR POSITION WITH JCECA?**

4 A. Executive Director.

5 **Q. HOW LONG HAVE YOU HELD THAT POSITION?**

6 A. Since October of 2008. Prior to that, I was the Communications Unit Manager for
7 the Jefferson County Sheriff’s Office.

8 **Q. WHAT ARE YOUR RESPONSIBILITIES AS THE EXECUTIVE DIRECTOR OF**
9 **JCECA?**

10 A. I am charged with the day-to-day operations of JCECA, implementing all actions
11 approved by JCECA’s five-member board of directors (the “**Board**”), and making
12 recommendations to the Board aimed at fulfilling its mission. I perform all tasks assigned
13 by the Board. JCECA provides funding and operating systems for three public safety
14 answering points (each, a “**PSAP**”) within Jefferson and Broomfield Counties.

15 **Q. WHAT IS JCECA AND WHAT DOES IT DO?**

16 A. JCECA is what is commonly referred to as a “911 authority”. Legally speaking,
17 JCECA is a separate legal entity created by intergovernmental agreement between virtually
18 all of the cities, towns, and fire districts in Jefferson and Broomfield Counties, plus
19 Jefferson County and the City and County of Broomfield. JCECA collects the emergency
20 telephone charge (the “**ETC**”) in its service area, which is generally all of Jefferson and
21 Broomfield Counties, and spends the funds in compliance with C.R.S. § 29-11-104(2).

22 **Q. WHY DID JCECA FILE AN APPLICATION TO INITIATE THIS PROCEEDING?**

23 A. To obtain approval to increase the ETC to \$1.30.

1 **Q. WHAT IS JCECA’S CURRENT ETC RATE SET AT?**

2 A. \$1.15.

3 **Q. HOW LONG HAS JCECA’S CURRENT ETC RATE BEEN SET AT \$1.15?**

4 A. The Colorado Public Utilities Commission (the “**Commission**”) approved the ETC
5 rate of \$1.15 by Decision No. R17-0785 in Proceeding No. 17A-0179T. The ETC rate of
6 \$1.15 became effective on January 1, 2018. Prior to that, the ETC was set at \$0.70.

7 **Q. WHY IS JCECA SEEKING AN INCREASE IN THE ETC AT THIS TIME?**

8 A. In a nutshell, because JCECA cannot fund everything that it and the PSAPs have
9 determined is necessary for continued operations for the next five years with the ETC at
10 \$1.15. Specifically, the projected needs include: (1) rebuilding a cash reserve which was
11 depleted by organizing and funding the startup costs for the Jefferson County
12 Communications Center Authority (“**Jeffcom**”), (2) providing annual funding to the
13 PSAPs to cover certain anticipated costs, and (3) paying for the fiber optic network JCECA
14 is building for emergency and public safety communications.

15 **Q. LET’S START WITH THE CASH RESERVE. DESCRIBE HOW JCECA**
16 **DEPLETED ITS CASH RESERVE.**

17 A. JCECA depleted its cash reserve by paying for the startup costs associated with
18 Jeffcom. Jeffcom is a large consolidated PSAP located in Lakewood. Jeffcom became
19 operational in early 2018. Prior to the opening of Jeffcom, JCECA supported a total of ten
20 PSAPs. Eight of those PSAPs closed and consolidated into Jeffcom’s PSAP in early 2018.

21 The eight PSAPs that consolidated could not cease operations until Jeffcom was
22 operational. That means that JCECA has to fund those operating PSAPs while Jeffcom was

1 being organized. JCECA had to spend its reserves to fund Jeffcom's construction costs and
2 equipment purchases.

3 **Q. WHAT IS JCECA'S CASH RESERVE AT NOW?**

4 A. Not substantial. Exhibit H to the application is JCECA's financial statements from
5 July 31, 2019. The balance sheet, identified as page 1, shows that JCECA has less than
6 \$370,000 in cash at the end of 2018. By July 31, 2019, cash reserves have increased to
7 almost \$1 million.

8 **Q. HAS JCECA ESTABLISHED A RESERVE TARGET?**

9 A. Yes. JCECA's board decided on a three-month operating reserve and plus \$750,000
10 for capital expenses. Based on JCECA's desired expenditures, which assume an ETC of
11 \$1.30, that cash reserve should be about \$3.4 million.

12 **Q. WOULD JCECA BE ABLE TO ESTABLISH A \$3.4 MILLION CASH RESERVE**
13 **IF JCECA DID NOT SEEK AN ETC INCREASE?**

14 A. JCECA cannot achieve all its priorities without an increased ETC. Right now,
15 because the cash reserve was so low at the beginning of the year, JCECA is not funding
16 other priorities and putting extra cash towards its reserve. That's why the fund balance has
17 increased from \$370,000 to almost \$1 million in the seven months ending July 31, 2019.
18 But JCECA will not be able to continue increasing the reserve and fund other priorities
19 without an increase.

20 **Q. WHY IS A CASH RESERVE IMPORTANT?**

21 A. 911 and emergency communications equipment is expensive. Like anything,
22 sometimes equipment breaks unexpectedly. Other times, opportunities arise that promise
23 better service, but it takes money to be able to take advantage of those opportunities. By

1 having a cash reserve, JCECA can fund or help fund costs that rise unexpectedly or can
2 fund appropriate opportunities when they arise. For example, without a cash reserve,
3 JCECA would not have been able to fund Jeffcom's startup costs. It is unlikely Jeffcom
4 would exist without JCECA's cash reserve. Additionally, the possibility exists that there
5 could be an interruption in funding if a service provider fail to remit the ETC. A reserve
6 would help to "bridge the gap" should this occur.

7 **Q. LET'S DISCUSS JCECA'S ANNUAL FUNDING TO THE PSAPS. WHAT PSAPS**
8 **DOES JCECA CURRENTLY FUND?**

9 A. JCECA currently funds three PSAPs. Those PSAPs are operated by Jeffcom, the
10 City of Westminster ("Westminster"), and the City and County of Broomfield
11 ("Broomfield"). These PSAP's support a large number of law enforcement, fire,
12 emergency medical service, and local government agencies who, from time to time, request
13 assistance from JCECA for funding of special projects related to 911 service and
14 emergency communications.

15 **Q. HOW DOES JCECA PROPOSE TO FUND THOSE PSAPS GOING FORWARD?**

16 A. JCECA has worked out a funding model based on the relative population that each
17 PSAP serves. Broomfield serves 9% of the population in JCECA's service area,
18 Westminster serves 15%, and Jeffcom serves 76%. These statistics were compiled by
19 JCECA's accountants and are based on U.S. Census Bureau data available online.

20 **Q. HOW MUCH WILL JCECA FUND JEFFCOM?**

21 JCECA has committed to funding Jeffcom in the amount of \$6.5 million annually.
22 This is not a legally binding obligation, but it's a good faith commitment on the part of
23 JCECA. Jeffcom is funded by its eight member agencies (the eight agencies whose PSAPs

1 were consolidated), plus from fees paid by another fifteen or so agencies for dispatching
2 services. Whatever JCECA funds reduces the amount that the other agencies must fund.
3 \$6.5 million is the amount that makes Jeffcom work for the member agencies. If JCECA
4 funded more, that would result in more savings for the Jeffcom agencies. But \$6.5 million
5 is also what JCECA felt comfortable committing to.

6 To make compliance with C.R.S. § 29-11-104(2) straightforward, Jeffcom has
7 agreed to use the JCECA funding to pay its call taker and dispatch salaries. This is
8 permitted under C.R.S. § 29-11-104(2)(b). Jeffcom's call taker and dispatch salaries
9 exceed the amount that JCECA is planning on funding. In Jeffcom's 2019 budget, attached
10 as Exhibit L to the application, there is a line item titled "Subtotal – JCECA Salaries and
11 Benefits" which totals over \$11 million. This is on the page marked "Page 3 or 5." This
12 line item is designated as "JCECA Salaries and Benefits" because these are costs that are
13 eligible for funding using the ETC, *i.e.*, they are call taker and dispatcher salaries.

14 **Q. HOW MUCH WILL BROOMFIELD AND WESTMINSTER RECEIVE?**

15 A. If Jeffcom receives \$6.5 million, Broomfield will receive about \$770,000 annually
16 and Westminster will receive about \$1.28 million annually. That's based on the population
17 statistics discussed above.

18 Broomfield and Westminster did not necessarily want to use ETC funds to pay for
19 call taker and dispatch salaries, although that is always an option. They want to use their
20 portion of the ETC for any authorized use under C.R.S. § 29-11-104(2).

21 JCECA's accountant worked with Broomfield and Westminster to determine
22 Broomfield's and Westminster's anticipated ETC funding needs over the next five years.
23 Broomfield and Westminster may have expenditures in one year that is greater than their

1 annual allocation. JCECA intends to allow Broomfield and Westminster to carry over
2 unspent allocations into future years. This way Broomfield and Westminster can save funds
3 for more expensive purchases. JCECA will review any proposed expenditure to ensure it
4 complies with C.R.S. § 29-11-104(2).

5 Exhibits M and N to the application show Broomfield's and Westminster's 2019
6 budgeted expenditures for public safety communications. In both cases, the budgeted
7 expenditures for public safety communications substantially exceeds the ETC allocations
8 to Broomfield and Westminster.

9 **Q. DOES JCECA PROPOSE ANY OTHER FUNDING TO THE PSAPS?**

10 A. Yes. JCECA has a special project line item in its budget. Exhibit K is JCECA's five
11 year pro forma financial estimates. The last line under expenditures is the special projects
12 line item. In 2020 and 2021 there is \$292,000.00 and \$521,000.00 in that line. From 2022
13 going forward, we've allocated \$750,000.00 to that fund. In 2020 and 2021 it is lower
14 because JCECA will still have construction costs associated with the North Metro fiber
15 project. The sum of what's allocated to North Metro and Special Projects is \$750,000.00.
16 The special project funds will be available to PSAPs and other public safety agencies to
17 fund eligible expenses.

18 **Q. WHAT WILL SPECIAL PROJECT FUNDS BE USED FOR?**

19 A. You can think of the special projects line item as a short term reserve, which we
20 anticipate spending annually. Our experience has shown that there are always additional
21 items that need to be funded beyond what is annually allocated to Jeffcom, Broomfield,
22 and Westminster. Sometimes those expenditures are with the PSAP, but often they're with
23 other agencies. For example, a fire department may need to use those funds to upgrade

1 radios. We don't have a separate line item for those items – they fall into special projects.
2 Fiber related costs were historically part of special projects, but they were moved into
3 separate line items when they became significant, ongoing expenses.

4 **Q. HOW DID YOU DECIDE ON THE AMOUNTS TO ALLOCATE FOR SPECIAL**
5 **PROJECTS?**

6 A. It was a combination of working with JCECA's board and accountants to
7 determine, historically, how much was annually spent in special projects. It was also a
8 judgment call by JCECA's board. They determined how much could be allocated to special
9 projects while funding the PSAPs, paying JCECA's other costs, and putting money toward
10 a reserve.

11 **Q. CAN JCECA FUND JEFFCOM, WESTMINSTER, AND BROOMFIELD AT**
12 **THESE LEVELS WITHOUT AN INCREASE IN THE ETC?**

13 A. JCECA cannot fund the PSAPs at this level, build a cash reserve, and fund its other
14 obligations without an increase in the PSAP. If the increase is not granted, JCECA will not
15 be able to fund the PSAPs at this level.

16 **Q. COULD THE PSAPS MAKE DO WITH LESS FUNDING FROM JCECA?**

17 A. If JCECA cannot fund Jeffcom at \$6.5 million annually, it puts Jeffcom and its
18 member agencies in a very difficult position. Because 911 service is critical, Jeffcom and
19 its member agencies would have to make up the difference. The \$6.5 million number was
20 established because it is what makes Jeffcom work from its member agencies' perspective.

21 If JCECA funds Jeffcom at \$6.5 million annually, it needs to fund a proportional
22 amount to Broomfield and Westminster out of basic fairness, otherwise Broomfield and
23 Westminster would feel that their citizens are paying the ETC to JCECA only to subsidize

1 911 service in other areas. Plus, the amounts proposed to be allocated to Broomfield and
2 Westminster are consistent with their anticipated needs over five years.

3 **Q. LET’S DISCUSS JCECA’S FIBER OPTIC PROJECTS. WHY DOES JCECA**
4 **NEED A FIBER OPTIC NETWORK?**

5 A. The fiber optic network will provide a highly secure, redundant network
6 interconnection between the JCECA PSAP’s and the public safety agencies, local
7 governments, and schools they serve. The network will provide access to cameras and
8 improve in-building radio coverage for first responders. The network will also be
9 accessible to PSAP’s and local government agencies that border the JCECA service area
10 to provide a path to enhance mutual aid, disaster and recovery for data, and interoperability.

11 **Q. WHAT WAS THE CATALYST FOR BUILDING THE NETWORK?**

12 A. When the Regional Transportation District (“**RTD**”) was beginning its light rail
13 project several years ago, JCECA was presented with the opportunity to install fiber
14 underground as part of RTD’s project. RTD was installing conduit and fiber for its own
15 purposes but had additional chambers in the conduit that were unused. RTD offered to
16 install fiber for JCECA in those unused chambers. The cost to JCECA was the cost of the
17 fiber, the cost of installing the fiber in the chamber, and the incremental cost of any changes
18 requested by JCECA for access points (hand holes). JCECA had the opportunity to build a
19 fiber network throughout Jefferson and Broomfield Counties, and into adjacent counties,
20 for a small fraction of the price it would cost to do the project itself. JCECA entered into
21 several contracts with RTD and received grant money from the federal government. Those
22 contracts limit the use of the fiber to 911, emergency, and public safety uses first and
23 foremost and prohibit using the fiber for commercial purposes.

1 **Q. IS THE NETWORK CONSTRUCTION COMPLETE?**

2 A. No. The fiber network is partially constructed today. JCECA has fiber under the
3 RTD W line between Denver Union Station and the Jefferson County Government Center
4 in Golden, along the RTD G line from Denver Union Station to the Ward Road Station in
5 Wheat Ridge, and between Denver Union Station and the Table Mesa Park and Ride in
6 Boulder following US 36. JCECA also has some fiber going south from the Auraria Higher
7 Education Center (“**AHEC**”) station in Denver. RTD is currently installing fiber for
8 JCECA along the North Metro line between Denver Union Station and the City of
9 Thornton.

10 Exhibit O shows that JCECA owes RTD \$686,654.25 for the remainder of the
11 North Metro Line fiber. The connection between AHEC and Denver Union Station is
12 another \$109,476.50. JCECA also expects to spend about \$300,000.00 on last mile
13 connectivity. Those are the expected costs to build fiber connections to Broomfield and
14 Westminster, likely in 2021 or 2022. Finally, JCECA expects to spend about \$300,000 to
15 finish connections along RTD’s southeast and southwest lines. Those costs may be shared
16 with other agencies, but the details have not been worked out yet. Also, there is a proposed
17 transaction with the City of Lakewood for a 30 year indefeasible right of use of Lakewood
18 fiber – that is tentative at this point, but if it is agreed to, it would cost JCECA somewhere
19 around \$185,000.00.

20 **Q. WILL JCECA OPERATE THE FIBER OPTIC NETWORK?**

21 A. As a requirement of federal grant assistance for a large portion of the costs of the
22 RTD W Line project, JCECA will own that portion for the remainder of a 20-year period
23 that extends from the date construction was completed in 2013. JCECA has a subcommittee

1 that consists of IT representatives from the served agencies that assist with decisions
2 regarding network architecture fiber and/or bandwidth allocation and permissible uses of
3 the network. There has been discussion of Jeffcom eventually assuming responsibility for
4 operations and maintenance of the network.

5 **Q. WHO WILL PAY THE NETWORK OPERATION COSTS?**

6 A. Most of the funding will come from JCECA because most of the uses, at least
7 initially, will be related to 911. If there are non-911 uses of the network, JCECA will charge
8 a fee to those users so that ETC fees are only used in accordance with C.R.S. § 29-11-
9 104(2). JCECA has hired a telecommunications cost expert to help design a rate to ensure
10 that ETC funds are not used improperly. That rate will consider upfront capital costs, so
11 some of those costs will be recovered. The rate and the rate methodology haven't been
12 finalized yet because the construction is not yet complete. Exhibit K, the five year pro
13 forma, has three line items related to fiber: J-FON (which stands for Jefferson Fiber Optic
14 Network), Last Mile Fiber Project, and North Metro. The J-FON line includes the estimated
15 ongoing operation and maintenance costs. The Last Mile Fiber Project and the North Metro
16 line items are construction costs. Other construction or fiber related costs will come out of
17 the special projects line items, especially after 2022.

18 **Q. HOW DO JCECA'S FIBER PROJECTS RELATE TO 911 SERVICE?**

19 A. The fiber project will enable the PSAPs to be interconnected, which will improve
20 communication between the PSAPs. It also allows for radio backhaul and data traffic
21 related to 911 service and emergency responder communication.

1 **Q. DOES JCECA NEED TO INCREASE THE ETC TO PAY FOR THE FIBER**
2 **NETWORK?**

3 A. JCECA has contracts with RTD for the construction. JCECA will need to pay those
4 costs regardless of whether the ETC is increased. However, if JCECA does not increase
5 the ETC, then funding to PSAPs and the cash reserve will need to be cut.

6 **Q. ARE THERE OTHER REASONS THAT REQUIRE JCECA TO INCREASE THE**
7 **ETC?**

8 A. Generally speaking, the number of phone lines on which the ETC is paid is not
9 increasing annually. From 2014 to 2015, JCECA's annual ETC revenues would have
10 declined if JCECA had not increased its ETC to \$0.70. Since the increase to \$1.15, which
11 took effect on January 1, 2018, JCECA's annual ETC revenues have largely become stable,
12 but there is no sign that revenues are increasing, even with inflation or population growth.
13 JCECA's accountants, in preparing the five year pro forma attached as Exhibit K,
14 determined that it was most prudent to project JCECA's annual revenues as flat through
15 2024.

16 Costs, however, seem to increase annually. We have told the PSAPs that they
17 should not expect annual increases in JCECA's support. Nonetheless, their costs will
18 invariably increase. The ESInet tariff approved by the Commission earlier this year will
19 also increase costs. While the increased tariff costs put pressure on JCECA's budget,
20 they're not the driving reason for JCECA seeking an increase today.

21 **Q. HOW DID JCECA SETTLE ON AN ETC OF \$1.30?**

22 A. JCECA's accountant prepared a report attached as Exhibit J which presented
23 various ETC amounts. This report assumed the funding to the PSAPs and the cash reserve

1 in the amounts previously discussed. The accountant presented increases of \$0.10, \$0.12,
2 and \$0.15, which would result in ETC rates of \$1.25, \$1.27, and \$1.30, respectively. At
3 \$0.10, JCECA would be about \$850,000 short of its cash reserve goal after five years. At
4 \$0.12, JCECA would just hit cash reserve after five years. At \$0.15, JCECA would receive
5 an additional \$1.3 million over five years. All of this assumes that JCECA funds the PSAPs
6 fully, as discussed above. JCECA's board considered the three proposals and determined
7 that a \$0.10 raise was not enough as it left a shortfall. As between \$0.12 and \$0.15, the
8 board chose \$0.15, for a total ETC of \$1.30.

9 **Q. IF A \$0.12 RAISE ALLOWS JCECA TO MEET ITS GOALS, WHY SEEK \$0.15?**

10 A. JCECA's board felt that an extra \$0.03 per month was a minimal amount but it
11 gives JCECA a little breathing room if revenues do not come in as expected or other
12 assumptions are slightly off. It's roughly an extra \$260,000 per year.

13 If there are additional funds remaining after JCECA's other goals are met, JCECA
14 might consider annual inflationary increases to the PSAPs' funding. As noted above,
15 currently JCECA does not plan annual increases to the PSAPs' funding. But salaries and
16 other costs generally go up over time. So, using Jeffcom as an example, in five years, the
17 percentage of Jeffcom's salaries that JCECA funds will decrease unless JCECA can
18 increase its funding to the PSAPs.

19 **Q. IS \$1.30 TOO HIGH FOR THE ETC RATE?**

20 A. No. It's not as high as the rates approved by the Commission in other counties. And
21 it doesn't result in JCECA amassing a large fund balance over time. It permits JCECA to
22 adequately fund 911 service in Jefferson and Broomfield counties, which will ensure the
23 safety and security in those communities.

1 Q. IS THERE ANYTHING ELSE YOU WOULD LIKE TO ADDRESS?

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3 Q. DOES THIS CONCLUDE YOUR TESTIMONY?

4 A. Yes.

5 [end]

INFORMATION REQUIRED BY COMMISSION RULE 2002(B)

Commission Rule	Response
2002(b)(I)	Jefferson County Emergency Communications Authority (“ JCECA ”) 433 S. Allison Parkway, Lakewood, CO 80226-3133
2002(b)(II)	JCECA does not provide telecommunications service in Colorado. JCECA is a governing body within the meaning of C.R.S. § 29-11-101(4) that is authorized to collect the emergency telephone charge (the “ ETC ”) in Broomfield and Jefferson Counties. The current rate of the ETC is \$1.15. The rate being requested is \$1.30.
2002(b)(III)	All inquiries into the Application should be made to: Name: Ryan M. Tharp, Esq. Address: Fairfield and Woods, P.C., 1801 California Street, Suite 2600, Denver, CO 80202 Telephone Number: (303) 830-2400 Facsimile Number: (303) 830-1033 Email: rtharp@fwlaw.com
2002(b)(IV)	Same as in the response to Commission Rule 2002(b)(III).
2002(b)(V)	JCECA prefers that any hearing be held in Denver, Colorado.
2002(b)(VI)	JCECA agrees to respond to all questions propounded by the Commission or its Staff concerning this Application.

2002(b)(VII)	JCECA shall permit the Commission or any member of its Staff to inspect the applicant's books and records as part of the investigation into the Application.
2002(b)(VIII)	JCECA understands that if any portion of the Application is found to be false or to contain material misrepresentations, any authorities granted may be revoked upon Commission order.
2002(b)(IX)	In accordance with Commission Rule 2002(b)(IX)(D), JCECA has read, and agrees to abide by, the provisions of subparagraphs (b)(IX)(A) through (C) of Commission Rule 2002.
2002(b)(X)	Attached as <u>Exhibit B</u> is an attestation signed by JCECA's attorney. The attestation also satisfies the requirements of Commission Rule 2147(b).
2002(b)(XI)	Attached as <u>Exhibit C</u> to the Application is a proposed notice consistent Commission Rule 2147(d). JCECA will fill in the blanks with the appropriate information prior to publishing the notice.

ATTESTATION REQUIRED BY COMMISSION RULE 2002(B)(X)

I, Ryan M. Tharp, as attorney for Jefferson County Emergency Communications Authority ("JCECA"), hereby attest under penalty of perjury that:

(a) pursuant to 4 C.C.R. § 723-2:2002(b)(X), the contents of the APPLICATION OF THE JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY TO INCREASE THE EMERGENCY TELEPHONE CHARGE are true, accurate, and correct; and

(b) pursuant to 4 C.C.R. 723-2-2147(b), that the applicant has not used emergency telephone charge funds for purposes not authorized by § 29-11-104(2), C.R.S., within the last 18 months, that the planned use of all future revenues raised from the emergency telephone charge are authorized by § 29-11-104(2), C.R.S., and that the applicant agrees to comply with § 29-11-104(5), C.R.S.

DATED: September 16, 2019.

By:



Ryan M. Tharp, Esq.
Fairfield and Woods, P.C.
1801 California Street, Suite 2600
Denver, CO 80202
Telephone: (303) 830-2400
E-Mail: rtharp@fwlaw.com

Attorney for the Jefferson County
Emergency Communications Authority

Notice of Filing of Application to Increase the 911 Emergency Telephone Charge

Notice is hereby given that the Jefferson County Emergency Communications Authority (JCECA) has applied to the Colorado Public Utilities Commission (CPUC) for approval to increase the current monthly 911 surcharge affecting all users of exchange telephone, wireless, wireline, and voice-over-internet-protocol (VoIP) telephone services within Jefferson and Broomfield Counties from \$1.15 to \$1.30. The proposed effective date of the increase is January 1, 2020.

As explained in the application, the requested surcharge increase is proposed as necessary to fund expenses related to the provision of emergency telephone service, as allowed by Colorado law (C.R.S. 29-11-102 and 104).

This application is available for inspection in the office of JCECA or at the CPUC. The address of JCECA where the application may be viewed is 433 S. Allison Pkwy, Lakewood, CO 80226. JCECA's telephone number is 303-539-9410.

The application may also be inspected at the offices of the CPUC, 1560 Broadway, Suite 250, Denver, CO 80202, and electronically at https://www.dora.state.co.us/pls/efi/EFI_Search_UI.search, Proceeding No. _____.

Objections or comments may be filed through mail to the offices of the CPUC, 1560 Broadway, Suite 250, Denver, CO 80202, or online using the Commission's electronic filing system at https://www.dora.state.co.us/pls/real/CCTS/oWEB.comments_form. All interventions must be filed in accordance with Rule 1401 of the Commission's Rules of Practice and Procedure 4 Code of Colorado Regulations, 723-1. If the application is uncontested or unopposed, as evidenced through the absence of written intervention or objection filings by the deadline, the

Commission may determine the matter without a hearing and without further notice. The deadline for filing an intervention or objection is _____.

If a hearing is held, members of the public may attend and make statements under oath even if they do not file written objections or a request for intervention.

Any person desiring information regarding when hearings, if any, may be held may submit a written request to the CPUC or contact the External Affairs section of the Commission at (303) 894-2070 or (800) 456-0858.

**MODIFICATION TO THE
THIRD AMENDMENT TO THE
INTERGOVERNMENTAL AGREEMENT
CONCERNING THE IMPLEMENTATION OF AN
“E911” “EMERGENCY TELEPHONE SERVICE”**

This Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an “E911” “Emergency Telephone Service” (this “Modification”) is dated as of the Effective Date set forth herein and is made by and among the following entities:

Arvada Fire Protection District	City and County of Broomfield
City of Arvada	City of Edgewater
City of Golden	City of Lakewood
City of Westminster	City of Wheat Ridge
Coal Creek Canyon Fire Protection District	County of Jefferson
Elk Creek Fire Protection District	Evergreen Fire Protection District
Foothills Fire Protection District	Genesee Fire Protection District
Indian Hills Fire Protection District	Inter-Canyon Fire Protection District
Littleton Fire Protection District	North Metro Fire Protection District
Pleasant View Metropolitan District	Town of Lakeside
Town of Morrison	Town of Mountain View
West Metro Fire Protection District	Fairmount Fire Protection District

The foregoing entities may be referred to herein as the “Parties” or a “Party”.

RECITALS

1. The Parties or their predecessors entered into the first Intergovernmental Agreement Concerning the Implementation of an “E911” “Emergency Telephone Service” (the “Original Agreement”) on October 8, 1983. The Parties or their predecessors amended and restated the Original Agreement with the Third Amendment Concerning the Implementation of an “E911” “Emergency Telephone Service” (the “Updated Agreement”) dated January 1, 1998.

2. The Original Agreement created and the Updated Agreement continued an “Emergency Telephone Service Authority” to impose and collect the emergency telephone charge, as defined in C.R.S. § 29-11-101(1.7) (the “ETC”). The Emergency Telephone Service Authority subsequently changed its name to the Jefferson County Emergency Communications Authority (“JCECA”).

3. The Updated Agreement limits the rate of the ETC to \$0.70. C.R.S. §§ 29-11-102(2)(a) and (b) allows a 911 governing body such as JCECA to impose an ETC rate of up to

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

\$0.70 without PUC approval and above \$0.70 with PUC approval. This Modification authorizes JCECA to request PUC approval to increase the ETC above \$0.70.

4. Article XIII of the Updated Agreement sets forth a process for amending the Updated Agreement and is reproduced below. This Modification is intended to comply with this process.

This Agreement may be amended by a written agreement executed and approved by not less than seventy-five percent (75%) of the Participating Entities who convey a position on the proposed amendment thereto within sixty (60) days after all of the Participating Entities have been given written notification of the same. The Agreement will not be amended as provided for herein unless at least fifty percent (50%) of the Participating Entities convey a position on the proposed amendment. Amendments to the Agreement, if approved, will be effective ninety (90) days after the notice of the proposed amendment was made. Notice shall be effective upon mailing.

AGREEMENT

NOW, THEREFORE, in consideration for the recitals, the mutual promises herein, and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, the Parties agree as follows:

Article I. Modification of Updated Agreement

The Updated Agreement is hereby amended to authorize JCECA to set the ETC rate as provided by law.

Article II. Effective Date

This Modification was mailed to the Parties hereto on December 19, 2016; therefore, in accordance with Article XIII of the Updated Agreement, this Modification will be effective on March 19, 2017 (the "Effective Date"), provided that the requirements of Article XIII are satisfied.

[signature pages follow]

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

The Parties are executing this Modification to signify their acceptance of all the terms and conditions stated above, to effective as of the Effective Date, regardless of the date of actual signature.

ARVADA FIRE PROTECTION DISTRICT

By: Timothy D. Allport

Name: Timothy D. Allport

Title: Secretary

Date: 1-3-2017

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

CITY AND COUNTY OF BROOMFIELD

By: *[Signature]*

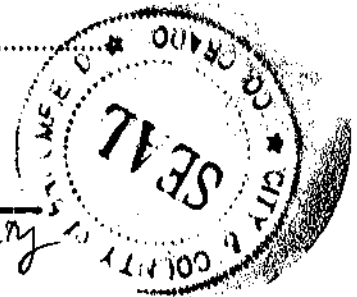
Name: Randal E. Ahrens

Title: Mayor

Date: February 14, 2017

ATTEST:

[Signature]
CITY & COUNTY CLERK, Deputy




APPROVED AS TO FORM

[Signature]
Deputy City & County Attorney

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

CITY OF EDGEWATER, COLORADO



Kris Teegardin, Mayor

ATTEST:



Pam Anderson, City Clerk

February 16, 2017
DATE

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

CITY OF GOLDEN

By: Marjorie N. Sloan
Name: Marjorie N. Sloan
Title: Mayor
Date: January 26, 2017



*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

CITY OF WESTMINSTER

By: 

Name: HERB ARGHISON

Title: MAYOR

Date: 2-14-17

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

CITY OF WHEAT RIDGE

By: 

Name: JOYCE JAY

Title: MAYOR

Date: 2/13/17

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

**COAL CREEK CANYON
FIRE PROTECTION DISTRICT**

By: *Christopher Reel*
Name: *CHRISTOPHER REEL*
Title: *PRESIDENT CCCFD BOARD*
Date: *1-9-17*

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

ELK CREEK
FIRE PROTECTION DISTRICT

By:

Name: Alec Schwartz

Title: Director

Date: 2/9/17

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

EVERGREEN FIRE PROTECTION DISTRICT

By: 

Name: John Anderson

Title: Director

Date: 1/10/17

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

GENESEE FIRE PROTECTION DISTRICT

By: 

Name: ALAN AVERY

Title: PRESIDENT GEPD

Date: 2/15/17

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

INDIAN HILLS FIRE PROTECTION DISTRICT

By: Charles S. Kellar
Name: Charles S. Kellar
Title: President
Date: 22 Feb 2017

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

**INTER-CANYON
FIRE PROTECTION DISTRICT**

By: Leslie Caine

Name:

Title: President

Date: 2-8-17

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

NORTH METRO FIRE PROTECTION DISTRICT

By: David A. Rosmer

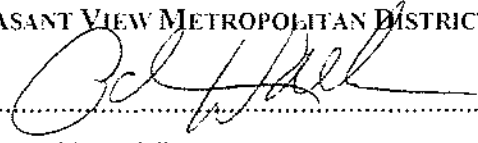
Name:

Title:

Date: 1/24/17

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

PLEASANT VIEW METROPOLITAN DISTRICT

By: 

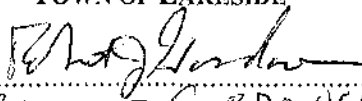
Name: Adrian Waller

Title: President of the Board

Date: 1/17/2017

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

TOWN OF LAKESIDE

By: 
Name: Robert J. GORDANIER
Title: MAYOR
Date: 1-9-17

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

TOWN OF MORRISON

By: Antti B. Caesar

Name: Brewster Caesar

Title: Mayor Pro Tem

Date: 3/7/2017

*Modification to the Third Amendment to the Intergovernmental Agreement Concerning the
Implementation of an "E911" "Emergency Telephone Service"*

TOWN OF MOUNTAIN VIEW

By: 

Name:

Title:

Date: February 13, 2017

Modification to the Third Amendment to the Intergovernmental Agreement Concerning the Implementation of an "E911" "Emergency Telephone Service"

WEST METRO FIRE PROTECTION DISTRICT

By: Pamela M. Tully

Name:

Title: President

Date: January 17, 2017

THIRD AMENDMENT TO THE
INTERGOVERNMENTAL AGREEMENT
CONCERNING THE IMPLEMENTATION OF
AN "E911" "EMERGENCY TELEPHONE SERVICE"

THIS THIRD AMENDMENT to the Intergovernmental Agreement concerning the implementation of an E-911 Emergency Telephone Service (the "Agreement") is dated for references purposes only January 1, 1998. The Agreement, made and entered into on the 8th day of October, 1983, was entered into by and between the following parties: **COUNTY OF JEFFERSON**, a body politic and corporate, hereinafter referred to as "County", the **CITY OF ARVADA**, a municipal corporation, the **CITY OF BROOMFIELD**, a municipal corporation, the **CITY OF EDGEWATER**, a municipal corporation, the **CITY OF GOLDEN**, a municipal corporation, the **TOWN OF LAKESIDE**, a municipal corporation, the **CITY OF LAKEWOOD**, a municipal corporation, the **TOWN OF MORRISON**, a municipal corporation, the **TOWN OF MOUNTAIN VIEW**, a municipal corporation, the **CITY OF WESTMINSTER**, a municipal corporation, the **CITY OF WHEAT RIDGE**, a municipal corporation, **ARVADA FIRE PROTECTION DISTRICT**, **COAL CREEK CANYON FIRE PROTECTION DISTRICT**, **ELK CREEK FIRE PROTECTION DISTRICT**, **EVERGREEN FIRE PROTECTION DISTRICT**, **FAIRMOUNT FIRE PROTECTION DISTRICT**, **FOOTHILLS FIRE PROTECTION DISTRICT**, formerly known as Idledale, Lookout and Mount Vernon Fire Protection District, **GENESSEE FIRE PROTECTION DISTRICT**, **INTER-CANYON FIRE PROTECTION DISTRICT**, **INDIAN HILLS FIRE PROTECTION DISTRICT**, **LITTLETON FIRE PROTECTION DISTRICT**, **NORTH METRO FIRE PROTECTION DISTRICT** formerly known as West Adams Fire Protection

District, PLEASANT VIEW FIRE PROTECTION DISTRICT, WEST METRO FIRE PROTECTION DISTRICT, formerly known as Lakewood and Bancroft Fire Protection Districts, and WHEAT RIDGE FIRE PROTECTION DISTRICT.

WITNESSETH:

WHEREAS, pursuant to Article 11 of Title 29, C.R.S., as amended, the above-listed parties are delegated the power to enter into agreements for the purpose of providing emergency telephone service; and

WHEREAS, Part 2 of Article 1 of Title 29, C.R.S., as amended, encourages and authorizes agreements of this nature; and

WHEREAS, the parties to the Agreement are desirous of amending the Agreement in the manner set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree to amend Articles I, II, III, V, VIII, XI, and XII of the Agreement as provided below and that this Third Amendment contains all of the provisions of the Agreement as amended or which remain in effect.

I. DEFINITIONS

The definitions for the terms "basic emergency service providers", "emergency telephone charge", "emergency telephone service", "exchange access facilities", "governing body", "public agency", "service supplier", "service user", "tariff rates", "wireless communications access" and "wireless carrier" as used in this Intergovernmental Agreement shall be the same as the definitions provided for those terms in Section 29-11-101, C.R.S., as amended.

II. GENERAL PROVISIONS

The parties hereby establish a separate legal entity to be known as the "Emergency Telephone Service Authority" (hereinafter referred to as the "Authority") which shall be responsible for administering the operation of the emergency telephone service program as described below.

The operation of said emergency telephone service shall be as herein set forth.

III. EMERGENCY TELEPHONE SERVICE AUTHORITY BOARD

The governing board for the Authority shall consist of five (5) members to be selected in the following manner:

1. two members shall be selected from a list of nominees submitted by cities and towns, but each such entity may submit no more than one nominee for each vacancy;
2. two members shall be selected from a list of nominees submitted by special districts, but each such entity may submit no more than one nominee for each vacancy;
3. a) one member of the Board of County Commissioners of Jefferson County shall be designated annually to serve as the County's representative on the Authority Board for the term of such appointment and continuing thereafter until a successor is duly appointed;
b) two members shall be nominated by special districts as provided in the Agreement and shall be appointed by the Board of County Commissioners;

- c) two members shall be nominated by cities and towns as provided in the Agreement and shall be appointed by the Board of County Commissioners;
 - d) no individual nominated either by cities and towns, or by special districts shall serve more than two consecutive four-year terms;
 - e) an individual appointed to complete an unexpired four-year term of a prior Board Member may be reappointed to one or more full four-year terms, provided that in no event shall the total length of service of such Board Member exceed ten calendar years;
 - f) a member of the Authority Board eligible to serve for an additional term and who expresses a desire to continue to serve on such Board may be reappointed by the Board of County Commissioners without a requirement for additional nominations for such position.
4. Nothing in this section shall preclude either cities and towns or special districts from determining by a simple majority vote of all the nominating entities, the entities' choice(s) for appointment. Upon written notification to the Board of County Commissioners of the Majority's choice(s) for appointment, the County Commissioners shall make the appointments in accord with the majority's choice(s).
5. The board members of the Authority may designate an alternate to attend board meetings and vote on their behalf so long as the alternate is identified in writing to the other members of the board prior to the alternates attendance or vote at any meeting.

IV. RULES AND REGULATIONS

The governing board for the Authority may pass supplementary rules and regulations as it deems necessary provided the supplementary rules and regulations are in compliance with Articles I and 11 of Title 29, C.R.S., as amended, and this Intergovernmental Agreement.

V. POWERS OF THE CORPORATION

The parties hereto agree that the Authority shall be empowered with the authority to contract for the installation and operation of an emergency telephone service and may pay such costs by collecting an emergency telephone charge for such service in the service area which is within the jurisdiction and authorized by this Intergovernmental Agreement and by ordinance or resolution of the respective parties hereto. The Emergency Telephone Service Authority is hereby authorized to collect an emergency telephone charge as imposed by the governing bodies of the respective parties through a delegation of power to the Authority in those portions of the service area for which emergency telephone service is to be provided. The Authority is authorized by the parties to set the rate of charge as provided by statute so long as the rate does not exceed the maximum amount permitted by 29-11-102(2)(a), C.R.S. for exchange access facilities and wireless communications access. Prior to increasing or decreasing the rate of charge the Authority shall first give public notice of its intent in a newspaper of general circulation within Jefferson County and hold a public hearing thereon at which time any interested person may be present and appear.

The funds so collected shall be spent solely to pay for the costs of equipment and installation; the monthly recurring charges billed by the service suppliers for the emergency telephone service and any other costs and expenses authorized by Article 11, Title 29 of the

Colorado Revised Statutes.

The funds so collected shall be credited to a cash fund separate and apart from the general fund of any of the public agency parties or the Authority under this Intergovernmental Agreement. Any funds remaining in the account at year end shall be carried over to the next succeeding year from the same purposes in supplying emergency telephone service. If the emergency telephone service is ever discontinued, any balance in the account may be transferred to the general fund of the public agencies on a proportionate basis as to the service provided.

In addition, the Authority may do any other act as may be necessary for the provision of initial services and for the continued operation of the emergency telephone service; including, specifically, the ability to negotiate with equipment vendors, BESP's and service suppliers for the purpose of obtaining the benefit of technological developments which the Authority deems necessary to improve or enhance the quality and efficiency of service to be provided to the users.

The Authority may convey or transfer ownership of property and equipment purchased for the operation of emergency telephone service to a party to this Agreement if such property or equipment is located on the party's property and operated by such party.

VI. BASIS FOR CONTRIBUTION AND CHARGES TO BE IMPOSED BY THE AUTHORITY

The parties hereto agree that the basis for contribution and charges to be imposed on "service users" shall be in accordance with the provisions governing the same in Sections 29-11-101 et seq., C.R.S., as amended. The parties agree that the Authority may request from the service supplier or BESP's those figures required to impose a contribution or charge and to make a determination of the contribution or charge based on those figures. The parties further agree

whenever those figures are required for any contribution or charge, the figures used shall be the most recent available at the time such figures are needed, unless otherwise specified herein.

VII. BUDGET AND OPERATING COSTS

Each year, in which the Authority believes funds for operating costs are necessary, it shall prepare a budget and submit a budget request to the Board of County Commissioners by July 15 of each year that this Agreement is in effect. The Board of County Commissioners shall consider funding the budget request in the County's annual appropriation.

Should funding from the Board of County Commissioners not be forthcoming, or if any funding so provided shall be deemed insufficient by the Authority, the Authority may then present its request to the parties hereto who shall consider the budget submitted and determine a basis for contributing to the budget request at that time; however, no party may be obligated for the payment of any monies without its approval.

VIII. FUNDS AND OPERATIONS

The various monies paid into the Authority by the parties hereto, for operating costs shall be used by the Authority solely for operating costs. Further, the various monies paid into the Authority pursuant to the uniform charge per exchange access facility AND WIRELESS COMMUNICATIONS ACCESS shall be placed in a separate designated cash fund and shall be paid from said fund only for the costs and expenses for which such funds are authorized to be spent pursuant to Article 11, Title 29 of the Colorado Revised Statutes.

No disbursement shall be made from the funds of the Authority except by check and unless a verified claim for services or commodities actually rendered or delivered has been first submitted and approved for payment by the Authority, said approval being evidenced by the

signature of two officers of said Authority.

The Authority shall not borrow money nor shall it approve any claims or incur any obligations for expenditure unless there is sufficient unencumbered cash in the appropriate fund, credited to the Authority, with which to pay the same.

The Authority may invest any funds paid into the Authority only in accordance with any applicable laws of the State of Colorado governing the investment of public funds.

Nothing herein, however, prevents the Authority from returning any surplus operating revenues provided by the parties hereto for the operation of this emergency telephone service to the respective parties hereto in the same proportion that said parties were originally required to contribute for operation.

IX. BOOKS AND RECORDS

The Authority shall maintain adequate and correct accounts of their funds, properties and business transactions, which accounts shall be open to inspection at any reasonable time by the parties hereto, their attorneys, or their agents. The Authority shall cause to be conducted an annual audit, which audit shall be conducted by an independent certified public accountant licensed to practice in the State of Colorado. The Authority shall file a copy of said audit with the governing bodies of the respective parties hereto.

X. REPORTS

Within thirty (30) days after the end of each fiscal year, the Authority shall prepare and present to the respective city councils, boards of directors of the special districts, and Board of County Commissioners of Jefferson County, a Comprehensive Annual Report of the Authority's activities and finances during the preceding year.

The Authority shall also prepare and present such reports as may be required by law, regulation or contract to any authorized federal and/or state officials or to whom such report is required to be made in the course and operation of the Emergency Telephone Service Authority.

The Authority shall also render to the parties hereto, at reasonable intervals, such reports and accounting as the parties hereto may from time to time request.

XI. DEFAULT IN PERFORMANCE

In the event any party fails to pay its share of the operating costs then due, or to perform any of its covenants and undertakings under this Agreement, the Authority shall cause written notice of the Authority's intention to terminate said Agreement as to such party in default to be given to that party's governing body unless such default is cured within thirty (30) days from the date of such notice. Upon failure to cure said defaults within said thirty (30) day period, the membership in the Authority of the defaulting party shall thereupon terminate and said party shall thereafter have no voting rights as a member of the Authority at any annual or specific meetings thereof, nor be entitled to representation on the Authority, and said party shall thereafter be denied service by the Authority. Furthermore, any party who is terminated under the provisions of this section of the Agreement shall forfeit all right, title and interest in and to any property of or within the Agreement to which it may otherwise be entitled upon the dissolution of this Agreement. Any property or equipment which has been purchased with Authority funds for a party or conveyed to a party by the Authority shall be reconveyed to the Authority by the defaulting party within fifteen (15) days after the defaulting party's membership has terminated as set forth above. This article is not intended to limit the right of any party under this Agreement to pursue any and all other remedies it may have for breach of this Agreement.

XII. TERMINATION OF AGREEMENT

A. This Agreement shall be in full force and effect upon the execution of this Agreement by all of the parties listed herein, and the parties entering into this Agreement shall have the option to continue this Agreement, subject to amendments, or until sooner terminated by a majority of the parties hereto.

B. This Agreement, or any party's participation in this Agreement, may be terminated by written notice from the party or parties to the Authority at least one hundred eighty (180) days prior to January 1 of any given year. Any property or equipment which has been purchased with Authority funds for a party or conveyed to a party by the Authority shall be reconveyed to the Authority by the party terminating its membership within 180 days after giving written notice of the party's intent to terminate its participation in the Authority.

C. Upon termination by mutual agreement of a majority of the parties to this Agreement, the powers granted to the Authority under this Agreement shall continue to the extent necessary to make an effective disposition of the property, equipment and monies required or held pursuant to this Agreement. Upon such termination any property or equipment previously transferred to a party shall remain the property of said party.

D. In the event that any party hereto elects to terminate its participation in this Agreement prior to the end of any period of this Agreement not in accordance with subsection B of this section, such party shall be considered in default of this Agreement and accordingly shall forfeit its entire interest in the emergency telephone service as provided in Section XI.

XIII. AMENDMENT

This Agreement may be amended by a written agreement executed and approved by not

less than seventy-five percent (75%) of the Participating Entities who convey a position on the proposed amendment thereto within sixty (60) days after all of the Participating Entities have been given written notification of the same. The Agreement will not be amended as provided for herein unless at least fifty percent (50%) of the Participating Entities convey a position on the proposed amendment. Amendments to the Agreement, if approved, will be effective ninety (90) days after the notice of the proposed amendment was made. Notice shall be effective upon mailing.

XIV. SEVERABILITY CLAUSE

If any provision of this Agreement or the application hereof to any party or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the Agreement which can be given effect without the invalid provision or application, and to this end the provisions of the Agreement are declared to be severable.

IN WITNESS WHEREOF, the parties hereto have caused their representatives to affix their respective signatures hereto, as of the day and year hereinabove set forth.

CITY OF ARVADA

COUNTY OF JEFFERSON
STATE OF COLORADO

By _____

By _____
John P. Stone, Chairman
Board of County Commissioners

CITY OF BROOMFIELD

CITY OF GOLDEN

By _____

By _____

CITY OF WESTMINSTER

By _____

CITY OF WHEAT RIDGE

By _____

ARVADA FIRE PROTECTION DISTRICT

By _____

INTER-CANYON FIRE PROTECTION
DISTRICT

By _____

INDIAN HILLS FIRE PROTECTION
DISTRICT

By: _____

FAIRMOUNT FIRE PROTECTION
DISTRICT

By _____

FOOTHILLS FIRE PROTECTION
DISTRICT formerly known as Idledale,
Lookout and Mount Vernon Fire
Protection Districts

By _____

GENESEE FIRE PROTECTION
DISTRICT

By _____

PLEASANT VIEW METROPOLITAN
DISTRICT

By _____

NORTH METRO FIRE RESCUE
AUTHORITY

By Richard J. Hardy

WEST METRO FIRE PROTECTION
DISTRICT formerly known as Lakewood
and Bancroft Fire Protection Districts

By _____

WHEAT RIDGE FIRE PROTECTION
DISTRICT

By _____

LITTLETON FIRE PROTECTION
DISTRICT

By _____

WEST ADAMS FIRE PROTECTION
DISTRICT

By Richard P. Hardy

CITY OF WESTMINSTER

By _____

FAIRMOUNT FIRE PROTECTION
DISTRICTBy Dean E. Holler

CITY OF WHEAT RIDGE

By _____

FOOTHILLS FIRE PROTECTION
DISTRICT formerly known as Idledale,
Lookout and Mount Vernon Fire
Protection Districts

By _____

ARVADA FIRE PROTECTION DISTRICT

By _____

GENESEE FIRE PROTECTION
DISTRICT

By _____

INTER-CANYON FIRE PROTECTION
DISTRICT

By _____

PLEASANT VIEW METROPOLITAN
DISTRICT

By _____

INDIAN HILLS FIRE PROTECTION
DISTRICT

By: _____

NORTH METRO FIRE RESCUE
AUTHORITY

By _____

CITY OF WESTMINSTER

By _____

CITY OF WHEAT RIDGE

By _____

ARVADA FIRE PROTECTION DISTRICT

By *Ed C. Loring*
Secretary, AFPA Group of Districts

INTER-CANYON FIRE PROTECTION
DISTRICT

By _____

INDIAN HILLS FIRE PROTECTION
DISTRICT

By: _____

FAIRMOUNT FIRE PROTECTION
DISTRICT

By _____

FOOTHILLS FIRE PROTECTION
DISTRICT formerly known as Idledale,
Lookout and Mount Vernon Fire
Protection Districts

By _____

GENESEE FIRE PROTECTION
DISTRICT

By _____

PLEASANT VIEW METROPOLITAN
DISTRICT

By _____

NORTH METRO FIRE RESCUE
AUTHORITY

By _____

CITY OF ARVADA

By _____

CITY OF BROOMFIELD

By _____

CITY OF EDGEWATER

By _____

TOWN OF LAKESIDE

By _____

TOWN OF MORRISON

By _____

TOWN OF MOUNTAIN VIEW

By _____

COUNTY OF JEFFERSON
STATE OF COLORADO

By _____
John P. Stone, Chairman
Board of County Commissioners

CITY OF GOLDEN

By _____

CITY OF LAKEWOOD

By *James M. Zelenka*
Acting City Manager
COAL CREEK CANYON FIRE
PROTECTION DISTRICT

By _____

ELK CREEK FIRE
PROTECTION DISTRICT

By _____

EVERGREEN FIRE
PROTECTION DISTRICT

By _____

WEST METRO FIRE PROTECTION
DISTRICT formerly known as Lakewood
and Bancroft Fire Protection Districts

By _____

LITTLETON FIRE PROTECTION
DISTRICT

By *Robert L. Henderson, Pres.*

WHEAT RIDGE FIRE PROTECTION
DISTRICT

By _____

WEST ADAMS FIRE PROTECTION
DISTRICT

By _____

CITY OF WESTMINSTER

By _____

FAIRMOUNT FIRE PROTECTION
DISTRICT

By _____

CITY OF WHEAT RIDGE

By *John C. [Signature]*

FOOTHILLS FIRE PROTECTION
DISTRICT formerly known as Idledale,
Lookout and Mount Vernon Fire
Protection Districts

By _____

ARVADA FIRE PROTECTION DISTRICT

By _____

GENESEE FIRE PROTECTION
DISTRICT

By _____

INTER-CANYON FIRE PROTECTION
DISTRICT

By _____

PLEASANT VIEW METROPOLITAN
DISTRICT

By _____


INDIAN HILLS FIRE PROTECTION
DISTRICT

By: _____

NORTH METRO FIRE RESCUE
AUTHORITY

By _____

WEST METRO FIRE PROTECTION
DISTRICT formerly known as Lakewood
and Bancroft Fire Protection Districts

By 

LITTLETON FIRE PROTECTION
DISTRICT

By _____

WHEAT RIDGE FIRE PROTECTION
DISTRICT

By _____

WEST ADAMS FIRE PROTECTION
DISTRICT

By _____

CITY OF ARVADA

By 

COUNTY OF JEFFERSON
STATE OF COLORADO

By _____
John P. Stone, Chairman
Board of County Commissioners

CITY OF BROOMFIELD

By _____

CITY OF GOLDEN

By _____

CITY OF EDGEWATER

By _____

CITY OF LAKEWOOD

By _____

TOWN OF LAKESIDE

By _____

COAL CREEK CANYON FIRE
PROTECTION DISTRICT

By _____

TOWN OF MORRISON

By _____

ELK CREEK FIRE
PROTECTION DISTRICT

By _____

TOWN OF MOUNTAIN VIEW

By _____

EVERGREEN FIRE
PROTECTION DISTRICT

By _____

CITY OF ARVADA

By _____

CITY OF BROOMFIELD

By _____

CITY OF EDGEWATER

By _____

TOWN OF LAKESIDE

By _____

TOWN OF MORRISON

By _____

TOWN OF MOUNTAIN VIEW

By Debbie A. VanHester

COUNTY OF JEFFERSON
STATE OF COLORADO

By _____
John P. Stone, Chairman
Board of County Commissioners

CITY OF GOLDEN

By _____

CITY OF LAKEWOOD

By _____

COAL CREEK CANYON FIRE
PROTECTION DISTRICT

By _____

ELK CREEK FIRE
PROTECTION DISTRICT

By _____

EVERGREEN FIRE
PROTECTION DISTRICT

By _____

CITY OF WESTMINSTER

By _____

CITY OF WHEAT RIDGE

By _____

ARVADA FIRE PROTECTION DISTRICT

By _____

INTER-CANYON FIRE PROTECTION
DISTRICT

By _____

INDIAN HILLS FIRE PROTECTION
DISTRICT

By: _____

FAIRMOUNT FIRE PROTECTION
DISTRICT

By _____

FOOTHILLS FIRE PROTECTION
DISTRICT formerly known as Idledale,
Lookout and Mount Vernon Fire
Protection Districts

By _____

GENESEE FIRE PROTECTION
DISTRICT

By _____

PLEASANT VIEW METROPOLITAN
DISTRICT

By Charlotte L. Wheeler Pres.

NORTH METRO FIRE RESCUE
AUTHORITY

By _____

CITY OF WESTMINSTER

By _____

CITY OF WHEAT RIDGE

By _____

ARVADA FIRE PROTECTION DISTRICT

By _____

INTER-CANYON FIRE PROTECTION
DISTRICT

By _____

INDIAN HILLS FIRE PROTECTION
DISTRICT

By: _____

FAIRMOUNT FIRE PROTECTION
DISTRICT

By _____

FOOTHILLS FIRE PROTECTION
DISTRICT formerly known as Idledale,
Lookout and Mount Vernon Fire
Protection Districts

By John A. McHenry III

GENESEE FIRE PROTECTION
DISTRICT

By _____

PLEASANT VIEW METROPOLITAN
DISTRICT

By _____

NORTH METRO FIRE RESCUE
AUTHORITY

By _____

JCECA RESOLUTION | 2019-02

RECITALS

A. The Jefferson County Emergency Communications Authority ("JCECA") was created by intergovernmental agreement (as amended, the "IGA") pursuant to C.R.S §§ 29-1-203, 29-1-203.5, and 29-11-102(1)(b) as a separate legal entity and political subdivision of the State of Colorado to collect the emergency telephone charge (the "ETC") and provide funding for 9-1-1 service in Jefferson and Broomfield Counties.

B. The ETC is currently set at \$1.15 per month. Over the past several meetings, JCECA's Board of Directors (the "Board") have discussed increasing the ETC.

C. In accordance with the IGA, JCECA published notice in the newspaper prior the meeting of the Board notifying the public that JCECA was considering an increase in the ETC.

D. C.R.S. § 29-11-102(2)(b) requires approval of the Colorado Public Utilities Commission (the "Commission") to increase the ETC above \$0.70.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board that JCECA shall seek approval of the Commission to increase the ETC to \$1.30.

BE IT FURTHER RESOLVED, that the ETC shall be increased to \$1.30, or to such lower amount as the Commission may approve, upon the Commission's approval of such amount and JCECA's compliance with notice requirements of C.R.S. § 29-11-103(3)(a).

BE IT FURTHER RESOLVED, that that the current \$1.15 ETC rate shall remain in effect until the higher rate takes effect.

ADOPTED on April 25, 2019.

I certify that the above resolution was adopted as set forth above.



Casey Tighe
JCECA Board Chair

**Jefferson County Emergency
Communications Authority**

**Financial Statements
with Independent Auditors' Report**

December 31, 2017

E

RECEIVED

Office of the State Auditor

June 5, 2018



**Jefferson County Emergency
Communications Authority**

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December 31, 2017

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Independent Auditors' Report

Board of Directors
Jefferson County Emergency Communications Authority
Jefferson County, Colorado

We have audited the accompanying financial statements of the Jefferson County Emergency Communications Authority as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Jefferson County Emergency Communications Authority's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Jefferson County Emergency Communications Authority as of December 31, 2017, and the changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Jefferson County Emergency Communications Authority's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Hill & Company, PC

Greenwood Village, Colorado
April 18, 2018



JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY MANAGEMENT'S DISCUSSION AND ANALYSIS

Introduction

This management discussion and analysis (this "MD&A") is designed to provide an overview of the financial activities of the Jefferson County Emergency Communications Authority ("JCECA") for the fiscal year ended December 31, 2017. The MD&A should be read in conjunction with JCECA's financial statements.

Financial Highlights

- Total assets of JCECA at the close of 2017 were \$6,126,635. The assets include \$61,584 in cash.
- Total Capital Assets for 2017 were \$4,892,312. An increase of \$2,206,608 over 2016.
- Total Operating Revenue for the year was \$6,559,809 and consists of telephone surcharge revenue of \$6,559,665 and miscellaneous income of \$144. Telephone surcharge revenue is derived from the emergency telephone charge authorized under C.R.S. § 29-11-202 (the "ETC") and the prepaid wireless E9-1-1 charge authorized under C.R.S. § 29-11-102.5.
- Total budgeted expenses for 2017 were \$14,391,987. Actual expenses were \$12,144,948.
- JCECA paid \$8,307,839 for Special Projects that included transition costs to facilitate consolidation of eight public safety answering points ("PSAP's") into the Jefferson County Communications Center Authority ("Jeffcom").

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis serves as an introduction to the JCECA's basic financial statements, which are comprised of Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, Statement of Cash Flows and Notes to Financial Statements. Additionally, there is a Budgetary Comparison Schedule.

Proprietary Fund Financial Statements

A fund is a group of accounts used to maintain control of services that have been set aside for specific activities or objectives. JCECA uses fund accounting to account for all financial activities and to ensure and demonstrate compliance with finance related legal requirements.

JCECA used only one fund for the 2017 fiscal budget year. It is a proprietary fund and it is intended to account for all financial resources associated with the operating activities of JCECA. There were no capital funds, public utilities trust funds, personnel and benefits

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY MANAGEMENT'S DISCUSSION AND ANALYSIS

funds, or any other funds actively used during 2017. The Board has enacted a policy providing for a 17% operating reserve, which in 2017 was set at \$1,491,108.

Notes to Financial Statements

The notes provide detail clarifying additional information necessary for a complete understanding of the data contained in the financial statements.

Financial Analysis

In 1983 the Jefferson County E9-1-1 Emergency Telephone Service Authority was created to assist in funding the operation of the emergency telephone service. The name of the Authority was subsequently changed to the Jefferson County Emergency Communications Authority ("JCECA"). The Intergovernmental Agreement includes participants from cities, towns, and special districts within Jefferson and Broomfield Counties, as well as Jefferson County government. JCECA collects revenue through a monthly emergency telephone charge (the "ETC") for each non-governmental telephone (wireless, wireline, and VOIP). The monthly ETC rate for 2017 was \$0.70.

Beginning January 1, 2011, prepay wireless customers began contributing to 9-1-1 funding, with the vendors collecting 1.4% of the price of the prepaid minutes, and remitting the funds to the Colorado Department of Revenue ("DOR"). DOR then distributes these funds to each Colorado 9-1-1 authority based on each authority's number of wireless 9-1-1 calls compared to the number of wireless 9-1-1 calls statewide.

ETC and prepaid wireless E9-1-1 charge funds are used to pay for equipment and software purchase and installation, operating costs directly related to an emergency telephone service, costs for emergency telephone notification for emergency medical dispatch services, for the monthly recurring charges billed by the service supplier for the emergency telephone service, and for other 9-1-1 related costs authorized under C.R.S. § 29-11-104(2). JCECA also pays for emergency notification to citizens during emergent situations.

**JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS**

JCECA's Net Position

	<u>Dec 31, 2017</u>	<u>Dec 31, 2016</u>
Cash and Investments	\$ 61,584	\$ 4,999,557
Accounts Receivable	854,276	833,663
Prepaid Expenses	318,463	721,483
Capital Assets, Not Being Depreciated	4,162,644	1,907,576
Capital Assets, Net of Accumulated Depreciation	<u>729,668</u>	<u>778,128</u>
Total Assets	\$ 6,126,635	\$ 9,240,407
Current Liabilities - Accounts Payable	\$ 732,529	\$ 471,079
Other Liabilities - Accrued Compensated Absences	<u>30,914</u>	<u>31,251</u>
Total Liabilities	\$ 763,443	\$ 502,330
Net Position		
Net Investment in Capital Assets	\$ 4,892,312	\$ 2,685,704
Unrestricted	<u>470,880</u>	<u>6,052,373</u>
Total Net Position	\$ 5,363,192	\$ 8,738,077

A portion of JCECA's assets (1%) is in cash and (80%) are net capital assets. The remaining assets represent accounts receivable and prepaid expenses.

**JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS**

JCECA's Change in Net Position

For the Years Ended December 31, 2017 and December 31, 2016

	<u>Dec 31, 2017</u>	<u>Dec 31, 2016</u>
Operating Revenues		
Emergency Telephone Charges	\$ 6,559,665	\$ 6,309,502
Miscellaneous	<u>144</u>	<u>52</u>
Total Operating Revenues	<u>6,559,809</u>	<u>6,309,554</u>
Operating Expenses		
Administrative	476,822	353,173
Agency Operating	400,022	777,152
Depreciation	48,460	48,460
Disaster & Recovery Plan	242,377	9,268
Emergency Medical Dispatching	34,631	31,249
GIS System	274,027	202,221
Line Charges	625,689	569,409
Logging Systems	282,422	328,283
Notification System	137,078	159,457
Phone System	241,691	298,734
Public Education	18,328	22,990
Programs	905,069	1,646,996
Recruiting	28,308	16,698
Special Projects	6,052,771	871,424
Training	158,915	243,618
Translation Services	<u>11,730</u>	<u>9,323</u>
Total Operating Expenses	<u>9,938,340</u>	<u>5,588,455</u>
Net Operating Income (Loss)	<u>(3,378,531)</u>	<u>721,099</u>
Non-operating Revenues		
Investment Income	<u>3,646</u>	<u>5,675</u>
Change in Net Position	<u>(3,374,885)</u>	<u>726,774</u>
Net Position, Beginning	<u>8,738,077</u>	<u>8,011,303</u>
Net Position, Ending	<u>\$ 5,363,192</u>	<u>\$ 8,738,077</u>

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY MANAGEMENT'S DISCUSSION AND ANALYSIS

Budgetary Highlights

JCECA approves a budget in December based on anticipated costs for the following year. The following summarizes significant budget to actual variances.

Actual revenue from Emergency Telephone Charges of \$6,559,665 was \$2,211,560 less than the anticipated budget amount of \$8,771,225. The 2017 budget anticipated increasing the ETC to \$1.15 effective 07/01/17. The application process took longer than expected resulting in the increase taking effect 01/01/18.

Actual Agency Operating expenses of \$400,022 were \$349,978 less than the budgeted amount of \$750,000. The needs of the consolidating agencies were less because of the Jeffcom consolidation process.

Actual GIS System expenses of \$274,027 were \$36,056 more than the budgeted amount of \$237,971. Unanticipated GIS costs were incurred because of the transition from a regional computer assisted ("CAD") fire dispatch system to the multi-discipline Jeffcom CAD system.

Actual Phone System expenses of \$241,691 were \$873,733 less than the budgeted \$1,115,424 because of delays in the start of a planned 9-1-1 phone system upgrade for the Broomfield and Westminster PSAP's.

Actual Programs expenses of \$905,069 were \$534,759 less than the budgeted \$1,439,828 because of a decrease in costs associated with the regional fire CAD system and CAD maintenance for the consolidating PSAP's. The anticipated purchase of replacement operating position consoles for the Westminster PSAP did not occur as a result of the 9-1-1 phone system upgrade project delays.

Capital Assets

The capital assets of the JCECA are the fiber optic cable, associated appurtenances and right-of-way licenses for the Jefferson County Public Safety Fiber Optic Network (J-FON). These assets will eventually provide for high bandwidth, very low recurring cost connectivity for the PSAP's and associated local governments served by JCECA. Net capital assets were \$4,892,312. Depreciation expense of \$48,460 was reported for the depreciable (fiber optic infrastructure) assets.

Next year's budget

JCECA plans to continue the build out of its Jefferson County Public Safety Fiber Optic Network ("J-FON"). It is anticipated in the 2018 budget that JCECA will expend approximately \$524,676 on fiber projects. JCECA is working with the Regional Transportation District ("RTD") for the placement of fiber while RTD is establishing its metro wide mass transit system. The fiber will one day connect PSAP's and local governments in the two-county region served by JCECA with PSAP's and local

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY MANAGEMENT'S DISCUSSION AND ANALYSIS

governments outside of the JCECA service area. J-FON will also provide the basis for a highly secure network to augment evolution to a Next Generation 9-1-1 communications system. Funding from JCECA in 2017 has been instrumental in facilitating the consolidation of eight PSAP's in Jefferson County into the Jefferson County Communications Center Authority (Jeffcom). JCECA will continue to support transition costs for Jeffcom in 2018 and provide a source of funding for 9-1-1 call taker and dispatcher personnel expenses going forward.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the JCECA's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to:

Jeffrey J. Irvin, JCECA Executive Director
433 S Allison Pkwy, Ste 224
Lakewood, CO 80226

Telephone: 303-539-9410, Email: jirvin@jceca.org, Web: <https://jceca.org>

Basic Financial Statements

**Jefferson County Emergency
Communications Authority**

Statement of Net Position
December 31, 2017

Assets

Current Assets

Cash	\$ 61,584
Accounts Receivable	854,276
Prepaid Expenses	<u>318,463</u>
Total Current Assets	<u>1,234,323</u>

Noncurrent Assets

Capital Assets, <i>not being depreciated</i>	4,162,644
Capital Assets, <i>net of Accumulated Depreciation</i>	<u>729,668</u>
Total Noncurrent Assets	<u>4,892,312</u>

Total Assets	<u><u>\$ 6,126,635</u></u>
--------------	----------------------------

Liabilities and Net Position

Current Liabilities

Accounts Payable	\$ 732,529
------------------	------------

Noncurrent Liabilities

Accrued Compensated Absences	<u>30,914</u>
------------------------------	---------------

Total Liabilities	<u>763,443</u>
-------------------	----------------

Net Position

Net Investment in Capital Assets	4,892,312
Unrestricted	<u>470,880</u>

Total Net Position	<u>5,363,192</u>
--------------------	------------------

Total Liabilities and Net Position	<u><u>\$ 6,126,635</u></u>
------------------------------------	----------------------------

**Jefferson County Emergency
Communications Authority**

Statement of Revenues, Expenses and Changes in Net Position
Year Ended December 31, 2017

Operating Revenues

Emergency Telephone Charges	\$ 6,559,665
Miscellaneous	<u>144</u>
Total Operating Revenues	<u>6,559,809</u>

Operating Expenses

Administrative	476,822
Agency Operating	400,022
Depreciation	48,460
Disaster and Recovery Plan	242,377
Emergency Medical Dispatching	34,631
GIS System	274,027
Line Charges	625,689
Logging Systems	282,422
Notification System	137,078
Phone System	241,691
Public Education	18,328
Programs	905,069
Recruiting	28,308
Special Projects	6,052,771
Training	158,915
Translation Services	<u>11,730</u>
Total Operating Expenses	<u>9,938,340</u>

Net Operating Loss	(3,378,531)
---------------------------	-------------

Nonoperating Revenues

Investment Income	<u>3,646</u>
-------------------	--------------

Change in Net Position	(3,374,885)
-------------------------------	-------------

Net Position, Beginning of year	<u>8,738,077</u>
--	------------------

Net Position, End of year	<u><u>\$ 5,363,192</u></u>
----------------------------------	----------------------------

Jefferson County Emergency Communications Authority

Statement of Cash Flows
Year Ended December 31, 2017

Cash Flows From Operating Activities

Cash Received from Emergency Telephone Charges	\$ 6,539,196
Cash Paid to Employees	(470,713)
Cash Payments to Suppliers	<u>(8,755,034)</u>
Net Cash Used by Operating Activities	<u>(2,686,551)</u>

Cash Flows From Capital and Related Financing Activities

Acquisition and Construction of Capital Assets	<u>(2,255,068)</u>
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Cash Flows From Investing Activities

Investment Earnings Received	<u>3,646</u>
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Net Decrease in Cash	(4,937,973)
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Cash, Beginning of year	<u>4,999,557</u>
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Cash, End of year	<u>\$ 61,584</u>
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Reconciliation of Net Operating Loss to Net Cash Used by Operating Activities

Net Operating Loss	\$ (3,378,531)
Adjustments to Reconcile Net Operating Loss to Net Cash Used by Operating Activities	
Depreciation	48,460
Changes in Assets and Liabilities	
Accounts Receivable	(20,613)
Prepaid Expenses	403,020
Accounts Payable	261,450
Accrued Compensated Absences	<u>(337)</u>
Net Cash Used by Operating Activities	<u>\$ (2,686,551)</u>

Jefferson County Emergency Communications Authority

Notes to Financial Statements

December 31, 2017

Note 1: Summary of Significant Accounting Policies

The Jefferson County Emergency Communications Authority (the Authority) was formed in October, 1983. The Authority provides emergency telephone service in Jefferson and Broomfield Counties, Colorado, financed by fees assessed on telephones in the Counties.

During the year ended December 31, 2017, the Authority's special projects included start-up costs related to the Jefferson County Communications Center Authority (Jeffcom), an entity formed to consolidate eight existing Public Safety Answering Points (PSAPs) and expected to begin operations in 2018.

The financial statements of the Authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

Reporting Entity

The financial reporting entity consists of the Authority, organizations for which the Authority is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the Authority. All funds, organizations, institutions, agencies, departments and offices that are not legally separate are part of the Authority. Legally separate organizations for which the Authority is financially accountable are considered part of the reporting entity. Financial accountability exists if the Authority appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if the organization has the potential to provide benefits to, or impose financial burdens on, the Authority.

Based on the application of this criteria, the Authority does not include additional organizations in its reporting entity.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Authority uses an enterprise fund to account for its operations. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where a fee is charged to external users for goods or services.

The financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Jefferson County Emergency Communications Authority

Notes to Financial Statements
December 31, 2017

Note 1: Summary of Significant Accounting Policies (Continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with ongoing operations. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for a specific purpose, the Authority uses restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities and Net Position

Accounts Receivable - All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Prepaid Expenses - Certain payments to vendors reflect costs applicable to future years and are reported as prepaid expenses.

Capital Assets - Under an amendment to the intergovernmental agreement forming the Authority, effective January 1, 1998, the Authority transferred title and ownership of equipment purchased for the operation of emergency telephone service to the governmental entities that are parties to the agreement, if such equipment is located at, and operated by, the governmental entities. The Authority purchased equipment for the benefit of other governmental entities during the year ended December 31, 2017, totaling \$2,206,608.

The Authority capitalizes all assets with an original cost of \$5,000 or more, and a useful life of more than one year. Depreciation of capital assets is computed using the straight-line method over the following estimated useful lives of the assets.

Fiber Optic Network

5 - 20 years

Compensated Absences - The Authority's employees are allowed to accumulate unused leave time within limits specific to each employee. Upon separation of employment from the Authority, the employees will be compensated for unused leave time at each employee's pro rata salary. These compensated absences are recognized as a liability in the financial statements when earned.

Net Position - Net position is restricted when constraints placed on the use of resources are externally imposed.

Jefferson County Emergency Communications Authority

Notes to Financial Statements

December 31, 2017

Note 1: Summary of Significant Accounting Policies (Continued)

Risk Management

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Authority maintains commercial insurance for these risks of loss.

Note 2: Stewardship, Compliance and Accountability

Budgets

Budgets are required by State statutes and are adopted on a non-GAAP budgetary basis. Capital outlay is budgeted as an expense and depreciation is not budgeted. The Authority follows these procedures to establish the budgetary information reflected in the financial statements:

- Prior to October 15, management submits to the Board of Directors a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted to obtain citizen comments.
- Prior to December 31, the budget is legally adopted through passage of a resolution.
- Expenditures may not legally exceed appropriations. Revisions that alter total appropriations must be approved by the Board of Directors.
- All appropriations lapse at year end.

Note 3: Cash and Investments

Deposits

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2017, the Authority had bank deposits of \$374,621 collateralized with securities held by the financial institution's agent but not in the Authority's name.

Jefferson County Emergency Communications Authority

Notes to Financial Statements
December 31, 2017

Note 3: Cash and Investments (Continued)

Investments

The Authority is required to comply with State statutes which specify investment instruments meeting defined rating, maturity and concentration risk criteria in which local governments may invest, which include the following. State statutes do not address custodial risk.

- Obligations of the United States and certain U.S. Agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools

Interest Rate Risk - State statutes generally limit investments to an original maturity of five years unless the governing board authorizes the investment for a period in excess of five years.

Credit Risk - State statutes limit certain investments to those with specified ratings established by the nationally recognized statistical rating organizations, depending on the type of investment.

Concentration of Credit Risk - State statutes do not limit the amount the Authority may invest in a single issuer, except for corporate securities.

The Authority had no investments at December 31, 2017.

Note 4: Capital Assets

Capital asset activity for the year ended December 31, 2017, was as follows:

	Balances 12/31/16	Additions	Deletions	Balances 12/31/17
Capital Assets, Not Being Depreciated				
Right of Way	\$ 457,715	\$ 60,147	\$ -	\$ 517,862
Construction in Progress	<u>1,449,861</u>	<u>2,194,921</u>	<u>-</u>	<u>3,644,782</u>
Total Capital Assets, Not Being Depreciated	<u>1,907,576</u>	<u>2,255,068</u>	<u>-</u>	<u>4,162,644</u>
Capital Assets, Being Depreciated				
Fiber Optic Network	891,509	-	-	891,509
Accumulated Depreciation	<u>(113,381)</u>	<u>(48,460)</u>	<u>-</u>	<u>(161,841)</u>
Total Capital Assets, Being Depreciated	<u>778,128</u>	<u>(48,460)</u>	<u>-</u>	<u>729,668</u>
Total Capital Assets, Net	<u>\$ 2,685,704</u>	<u>\$ 2,206,608</u>	<u>\$ -</u>	<u>\$ 4,892,312</u>

**Jefferson County Emergency
Communications Authority**

Notes to Financial Statements
December 31, 2017

Note 5: Employee Compensated Absences

Changes in accrued compensated absences for the year ended December 31, 2017, were as follows.

	Balance 12/31/16	Additions	Payments	Balance 12/31/17	Due Within One Year
Compensated Absences	\$ 31,251	\$ 12,503	\$ (12,840)	\$ 30,914	\$ -

Note 6: Retirement Commitments

The Authority has established a flexible 401(k) profit-sharing plan on behalf of its employees. The Authority will contribute a matching amount up to 10% of each participating employee's compensation, depending on the employee's contract terms. Employees become fully vested in all contributions immediately. The plan provisions and contribution requirements are established and may be amended by the Board of Directors. For the year ended December 31, 2017, the Authority contributed \$11,146 to the plan.

Note 7: Contingency

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The Authority's management believes it is exempt from the provisions of the Amendment. However, the Amendment is complex and subject to interpretation. Many of its provisions may require judicial interpretation.

Note 8: Concentration of Risk

The Authority operates solely in Jefferson and Broomfield Counties, Colorado, and its only significant source of revenue is a surcharge on telephone service in that geographic region. A reduction in this revenue, if it were to occur, may have a significant effect on the Authority's activities.

Supplementary Information

**Jefferson County Emergency
Communications Authority**
Budgetary Comparison Schedule
Year Ended December 31, 2017

	Original and Final Budget	Actual	Variance Positive (Negative)
Revenues			
Emergency Telephone Charges	\$ 8,771,225	\$ 6,559,665	\$ (2,211,560)
Miscellaneous	-	144	144
Investment Income	-	3,646	3,646
	<u>8,771,225</u>	<u>6,563,455</u>	<u>(2,207,770)</u>
Expenses			
Administrative	443,834	476,822	(32,988)
Agency Operating	750,000	400,022	349,978
Disaster and Recovery Plan	10,000	242,377	(232,377)
Emergency Medical Dispatching	50,200	34,631	15,569
GIS System	237,971	274,027	(36,056)
Line Charges	635,683	625,689	9,994
Logging Systems	306,625	282,422	24,203
Notification System	148,109	137,078	11,031
Phone System	1,115,424	241,691	873,733
Public Education	33,500	18,328	15,172
Programs	1,439,828	905,069	534,759
Recruiting	15,300	28,308	(13,008)
Special Projects	8,945,513	8,307,839	637,674
Training	250,000	158,915	91,085
Translation Services	10,000	11,730	(1,730)
	<u>14,391,987</u>	<u>12,144,948</u>	<u>2,247,039</u>
Change in Net Position, Budgetary Basis	<u>\$ (5,620,762)</u>	(5,581,493)	<u>\$ 39,269</u>
Adjustments to GAAP Basis			
Capital Outlay		2,255,068	
Depreciation		<u>(48,460)</u>	
Change in net Position, GAAP Basis		(3,374,885)	
Net Position, Beginning of year		<u>8,738,077</u>	
Net Position, End of year		<u>\$ 5,363,192</u>	



**Jefferson County Emergency Communications Authority
(JCECA)**

433 S Allison Pkwy
Lakewood, CO 80206-3133
Office: 303 539 9410
<https://jceca.org>

January 31, 2019

Filed via DLG E-Filing Portal

State of Colorado
Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

**Subject: Letter of Budget Transmittal
Jefferson County Emergency Communications Authority (JCECA)
LG ID: 30128, Type: 60**

To whom it may concern

Attached is a copy of the 2019 budget for The Jefferson County Emergency Communications Authority ("JCECA") submitted pursuant to Section 29-1-113(1), C.R.S. This budget was adopted on 11/21/2018. If there are questions regarding this budget, please contact:

Jeffrey J. Irvin, Executive Director
Direct: 303-539-9410
Address: JCECA, 433 S Allison Pkwy, Lakewood, CO 80226-3133
Email: jirvin@jceca.org

I, Jeffrey J. Irvin, JCECA Executive Director, hereby certify that the enclosed is a true and accurate copy of the 2019 Adopted Budget.

Yours Truly,

Jeffrey J. Irvin, Executive Director
Cc: file

**ADOPTION AND APPROPRIATION
OF THE 2019 BUDGET FOR THE
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY**

WHEREAS, the Jefferson County Emergency Communications Authority ("JCECA") was created by intergovernmental agreement to collect and spend the emergency telephone charge as authorized by C.R.S § 29-11-101, *et seq.*; and

WHEREAS, a proposed 2019 budget was submitted to the Board of Directors of JCECA (the "**Board**") before October 15, 2018 for consideration; and

WHEREAS, JCECA published notice of the proposed budget in accordance with law, and the proposed budget was open for inspection by the public at the office of JCECA's executive director, and interested persons were given the opportunity to file or register any comments or objections to the proposed budget; and

WHEREAS, the Board held a public hearing to consider the proposed budget on November 21, 2018, and on said date the Board voted to adopt and appropriate the budget.

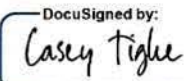
NOW, THEREFORE, BE IT RESOLVED by the Board that the attached 2019 budget is hereby adopted.

BE IT FURTHER RESOLVED by the Board of that the budget is hereby appropriated consistent with the attached budget.

BE IT FURTHER RESOLVED that this Resolution, the adopted and appropriated 2019 budget, and the budget message shall be filed with the Division of Local Government.

BE IT FURTHER RESOLVED that JCECA continues the current rate of the emergency telephone charge at \$1.15 per line per month, subject to adjustment as approved by the Board and the Colorado Public Utilities Commission.

ADOPTED on November 21, 2018.

DocuSigned by:

9CC7D4FF42204EF...
Casey Tighe, Chair

I, Jeffrey J. Irvin, certify that the attached is a true and accurate copy of the adopted 2019 budget of JCECA.

DocuSigned by:

CE514975A0304BD...
Jeffrey J. Irvin, JCECA Executive Director



Accountant's Report

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

I have prepared the accompanying forecasted budget of revenues, expenditures and fund balances of Jefferson County Emergency Communications Authority for the year ending December 31, 2019, including the forecasted estimate of comparative information for the year ending December 31, 2018. I have not audited, reviewed or compiled the accompanying forecast and, accordingly, do not express an opinion or provide any assurance about whether the forecast is in accordance with accounting principles generally accepted in the United States of America.

The actual historical information for the year 2017 is presented for comparative purposes only.

Substantially all of the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the forecast, they might influence the user's conclusions about the District's results of operations for the forecasted periods. Accordingly, this forecast is not designed for those who are not informed about such matters.

A handwritten signature in black ink, appearing to read "B. Campbell", is positioned above the printed name.

Brendan Campbell, CPA
January 20, 2019

JEFFERSON COUNTY EMERGENCY COMMUNICATION AUTHORITY				
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS				
December 31, 2017 Actual, 2018 Adopted and Projected Budget				
2019 Adopted Budget				
Modified Accrual Budgetary Basis				
GENERAL FUND	2017	2018	2018	2019
	Audited	Adopted	Projected	Adopted
Revenues	Actual	Budget	Budget	Budget
9-1-1 fee (ETC)	\$ 6,278,584	\$ 10,673,871	\$ 9,912,017	\$ 9,878,142
9-1-1 fee (prepaid)	281,081	292,994	236,204	237,858
Interest Income	3,647	5,000	30	5,000
Miscellaneous Income	144	-	4,600	500
Total Revenues	\$ 6,563,457	\$ 10,971,865	\$ 10,152,851	\$ 10,121,500
Expenditures				
Administrative	\$ 476,821	\$ 541,368	\$ 396,970	\$ 343,073
Agency Operating Fund (AOF)	400,022	2,480,529	2,045,346	1,300,160
Disaster & Recovery Plan (DRP)	242,377	265,865	283,109	50,000
GIS System	274,027	165,580	166,180	160,000
Line Charges	625,688	480,553	560,830	356,700
Logging Systems	282,422	-	-	-
Notification Systems (ENS)	137,079	123,520	106,770	125,020
Phone Systems (911)	241,691	180,000	180,000	-
Program Fund	905,069	-	-	-
Public Education	18,328	20,000	22,041	200
Special Projects	6,052,778	8,053,252	6,609,088	7,212,334
Other	233,583	60,000	-	-
Total Operating Expenditures	\$ 9,889,884	\$ 12,350,667	\$ 10,370,334	\$ 9,547,487
Revenues over/(under) Expenditures	(3,326,427)	\$ (1,378,802)	\$ (217,482)	\$ 674,013
Beginning Fund Balance	3,828,223	2,290,455	501,796	284,313
Ending Fund Balance	501,796	\$ 911,653	284,313	858,326

JEFFERSON COUNTY EMERGENCY COMMUNICATION AUTHORITY				
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL				
December 31, 2017 Actual, 2018 Adopted and Projected Budget				
2019 Adopted Budget				
	2017	2018	2018	2019
	Audited	Adopted	Projected	Adopted
	Actual	Budget	Budget	Budget
Administrative				
911 Admin Fees	\$ 127,622	\$ 213,477	\$ 58,244	\$ -
Accounting	62,786	40,000	60,000	65,000
Bank Charges	3,077	1,396	3,623	3,731
Executive Director (ED)				-
401k & Benefits	22,064	33,784	22,901	23,588
Mileage Reimbursement	493	500	447	460
Payroll Tax	8,673	30,012	18,778	19,341
Wages & Salaries	110,849	113,186	110,854	114,180
Insurance	3,356	6,120	5,954	6,132
Legal	123,994	90,000	105,000	100,000
Meeting & Misc				-
Admin Web/Listserve	76	225	212	218
Meeting & Misc - Other	6,185	5,000	4,194	5,000
Phone/Web Conferencing	489	600	544	560
Office Rent	2,700	3,000	1,500	-
Office Supplies & Postage	1,619	1,020	1,361	1,401
Payroll Expenses	2,583	3,048	3,359	3,460
Other	256	-	-	-
Total Administrative Expenses	\$ 476,821	\$ 541,368	\$ 396,970	\$ 343,073
Agency Operating Fund (AOF)				
BRO Non-Recurring	\$ 17,980	\$ 802,000	\$ 694,848	\$ 734,590
BRO Recurring	44,285	416,034	180,166	-
Jeffcom Agencies Recurring	150,965	-	-	-
Jeffcom Agencies Non-Recurring	143,424	-	221,647	-
WES Non-Recurring	37,206	875,000	594,882	565,570
WES Recurring	5,188	387,495	353,803	-
Other	973	-	-	-
Total Agency Operating Fund (AOF)	\$ 400,022	\$ 2,480,529	\$ 2,045,346	\$ 1,300,160
Disaster & Recovery Plan (DRP)				
SRBC Non-Recurring	\$ 237,301	\$ 248,865	\$ 276,109	\$ -
SRBC Recurring	5,076	17,000	7,000	50,000
Total Disaster & Recovery Plan (DRP)	\$ 242,377	\$ 265,865	\$ 283,109	\$ 50,000
GIS System				
DRCOG Photogrammetry	\$ (7,800)	\$ -	\$ -	\$ -
GIS System Support	281,827	165,580	166,180	160,000
Total GIS System	\$ 274,027	\$ 165,580	\$ 166,180	\$ 160,000
Line Charges				
ANI/ALI SR	\$ 329,924	\$ -	\$ 276,042	\$ 300,000
Call Box MRC	4,413	-	6,970	7,200
Jeffcom DS1	17,011	-	40,000	30,000
N Interop QMOE	43,869	-	110,000	-
Other	104,512	460,553	55,000	19,500
Transport (MOE, T-1)	125,959	-	72,818	-
Total Line Charges	\$ 625,688	\$ 460,553	\$ 560,830	\$ 356,700
Logging Systems				
Logging System Hardward	\$ 29,453	\$ -	\$ -	\$ -
Loggins System Support	252,969	-	-	-
Total Logging Systems	\$ 282,422	\$ -	\$ -	\$ -

JEFFERSON COUNTY EMERGENCY COMMUNICATION AUTHORITY				
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL				
December 31, 2017 Actual, 2018 Adopted and Projected Budget				
2019 Adopted Budget				
	2017	2018	2018	2019
	Audited	Adopted	Projected	Adopted
	Actual	Budget	Budget	Budget
Notification Systems (ENS)				
ALI Database Extract (ADE)	\$ 13,555	\$ 17,000	\$ -	\$ 18,000
CodeRed (ECN)	107,833	103,520	103,520	103,520
VoIP Record Extract	2,750	3,000	3,250	3,500
Other	12,940	-	-	-
Total Notification Systems (ENS)	\$ 137,079	\$ 123,520	\$ 106,770	\$ 125,020
Phone Systems				
Headset-Handset	\$ 26,194	\$ -	\$ -	\$ -
Phone System Hardware	17,470	180,000	180,000	-
Phone System Repair	71,365	-	-	-
Phone System Support	126,662	-	-	-
Total Phone Systems	\$ 241,691	\$ 180,000	\$ 180,000	\$ -
Program Fund				
CAD - Regional Systems	\$ 379,673	\$ -	\$ -	\$ -
CAD - Maintenance Recurring	525,396	-	-	-
Total Program Fund	\$ 905,069	\$ -	\$ -	\$ -
Public Education				
Public Education Other	\$ 17,613	\$ 20,000	\$ 21,265	\$ -
Public Web	715	-	776	200
Total Public Education	\$ 18,328	\$ 20,000	\$ 22,041	\$ 200
Special Projects				
CDOT Federal	\$ 2,129	\$ -	\$ 66,740	-
Call Box Project	8,782	6,000	4,812	6,000
Fiber Optics	-	-	-	-
AHEC-DUS	-	109,476	6,210	109,477
Goldline Fiber	-	-	3,150	-
J-FON	37,473	108,200	40,000	173,720
Last Mile Fiber Project	4,767	37,000	103,000	50,000
North Metro	(5)	250,000	40,000	457,770
South Metro	-	20,000	141,000	-
US36BRT	0	-	8,051	-
Jeffcom Transition Cost	5,502,607	932,976	1,670,651	-
Jeffcom Wages & Salaries	328,298	6,500,000	4,222,540	6,325,767
Fire Station Alerting	-	-	213,334	-
Mountain Dispatch Service Fees	25,000	-	-	-
Regionalization Study	(14,690)	-	-	-
Smart911	89,600	89,600	89,600	89,600
WES Console Replacements	68,817	-	-	-
Total Special Projects	\$ 6,052,778	\$ 8,053,252	\$ 6,609,088	\$ 7,212,334
Other Expenses				
Depreciation Expense	\$ -	\$ 60,000	\$ -	\$ -
Emergency Medical Dispatching	34,631	-	-	-
Recruiting	28,308	-	-	-
Training Expense (TE)	158,915	-	-	-
Translation Services (LLS)	11,730	-	-	-
Total Other Expenses	\$ 233,583	\$ 60,000	\$ -	\$ -
Total Expenditures	\$ 9,889,884	\$ 12,350,667	\$ 10,370,334	\$ 9,547,487

JEFFERSON COUNTY EMERGENCY COMMUNICATION AUTHORITY

2019 BUDGET MESSAGE

The Jefferson County Emergency Communications Authority ("JCECA") is a legal entity created by Intergovernmental Agreement pursuant to C.R.S. § 29-11-100.5, et. seq., for the delivery of emergency telephone (9-1-1) services throughout Jefferson and Broomfield Counties. To accomplish its mission, JCECA strives to assist its member agencies in obtaining state-of-the-art equipment necessary for effective and reliable emergency telephone service by allocating funds obtained through the emergency telephone charge.

The number of public safety answering points (each, a "PSAP") funded by JCECA is three. There is one primary PSAP serving the City and County of Broomfield, one serving the City of Westminster and one, the Jefferson County Communications Center Authority ("Jeffcom") serving Jefferson County.

The budget is prepared on the modified accrual basis of accounting, which is consistent with the basis of accounting used in presenting the Authority's financial statements.

Revenues

JCECA estimates its income from the emergency telephone charge (the "ETC") in 2019 will be \$10,116,000. The emergency telephone charge is currently set at \$1.15 per wireline, wireless, and VoIP line per month. JCECA also budgeted for interest and miscellaneous revenue of \$5,000, and \$500, respectively.

Operating Expenditures

The total 2019 appropriated expenses are in the amount of \$9,547,487. The largest single budgetary item is for \$7,212,334 for Special Projects, which includes Jeffcom transition costs and personnel costs for Jeffcom 9-1-1 call-takers and dispatchers. Additionally, Special Projects include costs for the installation of fiber optics along the RTD Light Rail Train routes to facilitate the interconnection of the Jefferson County Public Safety Fiber Optic Network (also known as "JFON") with agencies and local governments served by the PSAPs funded by JCECA. This network will provide a low-cost communication path for Next Generation 9-1-1 IP Communications, radio communications backhaul, and the interconnection of local government and public schools in the JCECA service area. J-FON will facilitate access to camera systems, communications, and other data sources for enhanced public safety response. The total amount budgeted in 2019 for fiber optics is \$681,490.

A budgetary line item in the amount of \$1,300,160 for the Agency Operating Fund (also known as "AOF") provides funds that the City and County of Broomfield and the City of Westminster PSAPs may utilize for costs of repair, replacement, or enhancement of the PSAPs' software, equipment, and systems necessary to ensure the continued operation of the emergency telephone (9-1-1) service. The City and County of Broomfield is budgeted in 2019 for \$734,590 of revenue and Westminster is budgeted for \$565,570.

The remaining expenditures budgeted in 2019 include administrative, disaster and recovery plan expenses, funds for the GIS system, line charges, notification systems and public education. These expenses total \$1,034,993.

Fund Balance/Reserves

The fund balance of the Authority is projected to be \$858,326 at the end of 2019. The fund balance consists of cash and other assets, which is markedly lower in projected 2018 or \$284,313 versus what was budgeted in the amount of \$911,653. The goal of the Authority is to accumulate a reserve of at least two months operating expenses in anticipation of any unforeseen expenses or revenue changes.



Accountant's Financial Statement Preparation Report

BOARD OF DIRECTORS
JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY

I have prepared the accompanying balance sheet of Jefferson County Emergency Communications Authority as of December 31, 2018 and July 31, 2019, and the related statements of revenues and expenditures for the periods then ended. I have not audited, reviewed or compiled the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Substantially all of the disclosures required by accounting principles generally accepted in the United States of America have been omitted. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Authority's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

A handwritten signature in black ink, appearing to read "Brendan Campbell", is written over a horizontal line.

Brendan Campbell, CPA
August 14, 2019

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY									
BALANCE SHEET									
December 31, 2018 and July 31, 2019									

	Unaudited Actual 12/31/2018	Unaudited Actual 7/31/2019				
Assets						
Current Assets						
Cash, Checking	\$ 368,184	\$ 962,953				
Cash, Savings	502	503				
Accounts Receivable	1,348,500	1,327,263				
Prepaid Expense	2,729	2,637				
Total Current Assets	\$ 1,719,915	\$ 2,293,356				
Long-Term Assets						
Construction in Progress	\$ 3,644,781	\$ 3,644,781				
Infrastructure	25,895	25,895				
Right of Ways	517,862	517,862				
West Corridor Fiber Optic	865,614	865,614				
Accumulated Depreciation	(161,841)	(161,841)				
Total Long-Term Assets	\$ 4,892,311	\$ 4,892,311				
Total Assets	\$ 6,612,226	\$ 7,185,667				
Liabilities						
Current Liabilities						
Accounts Payable	\$ 904,286	\$ 711,675				
Total Current Liabilities	\$ 904,286	\$ 711,675				
Total Liabilities	\$ 904,286	\$ 711,675				
Fund Equity						
Net Investment in Fixed Assets	\$ 4,892,311	\$ 4,892,311				
Fund Balance						
Nonspendable	2,729	2,637				
Unassigned	812,899	1,579,043				
Total Fund Equity	\$ 5,707,939	\$ 6,473,991				
Total Liabilities and Fund Equity	\$ 6,612,226	\$ 7,185,667				

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS December 31, 2018 Actual, 2019 Adopted and Projected Budget Year-to-date Actual and Variance through July 31, 2019						26-Aug-19
Modified Accrual Budgetary Basis						
GENERAL FUND	2018	2019	2019	Actual	Budget	Variance
	Unaudited	Adopted	Projected	Through	Through	Through
Revenues	Actual	Budget	Budget	07/31/19	07/31/19	07/31/19
9-1-1 fee (ETC)	\$ 10,504,117	\$ 9,878,142	\$ 10,197,083	\$ 5,948,298	\$ 5,762,250	\$ 186,048
9-1-1 fee (prepaid)	234,369	237,858	245,148	142,333	138,750	3,582
Interest Income	17	5,000	2,000	-	2,500	(2,500)
Miscellaneous Income	4,563	500	500	-	250	(250)
Total Revenues	\$ 10,743,066	\$ 10,121,500	\$ 10,444,731	\$ 6,090,630	\$ 5,903,750	\$ 186,880
Expenditures						
Administrative	\$ 378,693	\$ 343,073	\$ 301,889	\$ 145,124	\$ 194,792	\$ 49,668
Agency Operating Fund (AOF)	2,076,652	1,300,160	1,300,160	774,905	758,427	(16,478)
Disaster & Recovery Plan (DRP)	301,833	50,000	90,000	83,512	37,849	(45,663)
GIS System	166,180	160,000	160,000	160,000	160,000	-
Line Charges	526,599	356,700	356,700	210,079	208,075	(2,004)
Notification Systems (ENS)	106,892	125,020	117,020	106,520	116,062	9,542
Phone Systems (911)	259,387	-	-	-	-	-
Public Education	22,036	200	200	-	117	117
Special Projects	6,593,694	7,212,334	7,210,895	3,844,438	4,246,368	401,930
Total Operating Expenditures	\$ 10,431,967	\$ 9,547,487	\$ 9,536,864	\$ 5,324,578	\$ 5,721,690	\$ 397,112
Revenues over/(under) Expenditures	311,099	\$ 574,013	\$ 907,867	\$ 766,052	\$ 182,060	\$ 583,992
Beginning Fund Balance	504,529	284,313	815,629	815,629		
Ending Fund Balance	\$ 815,629	\$ 858,326	\$ 1,723,495	\$ 1,581,681		

STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL

December 31, 2018 Actual, 2019 Adopted and Projected Budget

Year-to-date Actual and Variance through July 31, 2019

	2018 Unaudited Actual	2019 Adopted Budget	2019 Projected Budget	Actual Through 7/31/2019	Budget Through 7/31/2019	Variance Through 7/31/2019
Administrative						
911 Admin Fees	\$ 58,244	\$ -	\$ -	\$ -	\$ -	\$ -
Accounting	56,904	65,000	65,000	30,368	37,917	7,548
Bank Charges	6,195	3,731	7,861	7,861	2,177	(5,685)
Executive Director (ED)						
401k & Benefits	22,751	23,588	22,002	12,834	13,759	926
Mileage Reimbursement	447	460	460	146	268	122
Payroll Tax	8,752	19,341	8,239	4,806	11,282	6,476
Wages & Salaries	112,088	114,180	101,555	59,415	66,605	7,190
Insurance	5,375	6,132	6,132	5,367	3,577	(1,790)
Legal	101,594	100,000	80,000	20,292	53,000	32,708
Meeting & Misc						
Admin Web/Listserve	212	218	218	80	127	47
Meeting & Misc - Other	630	5,000	5,000	1,307	2,917	1,609
Phone/Web Conferencing	745	560	560	90	327	237
Office Supplies & Postage	1,387	1,401	1,401	470	817	348
Payroll Expenses	3,370	3,460	3,460	2,088	2,018	(69)
Total Administrative Expenses	\$ 378,693	\$ 343,073	\$ 301,889	\$ 145,124	\$ 194,792	\$ 49,668
Agency Operating Fund (AOF)						
BRO Non-Recurring	\$ 700,165	\$ 734,590	\$ 734,590	\$ 385,179	\$ 428,511	\$ 43,332
BRO Recurring	174,459	-	-	-	-	-
Jeffcom Agencies Non-Recurring	221,647	-	-	-	-	-
WES Non-Recurring	622,284	565,570	565,570	389,726	329,916	(59,810)
WES Recurring	358,098	-	-	-	-	-
Total Agency Operating Fund (AOF)	\$ 2,076,652	\$ 1,300,160	\$ 1,300,160	\$ 774,905	\$ 758,427	\$ (16,478)
Disaster & Recovery Plan (DRP)						
SRBC Non-Recurring	\$ 296,701	\$ -	\$ -	\$ -	\$ -	\$ -
SRBC Recurring	5,132	50,000	90,000	83,512	37,849	(45,663)
Total Disaster & Recovery Plan (DRP)	\$ 301,833	\$ 50,000	\$ 90,000	\$ 83,512	\$ 37,849	\$ (45,663)
GIS System						
GIS System Support	\$ 166,180	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	-
Total GIS System	\$ 166,180	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ -
Line Charges						
ANI/ALI SR	\$ 250,478	\$ 300,000	\$ 300,000	\$ 184,858	\$ 175,000	\$ (9,858)
Call Box MRC	6,327	7,200	7,200	4,554	4,200	(354)
Jeffcom DS1	39,665	30,000	30,000	15,882	17,500	1,618
N Interop QMOE	95,882	-	-	-	-	-
Other	64,244	19,500	19,500	4,785	11,375	6,590
Transport (MOE, T-1)	70,002	-	-	-	-	-
Total Line Charges	\$ 526,589	\$ 356,700	\$ 356,700	\$ 210,079	\$ 208,075	\$ (2,004)
Notification Systems (ENS)						
ALI Database Extract (ADE)	\$ -	\$ 18,000	\$ 10,000	\$ -	\$ 10,500	\$ 10,500
CodeRed (ECN)	103,642	103,520	103,520	103,520	103,520	-
VoIP Record Extract	3,250	3,500	3,500	3,000	2,042	(958)
Total Notification Systems (ENS)	\$ 106,892	\$ 125,020	\$ 117,020	\$ 106,520	\$ 116,062	\$ 9,542

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY						26-Aug-19
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS - DETAIL						
December 31, 2018 Actual, 2019 Adopted and Projected Budget						
Year-to-date Actual and Variance through July 31, 2019						
	2018 Unaudited Actual	2019 Adopted Budget	2019 Projected Budget	Actual Through 7/31/2019	Budget Through 7/31/2019	Variance Through 7/31/2019
Phone Systems						
Phone System Hardware	\$ 189,603	\$ -	\$ -	\$ -	\$ -	\$ -
Phone System Support	69,784	-	-	-	-	-
Total Phone Systems	<u>\$ 259,387</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Public Education						
Public Education Other	\$ 21,145	\$ -	\$ -	\$ -	\$ -	\$ -
Public Web	891	200	200	-	117	117
Total Public Education	<u>\$ 22,036</u>	<u>\$ 200</u>	<u>\$ 200</u>	<u>\$ -</u>	<u>\$ 117</u>	<u>\$ 117</u>
Special Projects						
CDOT Federal	\$ 66,740	\$ -	\$ -	\$ -	\$ -	\$ -
Call Box Project	-	6,000	5,000	4,812	5,340	528
Fiber Optics						
AHEC-DUS	6,210	109,477	109,477	945	63,862	62,917
Goldline Fiber	3,150	-	-	-	-	-
J-FON	41,301	173,720	173,720	23,039	101,337	78,298
Last Mile Fiber Project	99,441	50,000	50,000	33,158	29,167	(3,991)
North Metro	41,252	457,770	457,770	3,292	267,033	263,740
South Metro	140,074	-	-	-	-	-
US36BRT	8,051	-	-	-	-	-
Jeffcom Transition Cost	1,662,001	-	-	-	-	-
Jeffcom Wages & Salaries	4,222,540	6,325,767	6,325,767	3,690,031	3,690,031	-
Fire Station Alerting	213,334	-	-	-	-	-
Smart911	89,600	89,600	89,161	89,161	89,600	439
Total Special Projects	<u>\$ 6,593,694</u>	<u>\$ 7,212,334</u>	<u>\$ 7,210,895</u>	<u>\$ 3,844,438</u>	<u>\$ 4,246,368</u>	<u>\$ 401,930</u>
Total Expenditures	<u>\$ 10,431,967</u>	<u>\$ 9,547,487</u>	<u>\$ 9,536,864</u>	<u>\$ 5,324,578</u>	<u>\$ 5,721,690</u>	<u>\$ 397,112</u>

Jefferson County Emergency Communications Authority
2019 Cash Projection Report

	January	February	March	April	May	June	July	August	September	October	November	December
	(Actual Costs)	(Actual Costs)	(Actual Costs)	(Actual Costs)	(Actual Costs)	(Actual Costs)	(Actual Costs)	(Estimate)	(Estimate)	(Estimate)	(Estimate)	(Estimate)
Cash on Hand	\$ 368,184	\$ 368,194	\$ 304,840	\$ 384,605	\$ 611,712	\$ 484,291	\$ 723,298	\$ 962,953	\$ 1,007,416	\$ 1,051,880	\$ 1,096,344	\$ 1,140,807
<u>Expected Inflows:</u>												
2018 Revenues (As projected, less paid)												
9-1-1- fee (ETC)	\$ 806,573	\$ 687,776	\$ 875,829	\$ 981,135	\$ 817,293	\$ 952,945	\$ 865,743	\$ 855,328	\$ 855,328	\$ 855,328	\$ 855,328	\$ 855,328
9-1-1- fee (prepaid)	18,280	18,515	15,036	15,981	18,463	17,536	20,764	17,796	17,796	17,796	17,796	17,796
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-	-	-	56	56	56	56	56
Total Expected Inflows	\$ 1,193,037	\$ 706,291	\$ 890,864	\$ 997,115	\$ 835,756	\$ 970,480	\$ 886,506	\$ 873,179	\$ 873,179	\$ 873,179	\$ 873,179	\$ 873,179
<u>Expected Outflows:</u>												
2018 Obligations (As projected, less paid)												
Administrative												
Accounting	\$ 1,909	\$ 21,678	\$ -	\$ 10,031	\$ 11,310	\$ 5,798	\$ 1,230	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417
Bank Charges	6,454	-	1,407	-	-	-	-	-	-	-	-	-
Executive Director (ED)	9,186	12,849	10,975	11,012	10,975	10,975	10,975	10,975	10,975	10,975	10,975	10,975
Legal	4,246	2,404	1,650	-	4,269	9,679	2,925	2,925	2,925	2,925	2,925	2,925
Meeting & Misc	-	535	390	326	-	493	-	-	-	-	-	-
Office Supplies & postage	-	60	276	746	-	5,275	-	-	-	-	-	-
Payroll Expense	273	386	273	285	296	287	364	364	364	364	364	364
Administrative Total	\$ 22,069	\$ 37,913	\$ 14,971	\$ 22,400	\$ 26,849	\$ 32,506	\$ 15,493	\$ 19,680	\$ 19,680	\$ 19,680	\$ 19,680	\$ 19,680
Agency Operating Fund (AOF)												
BRO Non-Recurring	\$ 25,298	\$ 2,325	\$ 36,268	\$ 9,527	\$ 308,357	\$ 2,201	\$ 48,600	\$ 69,882	\$ 69,882	\$ 69,882	\$ 69,882	\$ 69,882
WES Non-Recurring	6,682	2,325	38,993	147,112	2,279	148,073	8,701	35,169	35,169	35,169	35,169	35,169
Agency Operating Fund (AOF) Total	\$ 31,980	\$ 4,650	\$ 75,260	\$ 156,638	\$ 310,636	\$ 150,273	\$ 57,301	\$ 105,051	\$ 105,051	\$ 105,051	\$ 105,051	\$ 105,051
Disaster & Recovery Plan (DRP)												
SRBC Recurring	31,574	1,816	-	26,943	26,054	13,887	11,462	-	-	-	-	-
Disaster & Recovery Plan (DRP) Total	\$ 31,574	\$ 1,816	\$ -	\$ 26,943	\$ 26,054	\$ 13,887	\$ 11,462	\$ -	\$ -	\$ -	\$ -	\$ -
GIS System												
GIS System Support	\$ -	\$ -	160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS System Total	\$ -	\$ -	\$ 160,000	-	-	-	-	-	-	-	-	-
Line Charges												
ANI / ALI SR	\$ 24,396	\$ -	\$ 24,404	\$ 22,526	\$ 54,065	\$ -	\$ 24,339	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Call Box MRC	641	-	586	646	1,169	661	661	661	661	661	661	661
Jeffcom DS1	2,116	3,509	3,509	-	6,094	923	-	-	-	-	-	-
Other	5,237	-	1,348	124	110	303	249	2,943	2,943	2,943	2,943	2,943
Line Charges Total	\$ 32,390	\$ 3,509	\$ 29,846	\$ 23,296	\$ 61,438	\$ 1,888	\$ 25,250	\$ 28,604	\$ 28,604	\$ 28,604	\$ 28,604	\$ 28,604
Logging Systems												
Logging System Hardward	\$ 42,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Logging Systems Total	\$ 42,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Notification Systems (ENS)												
ALI Database Extractio (ADE)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
CodeRed (ECN)	-	103,520	-	-	-	-	-	-	-	-	-	-
VoIP Record Extract	-	-	-	3,000	-	-	-	86	86	86	86	86
Notification Systems (ENS) Total	\$ -	\$ 103,520	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 2,086	\$ 2,086	\$ 2,086	\$ 2,086	\$ 2,086
Public Education												
Public Web	\$ -	\$ -	-	-	-	-	\$ -	40	40	40	40	40
Public Education Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40	40	40	40	40
Special Projects												
Call Box Project	\$ 4,812	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fiber Optics	9,769	118	3,876	10,584	11,052	5,772	10,197	146,107	146,107	146,107	146,107	146,107
Jeffcom Wages & Salaries	650,000	527,147	527,147	527,147	527,147	527,147	527,147	527,147	527,147	527,147	527,147	527,147
Smart 911	-	89,161	-	-	-	-	-	-	-	-	-	-
Special Projects Total	\$ 664,581	\$ 618,237	\$ 531,023	\$ 537,731	\$ 538,199	\$ 532,919	\$ 537,345	\$ 673,254	\$ 673,254	\$ 673,254	\$ 673,254	\$ 673,254
Total Expected Outflows	\$ 824,843	\$ 769,644	\$ 811,100	\$ 770,008	\$ 963,177	\$ 731,474	\$ 646,851	\$ 828,716	\$ 828,716	\$ 828,716	\$ 828,716	\$ 828,716
Net Inflows/Outflows	\$ 368,194	\$ (63,353)	\$ 79,764	\$ 227,108	\$ (127,421)	\$ 239,006	\$ 239,655	\$ 44,464	\$ 44,464	\$ 44,464	\$ 44,464	\$ 44,464
Estimated Cash Position	\$ 368,194	\$ 304,840	\$ 384,605	\$ 611,712	\$ 484,291	\$ 723,298	\$ 962,953	\$ 1,007,416	\$ 1,051,880	\$ 1,096,344	\$ 1,140,807	\$ 1,185,271



TO:	Jefferson County Emergency Communications Authority Board of Directors
FROM:	Amanda Castle Pinnacle Consulting Group, Inc.
SUBJ:	Financial Update – Rate Increase
DATE:	4/9/2019

During the 2018 budget process it was noted that, in order to meet the needs of all participating agencies in future years, Jefferson County Emergency Communications Authority (“JCECA” or the “Authority”) needed to increase the current Emergency Telephone Charge (“ETC”) rate of \$1.15.

Over the past couple of months, Pinnacle Consulting Group Inc, (“Pinnacle”) worked with the participating agencies to obtain future projections, noting the following average request per agency for the next 5 years:

<u>Broomfield</u>	<u>Westminster</u>	<u>Jeffcom</u>
\$590,000	\$1,261,312	\$6,500,000

Upon receiving the noted information from each agency, Pinnacle reviewed 5-year projections of the Authority to determine the best possible rate increase.

The following assumptions were used in evaluating the increases:

- Inflationary increase on administrative expenses of three percent (3%)
- Inflationary increase on operating and capital expenses of seven and a half percent (7.5%). This is reflective of the 5-10% increases the Authority and participating agencies see annually. Increases are higher than average as the items purchased are extremely specialized and used to support life saving activities. This amount is considered reasonable and conservative.
- Other projects of \$500,000 annually – This accounts for special requests from other agencies, unanticipated expenditures, or capital projects as necessary. \$500,000 was deemed appropriate based on the average expenditures of the Authority.
- Amounts paid to participating agencies and the \$500,000 for other projects were **not** increased annually.

Pinnacle looked at 3 possible increases **split by population**, noting the following:

<u>Rate Change</u>	<u>Broomfield</u> <u>(9%)</u>	<u>Westminster</u> <u>(15%)</u>	<u>Jeffcom</u> <u>(76%)</u>	<u>Targeted Fund</u> <u>Balance 2024*</u>	<u>Fund Balance</u> <u>2024</u>	<u>Amount over</u> <u>(under) target</u>
8.7% (\$0.10)	\$769,737	\$1,282,895	\$6,500,000	3,397,537	2,543,874	(853,663)
10.4% (\$0.12)	769,737	1,282,895	6,500,000	3,397,537	3,408,734	11,197
13.0% (\$0.15)	769,737	1,282,895	6,500,000	3,397,537	4,723,814	1,326,277

**Targeted fund balance is equal to a 3-month operating reserve and a \$750,000 capital reserve.*

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Loveland, Colorado 80537
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Based on our review of the projections and possible rate increases. It is our professional opinion, that a rate increase of 10.4% of \$0.12 split by population would provide the necessary funding, while allowing the Authority to assist with other projects as needed.

Furthermore, at this rate, the Authority would be able to achieve a targeted fund balance equal to a 3-month operating reserve and a \$750,000 capital reserve by 2024.

JEFFERSON COUNTY EMERGENCY COMMUNICATIONS AUTHORITY					
STATEMENT OF REVENUES & EXPENDITURES WITH BUDGETS					
5 Year Proforma - 1.30 ETC					
GENERAL FUND	2020	2021	2022	2023	2024
	Proposed	Proposed	Proposed	Proposed	Proposed
Revenues	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
9-1-1 fee (ETC)	11,162,301	11,162,301	11,162,301	11,162,301	11,162,301
9-1-1 fee (prepaid)	268,779	268,779	268,779	268,779	268,779
Interest Income	10,000	10,000	10,000	10,000	10,000
Miscellaneous Income	500	500	500	500	500
Total Revenues	\$ 11,441,580	\$ 11,441,580	\$ 11,441,580	\$ 11,441,580	\$ 11,441,580
Expenditures					
Administrative	\$ 353,365	\$ 363,966	\$ 374,885	\$ 386,131	\$ 397,715
Agency Operating Fund - BRO	769,737	769,737	769,737	769,737	769,737
Agency Operating Fund - WES	1,282,895	1,282,895	1,282,895	1,282,895	1,282,895
Agency Operating Fund - JEFFCOM	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Disaster & Recovery Plan (DRP)	53,750	57,781	62,115	66,773	71,781
GIS System	172,000	184,900	198,768	213,675	229,701
Line Charges	544,703	585,555	629,472	676,682	727,433
Notification Systems (ENS)	134,397	144,476	155,312	166,960	179,482
Public Education	215	231	248	267	287
Call Box Project	6,120	6,548	7,007	7,497	8,022
J-FON	202,514	192,840	133,457	142,799	152,795
Last Mile Fiber Project	300,000	-	-	-	-
North Metro	458,000	229,000	-	-	-
Special Projects	292,000	521,000	750,000	750,000	750,000
Total Operating Expenditures	\$ 11,069,695	\$ 10,838,930	\$ 10,863,895	\$ 10,963,418	\$ 11,069,849
Revenues over/(under) Expenditures	\$ 371,885	\$ 602,650	\$ 577,685	\$ 478,162	\$ 371,731
Beginning Fund Balance	1,607,299	1,979,184	2,581,834	3,159,519	3,637,681
Ending Fund Balance	1,979,184	2,581,834	3,159,519	3,637,681	4,009,412
Targeted Fund Balance	\$3,517,424	\$3,459,732	\$3,465,974	\$3,490,854	\$3,517,462

Colorado PUC E- Filings System

**JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY
RESOLUTION NO. 2018-10
RESOLUTION TO ADOPT BUDGET**

WHEREAS, the Board of Directors ("Board") of the Jefferson County Communications Center Authority ("Authority") has appointed a budget committee to prepare and submit a proposed 2019 budget to the Board at the proper time; and

WHEREAS, such budget committee has submitted the proposed budget to the Board on or before October 15, 2018 for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the budget was open for inspection by the public at a designated place, and a public hearing was held on November 15, 2018, and interested members of the public were given the opportunity to file or register any objections to the budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the Authority; and

WHEREAS, whatever decreases may have been made in the revenues, like decreases were made to the expenditures so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Jefferson County Communications Center Authority:

1. That estimated expenditures for each fund are as follows:

General Fund	\$ 17,206,526
Capital Reserve Fund	\$ 15,000
Total	\$ 17,221,526

2. That estimated revenues are as follows:

General Fund:

From unappropriated surpluses	\$ 0
From sources other than general property tax	
Member Contributions	\$ 10,585,934
User Fees	\$ 385,325
Other	\$ 9,500
Transfers In (from JCECA)	\$ 6,325,767
Total	\$ 17,306,526

Capital Reserve Fund:

From unappropriated surpluses	\$ 0
From sources other than general property tax	
Member Contributions	\$ 100,000

Total \$ 100,000

3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of Jefferson County Communications Center Authority for the 2019 fiscal year.

4. That the budget, as hereby approved and adopted, shall be certified by the Treasurer and/or President of the Authority to all appropriate agencies and is made a part of the public records of the Authority.

TO APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the Authority has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Jefferson County Communications Center Authority that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated in the budget:

General Fund	\$17,206,526
Capital Reserve Fund	<u>\$ 100,000</u>
Total	\$17,306,526

Adopted this 20th day of December, 2018.

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY

By: 
Jeff Shrader, Vice Chair

ATTEST:

By: 
Dan Brennan, Treasurer

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY
GENERAL OPERATING FUND
2019 ADOPTED BUDGET
WITH 2017 ACTUAL AND 2018 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,

	2017 Actual	2018 Estimated	2019 Adopted
REVENUES			
Member Agency Contributions			
Arvada Fire Department	\$ -	\$ 677,505	\$ 677,500
Arvada Police Department	-	1,450,285	1,450,273
Evergreen Fire	-	518,715	518,711
Golden Police Department	-	846,882	846,875
Jeffco Sheriff	-	2,360,683	2,360,663
Lakewood Police Department	-	2,678,264	2,678,241
West Metro Fire	-	1,407,941	1,407,929
Wheat Ridge Police Department	-	645,748	645,742
Total Member Agency Contributions	-	10,586,023	10,585,934
User Fees			
Colorado School of Mines	-	21,951	20,448
Edgewater PD	-	148,824	140,193
Elk Creek Fire Protection District	-	48,762	51,471
Fairmount FD	-	31,132	29,699
Genesee FD	-	2,774	2,917
Golden Gate FD	-	6,364	3,397
Highlands Rescue	-	15,459	13,065
Indian Hill FD	-	5,547	6,350
Intercanyon FD	-	15,136	14,405
Lakeside PD	-	34,182	33,093
Morrison PD	-	24,516	24,363
Mountain View PD	-	10,314	10,206
Northfork FD	-	7,009	7,683
Pleasant View FD	-	29,025	28,036
Total User Fees	-	400,995	385,325
Other Revenues			
Interest	-	2,658	1,000
Miscellaneous Revenue	-	7,536	6,000
Records Requests	-	5,682	2,500
Total Other Revenues	-	15,876	9,500
Transfers In			
JCECA Contribution	-	3,511,667	6,325,767
Additional Funding from JCECA	-	-	-
Additional Transition Funding from JCECA	-	-	-
Total Transfers In	-	3,511,667	6,325,767
TOTAL REVENUES	-	14,514,561	17,306,526
EXPENDITURES			
<u>General Operating</u>			
Consultants / Professional services			
Audit	-	518	15,000
Collins Cockrel & Cole - Legal	-	115,211	75,000
CRS of Colorado - Accounting	-	78,062	49,500
Harris Radio Shop Support (Lakewood)	-	30,622	61,200
hrQ (Brian Wilkerson)	-	169,941	50,000
Lakewood Police Department - Background Investigations	-	43,005	30,000
Miscellaneous Consulting Services - Accreditation/Policies (Cathy Schultz)	-	2,760	7,500
Miscellaneous Consulting Services - Bid Process (Mandy Vosburg)	-	1,890	-
Miscellaneous Consulting Services - Physician Advisory Services (Beckman Medical & Velman)	-	14,962	8,400
Miscellaneous Consulting Services - HR Consultant (Cindy Haigler)	-	450	-
Motorola Radio Shop Support (JCSO)	-	14,025	23,100
Pre-Employment Poly/Psych	-	40,264	30,000
Voiance - Interpretation Services	-	3,691	6,000
Total Consultants /Professional Services	-	515,401	355,700

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY
GENERAL OPERATING FUND
2019 ADOPTED BUDGET
WITH 2017 ACTUAL AND 2018 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,

	2017 Actual	2018 Estimated	2019 Adopted
Dues and Memberships			
APCO - Assoc of Public Safety Communications Officials	-	2,304	3,000
CCNC - Consolidated Communication Network of Colorado	-	-	100
CISC - Colorado Info Sharing Consortium	-	1,492	1,538
Costco Membership	-	120	125
FBI National Academy	-	55	75
IACP - International Association of Chiefs of Police	-	150	175
MSEC - Mountain States Employers' Council	-	8,350	2,750
NENA - National Emergency Number Association	-	4,555	5,000
SDA - Special District Association of Colorado	-	1,238	1,250
Secretary of State - Registration Fee	-	35	30
Total Dues and Memberships	-	18,299	14,043
Software			
Adobe Pro	-	720	540
ArcServ	-	-	5,000
Atrus (AED/CPR Software)	-	-	-
Cisco FirePower for ASAHQ	-	17,276	10,000
Cisco FirePower for ASADR	-	-	10,000
DropBox	-	1,485	-
E- Group (Zerto & Nutanix Software Support)	-	2,629	4,500
ESRI ARCGIS Software	-	8,500	1,500
General Software	-	842	-
Key Holder Software	-	-	-
Logmein	-	1,339	1,500
Lumen - Numerica	-	5,463	5,500
Microsoft Office 365 Suite/Microsoft Workstation Licenses	-	28,956	20,000
Metro Search - Cole Information	-	1,460	1,500
NICE Annual Software Maintenance	-	-	38,200
Power DMS	-	6,165	5,528
ProQA	-	183,270	60,000
Pulse Point (AED/CPR Software)	-	-	-
RSA Security Software	-	-	3,500
Schedule Express - Scheduling Software	-	17,626	20,000
SOPHOS Antivirus and Intercept X (Inception)	-	248	5,000
Swinden - Severe Weather Notification	-	900	945
Symantec Antivirus and SQL Server	-	2,814	2,500
TriTech Licensing (Field Ops)	-	-	1,500
TriTech - Annual Maintenance Software (paid through March 2019)	-	-	348,537
WMWare (E-Group/paid through 2020)	-	-	-
Venture Tech - Software Support Services	-	-	-
X Map	-	-	-
Zoom (audio/video)	-	150	-
Total Software	-	279,843	545,750
Phone System			
AirBus Annual Hardware Maintenance (paid for 5 years)	-	-	-
AirBus Annual Software Maintenance (paid through 2022)	-	-	-
Century Link - Kansas State Bank Lease	-	222,244	222,244
CenturyLink Support	-	-	30,000
West - Text to 911	-	-	14,965
IT System/Contractors			
Network Monitoring Service (24/7/365) SolarWinds	-	18,277	20,000
IT Systems Security Testing	-	-	15,000
West Metro - IT Consultant	-	216,965	130,000
West Metro Admin Phone System	-	-	1,500
Hardware			
Barracuda Hardware Maintenance	-	-	4,800
Nutanix - CAD Hardware Maintenance (paid through October 2020)	-	-	-
CAD and Business Computers	-	-	5,000

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY
GENERAL OPERATING FUND
2019 ADOPTED BUDGET
WITH 2017 ACTUAL AND 2018 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,

	2017 Actual	2018 Estimated	2019 Adopted
Computers - Golden/Motorola Consoles	-	-	10,000
Evergreen/Motorola Agreement - Console Maintenance	-	-	-
KVM Switches (New Item)	-	-	37,600
SmartNet - LAN/WAN Hardware Maintenance	-	-	2,500
Motorola/NICE - Warranty Services (contract 5 years)	-	-	71,000
NICE Annual Hardware Maintenance	-	-	-
TriTech - CAD Interface (ASAP to PSAP)	-	-	17,300
Total Hardware	-	457,486	581,909
Meetings/Office Expenses			
Bank charges	-	-	-
Breakroom Supplies/First Aid Supplies	-	5,879	5,800
CBS - Network Copiers - copies	-	1,034	1,200
Cell Phone Contract (Staff / Floor)	-	4,948	7,500
LEAF Office - Network Copiers (lease agreement)	-	4,211	7,000
Meeting Expense	-	2,412	5,000
Office Equipment - IT for Admin	-	9,667	5,000
Office Equipment - TVs, mounting hardware, microwaves	-	2,942	3,000
Office Expense - Employee Apparel	-	6,251	6,000
Office Supplies	-	15,783	15,000
Postage	-	376	400
Printing	-	2,058	2,500
Shredding - All American Records Mgmt	-	420	420
Website/Marketing/9-1-1 Education (Ground Floor Media / CenterTable)	-	58,488	20,000
Total Meeting/Office Expenses	-	114,469	78,820
Facility Cost			
ABC ITech - Console Cleaning Service	-	4,750	9,700
Comcast - Cable TV	-	3,777	3,500
Comcast - Internet Services	-	-	10,000
CenturyLink - Redundant Internet Services	-	-	10,000
Facility Maintenance and Upgrades	-	12,254	10,000
Insurance - Property	-	36,054	38,000
Interconnex - Security (cameras, door monitoring)	-	1,700	2,000
Meeting Recording System	-	-	-
Rent, facility	-	341,962	324,508
Rocky Mountain Power - Back Up Generator	-	1,006	6,200
Vertiv - UPS Maintenance and Upgrade	-	5,552	4,350
Total Facility Costs	-	407,055	418,258
Total Operational Expenditures		1,792,553	1,994,480
Employment Expenses			
JCECA Salaries	-	6,482,390	8,316,393
JCECA Benefits	-	1,839,506	3,077,066
Subtotal - JCECA Salaries and Benefits	-	8,321,896	11,393,459
JEFFCOM Salaries	-	840,545	1,239,630
JEFFCOM Benefits	-	196,846	458,663
Subtotal - JEFFCOM Salaries and Benefits	-	1,037,391	1,698,293
TOTAL SALARIES AND BENEFITS		9,359,287	13,091,752
Other Employment Expenses			
CTO Training/Cross Training Compensation/Training	-	39,125	75,000
Flexible Spending (including monthly fee to administer)	-	-	5,000
Overtime 12% of salaries (JCECA covered positions)	-	1,124,441	997,967
Overtime (12% of salaries)	-	18,572	23,385
Part-time Pay (includes 7.8% for benefits) JCECA	-	155,994	180,000
PTO Payout	-	-	60,000
Reserve for Leave Pay	-	-	-
Shift Differential	-	41,642	50,000
CO Dept of Labor - Unemployment Insurance	-	10,405	-
COBRA Administrator - (Infinisource)	-	1,268	632

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY
GENERAL OPERATING FUND
2019 ADOPTED BUDGET
WITH 2017 ACTUAL AND 2018 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,

	2017 Actual	2018 Estimated	2019 Adopted
Critical - Testing Software	-	2,995	3,150
Employee Reimbursement (Continuing Education/Tuition)	-	-	60,000
Employee Reimbursements (mileage)	-	1,120	3,500
Front Range Occupational - Employment Expenses (Physical - Return To Work)	-	85	250
Paylocity - Payroll Processing	-	21,706	25,000
Special District Pool - Insurance (Worker's Compensation)	-	11,952	22,500
UMR (FSA) (New Item)	-	-	5,310
Recruiting	-	54,538	5,000
Training & Certifications			
APCO (Certification)	-	-	500
CALEA (Certification)	-	-	12,500
Emergency Number Professionals Certification	-	-	2,500
Guardian Tracking	-	-	5,600
IAED - ACE (Certification)	-	-	3,750
IAED - International Academies of Emergency Dispatch	-	30	-
Police Legal Sciences	-	-	8,750
Training Programs and Related Travel	-	103,628	170,000
Subtotal - Other Employment Expenses	-	1,587,501	1,720,294
Total Employment Expenses	-	10,946,788	14,812,046
TOTAL OPERATING/EMPLOYMENT EXPENDITURES		12,739,341	16,806,526
Capital Outlay			
Communications center remodel (GTC)	-	-	-
Additional Bank of Lockers (Colorado Specialties)	-	-	-
Total Remodel	-	-	-
Work Station Hardware and Software (Incaption)			-
TriTech			
CAD (TriTech) (YTD - GoLive support services)	-	11,100	-
Interface to MCC7500 Console (TriTech)	-	-	-
Total TriTech	-	11,100	-
Communications Equipment (Motorola & CenturyLink)			
Communication System	-	355,814	-
Total Communications	-	355,814	-
Phone Equipment (Century Link)			
Administrative (\$250 / phone to WMFR)	-	-	-
Total Phone Equipment	-	-	-
General			
IT equipment (Incaption)	-	10,258	-
Work Station Bluetooth Headsets	-	29,439	-
Total General	-	39,697	-
Furniture			
Watson add-on (doors and work surface)	-	308	-
Additional Furniture	-	-	-
Total Furniture	-	308	-
Total Capital Outlay	-	406,919	-
TOTAL CAPITAL & OPERATING EXPENDITURES	-	13,146,260	16,806,526
General Operating Contingency		-	400,000
TOTAL EXPENDITURES	-	13,146,260	17,206,526
Excess of Revenues Over Expenditures	-	1,368,301	100,000
Other Funding Uses			
Transfer To Capital Projects Fund	-	(745,732)	(100,000)
BEGINNING BALANCE	-	-	622,569
ENDING BALANCE	\$ -	\$ 622,569	\$ 622,569

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY
CAPITAL PROJECTS FUND
2019 ADOPTED BUDGET
WITH 2017 ACTUAL AND 2018 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,

	2017 Actual	2018 Estimated	2019 Adopted
REVENUES			
Transfer From General Operating Fund	\$ -	\$ 745,732	\$ 100,000
TOTAL REVENUES	-	745,732	100,000
EXPENDITURES			
Furniture/Consoles	-	-	5,000
Software	-	-	-
Hardware	-	-	10,000
TOTAL EXPENDITURES	-	-	15,000
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	745,732	85,000
BEGINNING BALANCE		-	745,732
ENDING BALANCE	\$ -	\$ 745,732	\$ 830,732

JEFFERSON COUNTY COMMUNICATIONS CENTER AUTHORITY

2019 Budget Message

Introduction

The Jefferson County Communications Center Authority (“Jeffcom” or “Authority”) consists of a consolidation of eight existing Public Safety Answering Points (“PSAPs”) into one single regional PSAP communications center serving as a vital link between emergency services and the community in Jefferson County, Colorado. The Authority works with local fire departments, police stations and emergency medical service providers to dispatch the appropriate emergency responders, as well as to provide support for public safety education. Jeffcom is governed by an eight-member board with a representative from each member jurisdiction. Funding for the Authority will be provided by member jurisdictions as well as the Jefferson County Emergency Communications Authority (JCECA).

Basis of Accounting

The basis of accounting utilized in the preparation of the 2019 budget is on a modified accrual basis.

Budget Features

The Authority has a General Fund into which all revenues are received and expenditures made. In tax year 2019, the Authority established a Capital Reserve Fund.

2019 operating revenues are funded solely by service charges, member contributions, and JCECA contributions.

In 2017 and 2018, all participants signed either a Service User Agreement or a Member Services Agreement with the Authority for the emergency dispatch services to be provided.

Budget Procedures

Public notice, by publication in a general circulation newspaper, is completed and comment was taken at a public hearing.

The 2019 budget was adopted at the December 20, 2018 regular meeting of the Board of Directors of Jeffcom.

Jeffcom is authorized to transfer budget amounts between line items within the fund; however, the Board must approve any revision made that alters the total appropriation of the fund.

The budget is adopted and accounted for on a basis consistent with Generally Accepted Accounting Principles (GAAP).



MISSION

The Broomfield Police Department's mission is to enhance the quality of life in the community by protecting life and property, and providing services to prevent crime and resolve problems.

Gary Creager, Police Chief
gcreager@broomfield.org

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SERVICES

The **Police Administration** Division provides overall leadership for the members of the department and management of daily operations associated with essential city and county law enforcement services. The Broomfield Police Department is the only combined police and sheriff's department in the State of Colorado and, as a result, realizes significant efficiencies both financially and in the development of public safety policy. The Department, in partnership with the community, has developed a community-oriented policing philosophy that defines the delivery of all police services. The Broomfield Police Department is organized into two bureaus: Operations and Support Services.



Emergency Management provides essential emergency management services as required by county law and non-essential public safety services through public education. It is also responsible for the dissemination of public information.

The **Operations Bureau** provides essential public safety services that are delivered at a level consistent with the community policing philosophy.

The **Patrol Division** is the core of the Department and provides emergency response; calls for service; preliminary investigation; neighborhood problem solving; DUI enforcement; directed patrol; SWAT; traffic enforcement in neighborhoods, on highways, and the Northwest Parkway; conducts accident investigations; special event coordination; patrol services in the FlatIron Business District; the Senior Liaison program; the Animal Services Unit; and safety in Broomfield's schools through the School Resource Officer program. The Department's senior outreach efforts provide essential police services to our senior community, and the Animal Services Unit focuses on animal issues and related ordinance enforcement.

The **Investigations Division** investigates all persons, property, fraud and electronic crimes; processes crime scenes; protects victim rights; files all cases with the District Attorney's office; and manages the Property/Evidence Unit.

The **Support Services Bureau** provides essential public safety services as required for county law enforcement agencies and non-essential services as expected by the community.

The **Administrative Services Division** consists of the Civil Unit, Standards Unit, recruitment and hiring, and maintenance. The Civil Unit, a required county service, serves civil papers received for process from citizens and court. The Standards Unit serves as a liaison between the community and the Police Department to resolve complaints or citizen concerns. Recruitment and hiring personnel actively search for qualified employees for all department positions. Maintenance is responsible for coordinating the Department's fleet and police equipment repairs.



The Detention Division maintains a 24/7 operational detention facility that houses and transports inmates, as necessary. The Division also provides educational, religious, substance abuse, and mental and physical health programs to inmates.

The Information and Court Services Division provides essential public safety communication services for both the police and fire departments, maintains police and inmate records, and provides court security.

The Support Services Division consists of the Training Unit, Alternative Sentencing and Classification Unit, and Administrative Unit. The Training Unit oversees recruitment, in-service, and field training. The Alternative Sentencing Unit manages inmates on work release, and the Administrative Unit oversees the management of daily operations in the Detention Center as well as maintenance of the facility.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	22,651,009	23,994,703	23,987,768	25,514,467
Supplies & Equip	821,804	982,265	968,733	1,254,562
Contractual Svcs	1,809,467	2,544,870	2,847,575	2,704,282
Capital Outlay	8,000	263,200	322,975	316,770
Total Expenditures	25,290,280	27,785,038	28,127,051	29,790,081

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-21100 Police Admin	958,107	1,011,784	949,097	977,182
01-21200 N Metro Task Force	436,265	507,856	510,943	534,357
01-22200 Investigations	2,184,057	2,369,073	2,423,227	2,709,291
01-22300 Patrol	6,718,537	7,280,164	7,566,401	8,574,371
01-22400 Animal Control	297,587	416,289	410,137	407,039
01-22500 Special Operations	548,969	574,548	574,548	592,031
01-22600 Traffic/Northwest Pky	286,437	293,557	293,557	305,295
01-22700 Traffic	1,075,874	1,176,106	1,170,831	1,217,059
01-22800 Flatiron Svcs Unit	640,318	718,053	718,053	735,794
01-23700 Communications Police	1,794,244	1,916,844	1,910,704	1,970,624
01-23800 Communications Fire	479,604	525,628	525,628	555,983
01-24200 Event Center	109,874	123,095	130,370	128,920
01-24300 SWAT	142,667	365,015	365,015	100,784
02-22100 Civil Process	447,266	448,452	448,452	468,300
02-22300 Patrol	-1,014	0	0	0
02-22900 Court Security	694,083	734,206	734,206	753,791
02-23100 Detention Admin	816,806	811,667	811,667	862,812
02-23200 Transport	585,653	670,205	672,640	691,082
02-23300 Detention Operations	4,791,808	5,103,891	5,235,979	5,447,202



POLICE

02-23310 Alternative Sentencing Unit	568,121	718,553	718,553	633,408
02-23400 Training	974,700	1,197,112	1,135,158	1,268,306
02-23500 Emergency Mgmt	311,156	323,880	323,880	341,297
02-23600 Inmate Programs	35,390	51,145	51,145	49,030
02-23900 Police Building Mtce	96,624	120,794	119,294	125,649
02-24100 Property/Evidence	297,147	327,121	327,566	340,474
Total Expenditures	25,290,280	27,785,038	28,127,051	29,790,081

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-21100 Administration - Police	8.00	0.00	8.00	0.00	7.00	0.00	7.00	0.00
01-22200 Investigations	17.00	0.75	18.00	0.75	19.00	0.75	21.00	0.75
01-22300 Patrol	56.00	1.60	56.00	1.60	56.00	1.60	64.00	1.60
02-23400 Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-23700 Records and Communications	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-22500 Special Operations	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22700 Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-23800 Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-22800 FlatIron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22600 Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-21200 North Metro Task Force	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22400 Animal Services	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-24200 Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23100 Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23300 Detention Operations	41.00	0.00	41.00	0.00	39.00	0.00	39.00	0.00
02-22900 Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200 Transport Unit	4.00	0.00	4.00	0.00	6.00	0.00	6.00	0.00
02-23900 Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23500 Emergency Management	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-22100 Civil Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-24100 Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-23310 Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions	214.00	2.35	216.00	2.35	216.00	2.35	226.00	2.35



SIGNIFICANT CHANGES IN 2019

Department wide

- ❖ An increase of \$77,000 in Personnel Services for salary adjustments, overtime, on-call pay, holiday pay and associated benefits
- ❖ A one-time increase of \$25,000 in Capital Outlay to purchase three ballistic rifle shields for Patrol Supervisor vehicles to be used in active shooter situations
- ❖ An increase of \$47,000 in Supplies and Equipment due to increases in the cost of safety supplies and equipment
- ❖ An increase of \$13,000 in Contractual Services due to increases in the cost of monthly electronic service fees for Police communication devices

Administration

- ❖ In 2018, a decrease of 1.0 FTE and \$87,000 in Personnel Services to relocate the Crime Analyst position to the Investigations Division

Patrol

- ❖ An increase of 8.0 FTE and \$779,000 in Personnel Services, \$163,000 in Supplies and Equipment, \$26,000 in Contractual Services and \$200,000 in Capital Outlay for the addition of eight Police Officer positions
- ❖ An increase of \$38,000 in Supplies and Equipment to purchase 27 sets of rifle armor and 27 ballistic helmets for Patrol Officers
- ❖ An increase of \$19,000 in Supplies and Equipment to purchase one stationary license plate reader

Investigations

- ❖ In 2018, an increase of 1.0 FTE and \$87,000 in Personnel Services to relocate the Crime Analyst position from the Administration Division
- ❖ An increase of 2.0 FTE and \$118,000 in Personnel Services, \$16,000 in Supplies and Equipment, \$6,000 in Contractual Services and \$73,000 in Capital Outlay for the addition of two Detective positions

SWAT

- ❖ A decrease of \$279,000 in Capital Outlay due to the 2018 one-time purchases of a SWAT vehicle, Crisis Negotiations Team Throw Phone, and twelve semi-automatic rifles

Detention Operations

- ❖ An increase of \$103,000 in Contractual Services for inmate health-care services

North Metro Task Force

- ❖ An increase of \$36,000 in Contractual Services for increased contribution to the North Metro Drug Task Force

Transport

- ❖ An increase of \$9,000 in Contractual Services for increases in the cost to extradite out-of-state inmates

Inmate Programs

- ❖ An increase of \$25,000 in Capital Outlay for the addition of three Video Visitation Terminals



POLICE

OPERATIONS BUREAU

Strategic Outcome: Safe Community

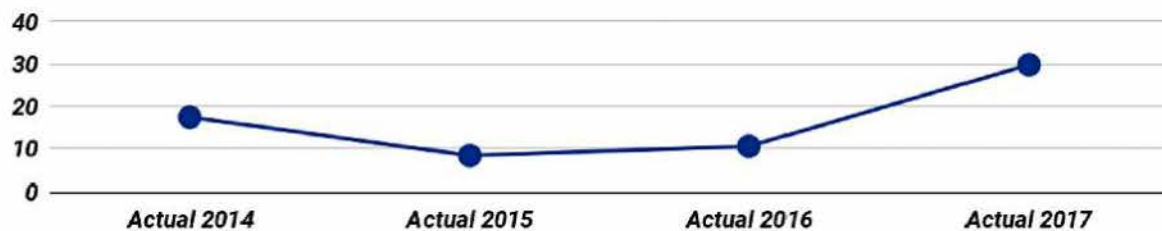
Goal 1: Ensure a safe community

Objectives

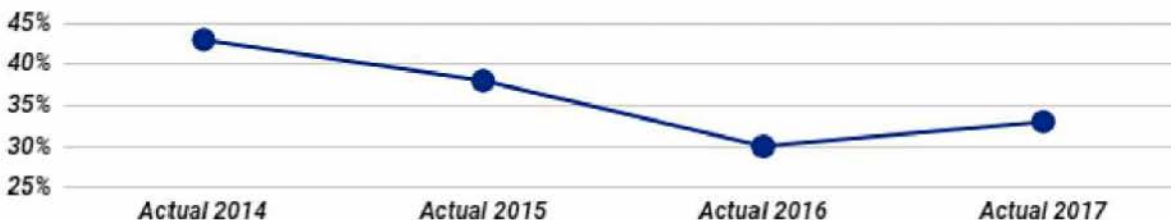
- ❖ Maintain an overall crime clearance rate that is above the national average
 - Provide active patrol services to neighborhoods and businesses as measured by calls for service and officer-initiated activities
 - Investigate all reported crimes and clear cases through acceptable clearance standards

Staffing	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
City and County-Certified and Non-Certified Officers per 1,000 Population	2.37	2.28	2.41	2.36	2.28	2.37
City-Certified Officers per 1,000 Population	1.56	1.50	1.46	1.45	1.40	1.51
County-Certified and Non-Certified Officers per 1,000 Population	0.82	0.78	0.95	0.91	0.88	0.86

Crime Rate per 1,000 Population*



Serious Crimes Clearance Rate*



*The Police Department does not project these measures

Prior Year Accomplishments

Patrol

- Partnered with the Colorado Attorney General's Office, Colorado Department of Public Health and Environment, and CCOB Environmental Services to establish a permanent drug take-back



POLICE

kiosk in the PD lobby

- Received certification by the Colorado Department of Revenue for the Liquor Team's server training curriculum
- Developed a liaison program to assist liquor establishments with licensing, training, and compliance issues
- Hosted monthly training with Health and Human services groups representing vulnerable populations to familiarize officers with issues facing these groups and provide information on resources to assist law enforcement interactions
- Incorporated Procedural Justice practices into daily operations to make process more fair and transparent, give opportunities for voice, and increase impartial decision-making
- Created the Virtual Ride-Along program on Twitter, and developed plans to continue



SUPPORT SERVICES BUREAU

Strategic Outcome: Safe Community

Goal 1: Provide a safe and secure detention facility

Objectives

- ❖ Manage inmate population so it does not exceed facility capacity
- ❖ Identify off-site facilities to safely house inmates who exceed Broomfield's facility capacity, at a reasonable cost
- ❖ Develop plans for opening the currently unused pods to provide additional capacity
 - Adopt the Flex Unit as a viable option for overflow and special needs housing
 - Utilize the Alternative Sentencing Unit (ASU) for qualified inmates
- ❖ Manage staffing at required minimum while using minimal overtime
- ❖ Maintain minimum staffing of four officers and one sergeant per post for 24/7 coverage using minimal overtime hours

Detention Operations	Actual 2014	Actual 2015	Actual 2016	Actual 2017
Total Number of Bookings	2,418	2,380	2,479	2,576
Average Daily Population	64	73	95	88
Average Number of Male & Female Inmates Housed Outside of Facility Each Day	0.70	5.75	5.48	0.59

*The Police Department does not project these measures forward

Prior Year Accomplishments

- Established partnerships within the community to better prepare inmates for returning to the community after release
- Completed update and implementation training of all major liability directives to include body worn cameras, pursuit policy, and use of force
- Upgraded electronics in the detention center to improve security
- Completed the framework of an Early Intervention System to notify supervisors of patterns of concerning employee behavior and conducted training with all sworn officers

Job 10020300 PD - Specialized Services
Project

From Date 1/1/2019 Thru Date 1/1/2019

		Cost	Cost	L P M		Original	Budget	Revised	Actual	Open Commit	Budget Var	Percent
Job		Code	Type	Description	DE C UM	Budget BA	Changes	Budget	Amount	Amount	Amount	Remaining
10020300	0345	60200		Regular Salaries -Comm Se	5 D	1,928,861.00	1,928,861.00-		1,274.64-		1,274.64	
10020300	0345	60400		Salaries O/T - Comm Secti	5 D	100,000.00	100,000.00-		285.56-		285.56	
10020300	0345	60600		Salaries TempComm Section	5 D							
10020300	0345	61000		Unif & Equip - Comm Secti	5 D							
10020300	0345	61200		Mileage Reimb - Comm Sect	5 D	650.00	650.00-					
10020300	0345	61400		Meeting Exp - Comm Sectio	5 D	500.00	500.00-					
10020300	0345	61800		Career Dev - Comm Section	5 D	6,400.00	6,400.00-					
10020300	0345	64200		Cash Over/Short - Comm Se	5 D							
10020300	0345	65100		Prof Serv - Comm Section	5 D							
10020300	0345	65800		Flt Rental Chgs - Comm Se	5 D	465.00	465.00-					
10020300	0345	65900		Motor Fuel Chgs - Comm Se	5 D	640.00	640.00-					
10020300	0345	66100		Maint/Rep Equip - Comm Se	5 D	28,470.00	28,470.00-					
10020300	0345	66200		Maint/Rep Infra - Comm Se	5 D							
10020300	0345	66300		Maint/Rep Radios - Comm S	5 D	154,812.00	154,812.00-					
10020300	0345	66600		Printing - Tech Section	5 D							
10020300	0345	67700		Lease Pymts - Comm Sectio	5 D							
10020300	0345	67800		Contract Svsc - Comm Sect	5 D	16,910.00	16,910.00-					
10020300	0345	70200		Supplies - Comm Section	5 D	6,995.00	6,995.00-					
10020300	0345	71400		Train & Ref Mtrls-Comm Se	5 D	325.00	325.00-					
10020300	0345	71800		Bldg & Grd Mtrls - Comm S	5 D							
10020300	0345	75200		Ofc Equip - Comm Section	5 D							
10020300	0345	75400		Comptr Soft/Hard-Comm Sec	5 D							
10020300	0345	75600		Vehicle - Comm Section	5 D							
10020300	0345	76000		Other Equip - Comm Sectio	5 D							
10020300				PD - Specialized Services	2 T	2,245,028.00	2,245,028.00-		1,560.20-		1,560.20	
10020300				Total:	1 T	2,245,028.00	2,245,028.00-		1,560.20-		1,560.20	

Colorado PUC E- Filings System

JCECA Summary of Remaining J-FON Constructon Costs
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J-FON Section	Remaining	Notes
North Metro Line		
Progress payment #2	228,884.75	
Progress payment #3	228,884.75	
Progress payment #4	228,884.75	
	<u>686,654.25</u>	not to exceed amount
AHEC-DUS	<u>109,476.50</u>	This was capitalized, payment due upon execution of IGA
Lastmile/Network Diversity Projects		
Broomfield PSAP	150,000.00	Connection to J-FON US36BRT section estimated
Westminster PSAP	150,000.00	Connection to J-FON US36BRT section estimated
	<u>300,000.00</u>	
Contingent Expenses*		
Arapahoe County	150,000.00	Connection from RTD SE Line; estimated; likely will be shared cost
South Metro FPD/State EOC	150,000.00	Connection from RTD SW Line; estimated; likely will be shared cost
City Lakewood	185,000.00	30 yr IRU agreement; not executed (tentative)
	<u>485,000.00</u>	

* The contingent expenses will be paid out of the Special Project Line items in the 5 year pro forma budget. JCECA does not know the exact amount of these expenditures or, in some cases, if they will be incurred.